

**Town of East Hampton  
Water Pollution Control Authority Special meeting  
Tuesday, February 9, 2021 Virtual Meeting via Zoom**

**APPROVED MINUTES**

**Present:** John Suprono, Kerry Comisky, Anthony DeSimone, Dave Terry, Mike Filanda and Peter Villa (6:05)

**Not Present:** Mark Barmasse

**Other Attendee(s)** Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

**1. Call to Order**

Vice Chairman Suprono called the regular meeting to order at 6:03 p.m.

**2. Approval of Minutes**

**Regular Meeting of January 5, 2020**

Mr. DeSimone made a motion to approve minutes as presented, seconded by Mr. Filanda. **Vote**

**5-0. Motion Passed.**

**3. Public Remarks**

A. None

**4. Review of Correspondence**

A. None

**5. Committee Reports**

**A. Joint Facilities**

Mr. Clayton reported on the Joint Facilities Budget review and the proposed increase of 2.9%. Mr. Gilmore has received quotes for the new inlet doors and is also looking at replacing a RAS pump in lieu of rebuilding it. Mr. Paggioli reported on the Colchester force main repair status. Colchester doesn't expect work to begin until April. Mr. Suprono and Mr. DeSimone confirmed odor issues in the center of town, Skinner St. and MAPS. *Mr. Clayton will look into going to bioxide.*

**B. Operations, Management & Budget Committee**

**1) Budget Status FY 2020/21**

Mr. Clayton reported on the 20/21 budget. Revenue for WPCA sewer bills is reporting at 77.3%. The second half of the sewer bills will be due April 1<sup>st</sup>. Under Operations, Grinder Pump repair (5425) is reporting at 100%. No funds were allotted for this account with last years budget.

Revenue collected from water customers for Town Center and Royal Oaks is running behind at 32.2% and 41.3% respectively. Operations is reporting at 55.3 % spent for Town Center and 55.2% spent at Royal Oaks. *Copies distributed and made part of these minute.*

**C. Public Water Systems**

**1) Village Center Water System Operations**

Nothing to report-Water quality is reporting excellent

**Royal Oaks Water System Operations**

Nothing to report-Water quality is reporting excellent

**2) Hampton Woods Water System**

Nothing to report

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**3) Municipal Water System Update**

The State has approved the eligibility application for water. The Town Manager and Town Council will be writing an RFQ for engineering for the water system, with a focus on getting water to Town from the Cobalt well field property.

The State of CT has agreed to cover one-half of \$20 million to cover costs.

**D. Sewer Development**

- 1) Mr. Clayton has been contacted regarding the 20.18-acre parcel on 37 South Main Street. Inquiries have consisted of allowing for sewer, and the possibility of a low-pressure system for approx. 19 houses and information on the well fields.

**6. Old Business, Discussion/Action**

- A. Nothing to Report

**7. Capital Planning**

- A. Nothing to Report

**8. New Business, Discussion/Action**

**A. WPCA Budget Presentation F/Y 21/22**

The WPCA committee reviewed and discussed the recommended operating and revenue budget for 2021/22 fiscal year. Any changes or correction will be made at the March 2, 2021 meeting. The Public Hearing for revenue will be conducted on September, 7, 2021 *Copies were distributed and made part of these minutes*

This year's expense budget proposes an increase of \$55,398 or 3.02%. (*\$57,398 or 3.13 for additional \$2,000*). Mr. Clayton highlighted the following items:

Medical Insurance decrease by \$25,846 (changed 1 employee's coverage)

Grinder Pump added as new line item of \$30,000.

Computer Software and Maintenance increased by \$9000. *Additional \$2,000 for GIS hosting contract not disclosed on board members copy.*

Building & Equipment increase of \$10,000 for generator repairs

Interfund Service Fund (5899) increase by \$17,720- Share to Joint Facilities

Reserve for Capital increase by \$21,420.

Pine Trail Force Main and North Maple Force labeled as the FY 2021/22 Capital project.

**B. Transfers**

Mr. Filanda made a motion to transfer \$800,000 from the Undesignated Fund Balance (Fund 61) to Capital Fund Balance (Fund 81), Seconded by Mr. Villa. ***Vote 6-0 Motion Passed***

**9. Executive Session**

- A. None

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**10. Adjournment**

Mr. Terry made a motion to adjourn, seconded by Mr. Villa and approved. **Vote: 6-0**;  
The meeting was adjourned at 6:52 p.m.

Respectfully submitted,  
Linda B. Connors  
Recording Secretary

Minutes approved by a **Vote: 4-0, Motion passed**, by the East Hampton Water Pollution Control Authority on March 2, 2021.