

Town of East Hampton
Water Pollution Control Authority
Tuesday, April 6 2021 Virtual Meeting via Zoom

APPROVED MINUTES

Present: Mark Barmasse, John Suprono, Dave Terry, Mike Filanda, Peter Villa, Kerry Comisky and Anthony DeSimone (6:04pm)

Not Present:

Other Attendee(s) Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

1. Call to Order

Mr. Barmasse called the April 6th, 2021 regular meeting to order at 6:02 p.m.

2. Approval of Minutes

Regular Meeting of March 2, 2021

Mr. Terry made a motion to approve the March 2, 2021 meeting minutes as presented, seconded by Mrs. Comisky. ***Vote 4-0, 2 abstained. Motion passed.***

3. Public Remarks

A. None

4. Review of Correspondence

A. None

5. Committee Reports

A. Joint Facilities

A representative from Garland Roofing gave a presentation of the roof study done in October. Three roofing bids were received. The board approved the replacement of three flat roofs. Award went to the lowest qualified bid not to exceed \$235,000. Work to begin in approx. 30 days.

Colchester is estimating work to begin around May or June on the force main repair on the Airline Trail. The RAS pump and the new inlet doors have been ordered.

B. Operations, Management & Budget Committee

1) Budget Status FY 2020/21

Mr. Clayton reported on the 20/21 budget. Revenue for WPCA is reporting at 84.6%. The second half of the sewer bills are due for April 1st. Being the first year of this program, the tax office sent a courtesy notice to those who paid a 1st half installment in October. Delinquent notices will be sent to anyone who did not pay the full payment or an installment payment in October. Operations total percentage of 118.3% includes the recent transfer of \$800,000 from Undesignated Fund.

Revenue collected from water customers for Town Center and Royal Oaks is running behind at 44.9 % and 58.1% respectively. Operations is reporting at 58.5 % spent for Town Center and 56.6% spent at Royal Oaks. *Copies distributed and made part of these minutes.*

C. Public Water Systems

1) Village Center Water System Operations

Looking at an analyzer for the pre-chlorination in July (FY 21/22)

2) Royal Oaks Water System Operations

Planning for green sand media change in July (FY21/22)

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3) Hampton Woods Water System

Nothing to report

4) Municipal Water System Update

The Town Manger is working with DPH to finalize an RFQ for design to tie in the water systems and will be utilizing grant money received.

D. Sewer Development

- 1) The proposed apartment complex at Edgewater Hill is in the process of being approved by P&Z. As new housing developments increase and sewer executing costs go up, Mr. DeSimone recommends re-examining the current sewer connection charges.

6. Old Business, Discussion/Action

- A. Nothing to report

7. Capital Planning

- A. Nothing to report

8. New Business, Discussion/Action

A. Water Budget Presentation F/Y 21/22

Mr. Clayton presented the proposed 2021/22 Water Budget for review. The recommended budget for all systems would total \$239,212.00 and will require an increase in water rates for FY21/22. The monthly meter charge would increase from \$40.00 to \$42.50 per month, \$30.00 per year/EMU. The final review prior to submitting their budget recommendation to the Town Council will be on May 4, 2021. Mr. Barmasse recommended looking into shaving some of the accounts if possible to reduce the budget so there would be no increase. Mr. Clayton will look closer at budget line items and see if there is something that can be done to reduce the budget.

9. Executive Session

- A. None

10. Adjournment

Mrs. Comisky made a motion to adjourn, seconded by Mr. Terry approved. **Vote: 7-0;**
The meeting was adjourned at 7:05 p.m.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a Vote: 4-0, approved by the East Hampton Water Pollution Control Authority on May 4, 2021.