

**Town of East Hampton  
Water Pollution Control Authority  
Tuesday, December 7, 2021 Virtual Meeting via Zoom**

**APPROVED MINUTES**

**Present:** Mark Barmasse, Dave Terry, John Suprono Kerry Comisky, Mike Filanda, and Anthony DeSimone

**Not Present:** Peter Villa

**Other Attendee(s)** Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

**1. Call to Order**

Chairman Barmasse called the December 2nd, 2021 regular meeting to order at 6:01 p.m.

**2. Approval of Minutes**

**A. Regular Meeting of November 2, 2021**

Mr. Terry made a motion to approve the November 2, 2021 meeting minutes as presented, seconded by Mr. Suprono. ***Vote 6-0, Motion passed***

**3. Public Remarks**

**A. None**

**4. Review of Correspondence**

**A. None**

**5. Committee Reports**

**A. Joint Facilities**

Mr. Gilmore reported on the following items:

The lighting upgrade for the Plant is still pending.

Working on anoxic mixer trials. Looking at newer technology and a more cost-effective product.

The Plant alarm system has been upgraded to a new Mission cell-based alarm system.

Mr. Clayton reported that the new Colchester force main liner is in place, pressure test is scheduled and change out is scheduled for December 13th. The Board will be reviewing the Joint Facilities agreement for the purpose of looking at shared costs on repairs.

**B. Operations, Management & Budget Committee**

**1. Budget Status FY 21/22**

Budget reports were not available due to computer issues.

**C. Public Water Systems**

**1. Village Center Water System Operations**

Mr. Gilmore reported that the Mission unit alarm system has been upgraded. An analyzer was purchased specifically for between the green sand and the carbon filter.

**2. Royal Oaks Water System Operations**

The Mission system unit will also be upgraded at Royal Oaks.

Memorial school will be reviving a new Mission system which will now provide remote monitoring.

Also noted: All WPCA pump stations (20) with the Mission system units will be required to be upgraded to accommodate the 4G changeover. Estimate cost \$20,000.

**3. Hampton Woods Water System**

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Nothing to report

**4. Municipal Water System Update**

Next meeting will address the first phase cost.

**D. Sewer Development**

**1. Sewer Service Area Discussion**

A Plan of Conservation Development (POCD) map which includes an overlay of the sewer service area was submitted for review. Mr. Clayton will invite Jeremy DeCarli of Planning and Zoning to the next WPCA meeting for further discussion. *Copies distributed and made part of these minute.*

**6. Old Business, Discussion/Action**

**A. Connection Charge discussion**

Nothing to report

**B. Statutes Discussion**

Copies of the East Hampton WPCA Charter (§146 1-6) and Fees and Charges (§200 1-9) were provided for review, for the intent of how the sewer funds can be utilized i.e. sewer upgrades and improvements and extensions.

**7. Capital Planning**

**A. Pine Trail and North Maple Force Main**

Nothing to report

**8. New Business, Discussion/Action**

**A. Nothing to report.**

**9. Executive Session**

**A. None**

**10. Adjournment**

Mr. Suprono made a motion to adjourn, seconded by Mr. Terry. ***Vote: 6-0, Motion Passed***  
The meeting was adjourned at 7:00 p.m.

Respectfully submitted,  
Linda B. Connors  
Recording Secretary

Minutes approved by a Vote: 5-0, approved by the East Hampton Water Pollution Control Authority on February 1, 2022.