

Town of East Hampton
Water Pollution Control Authority
Regular Meeting
Tuesday, August 1, 2023
Colchester-East Hampton Treatment Plant Meeting Room and Zoom

MINUTES

Present: Mark Barmasse, John Suprono, Mike Filanda, Dave Terry and Peter Villa

Not Present: Anthony DeSimone

Other Attendee(s) Scott Clayton, Public Utilities Administrator

1. Call to Order

Mr. Barmasse called the August 1, 2023 meeting to order at 6:00 p.m.

2. Approval of Minutes

A. Regular Meeting of June 6, 2023

Mr. Villa made a motion to approve the June 6, 2023 meeting minutes as presented, seconded by Mr. Suprono. **Vote: 4-0, 1 abstained**

3. Public Remarks

A. None

4. Review of Correspondence

A. CLA Letter

As per the Boards request at the June 6, 2023 meeting, CLA has provided written acceptance of the work on the Pine Trail force main as satisfactory and complete including the section that the video was not available. *Copies distributed and made part of these minutes.*

5. Committee Reports

A. Joint Facilities

Ben Gilmore, Superintendent last day was July 28th. One operator also gave notice on July 28th. A posting will go out for a new superintendent and an operator. A new operator started on July 31st. Mr. Clayton, announced that he is planning on retiring at the end of December.

Pam Minella, Chief Water Operator has taken a new position. Evan Cossette of Water Boy will be the new Chief Water Operator. The purchase of two vehicles is in the works. One with a crane and one with a plow.

B. Operations, Management & Budget Committee

1. Budget Status FY 22/23

Mr. Clayton reported on the 22/23 budget. Revenue is reporting at 98.3%. Expenses are reporting at 93.8%.

Revenue collected from water customers for Town Center and Royal Oaks is posted in arrears at 87.2% and 91.1% respectively. Operations is reporting at 62.2% spent for Town Center and 101.6% spent at Royal Oaks. Overage for Royal Oaks is due to the new green sand filters and bladder tank. *Copies distributed and made part of these minutes.*

Town of East Hampton
Water Pollution Control Authority
Regular Meeting
Tuesday, August 1, 2023
Colchester-East Hampton Treatment Plant Meeting Room and Zoom

MINUTES

C. Public Water Systems

1. Village Center Water System Operations

System is running well. Management is going to buy carboys of Hypochlorite for both water systems (Village Center and Royal Oaks) as it will be stronger and also NSF certified which the state wants. We will no longer be using Hypo from the plant as this is not NSF certified.

2. Royal Oaks Water System Operations

The greensand filters and bladder tank projects are completed.

3. Hampton Woods Water System

None

4. Municipal Water System Update

The engineering firm is considering a public forum in the fall. Test boring will also be done to check for ledge in designated areas.

D. Sewer Development

1. Sewer Service Area Discussion

None

6. Old Business, Discussion/Action

A. Connection Charge discussion

Mr. Clayton provided an updated list of local town sewer and connection fees as well as throughout the state. After review and discussion, the Board agreed to include a connection fee increase from \$2,500 (eff 9/1/2008) to \$3,500 to the public hearing on September 5, 2023.
Copies distributed and made part of these minutes.

7. Capital Planning

A. Pine Trail, North Maple and Princess Pocotopaug Force Main

Work has begun on the Bay/Princess force main. Repairs are scheduled to run approx. 4 weeks.

8. New Business, Discussion/Action

A. DPC 3-year plan for CMOM

Motion made by Mr. Terry and seconded by Mr. Suprono to approve entering into three (3) consecutive one (1) year agreements with DPC Engineering for CMOM. **Vote: 5-0. Motion Passed** *Copies distributed and made part of these minutes.*

Town of East Hampton
Water Pollution Control Authority
Regular Meeting
Tuesday, August 1, 2023
Colchester-East Hampton Treatment Plant Meeting Room and Zoom

MINUTES

B. Set Public Hearing for Sewer Rate 9/5/23

Mr. Clayton reiterated the summary and outline of the management's recommendations for the 2023/24 sewer use rates. The approved budget included an increase in sewer user rates from \$520.00 to \$560.00 /EDU and the additional grinder pump rate for applicable properties from \$300.00 to \$350.00/EDU. In addition, as discussed in Item 6A the Board agreed to include a connection fee increase from \$2,500 to \$3,500 to the Public Hearing. A discussion was made to set the date of September 5, 2023 at 6:30 pm for a Public Hearing to present the 2023/24 Sewer Use Rates. Motion made by Mr. Terry and seconded by Mr. Villa to approve the date as recommended. **Vote: 5-0. Motion Passed.**

C. Board member resignation

Kerry Comisky has resigned from the WPCA Board. A letter will go out to her from the Board thanking her for her service.

9. Executive Session

None

10. Adjournment

Mr. Suprono made a motion to adjourn, seconded by Mr. Filanda. **Vote: 5-0**
The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Linda B. Connors
Recording Secretary