

**Town of East Hampton
Water Pollution Control Authority
Tuesday, November 2, 2021 Virtual Meeting via Zoom**

APPROVED MINUTES

Present: Mark Barmasse, Dave Terry, John Suprono Kerry Comisky (6:02pm), Mike Filanda, Anthony DeSimone and Peter Villa

Not Present:

Other Attendee(s) Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

1. Call to Order

Chairman Barmasse called the November 2nd, 2021 regular meeting to order at 6:00 p.m.

2. Approval of Minutes

A. Regular Meeting of October 5, 2021

Mr. Terry made a motion to approve the October 5, 2021 meeting minutes as presented, seconded by Mr. Villa. ***Vote 6-0, Motion passed***

3. Public Remarks

- A.** Mike Carroll, 4 Cherokee Trail, joined meeting at 6:36pm. Mr. Carroll commented on the increase to sewer rates over the past few years. He also asked if there's been any discussion by the Board about putting in meters in lieu of paying a flat sewer fee, which may benefit those with a smaller household.

4. Review of Correspondence

- A.** None

5. Committee Reports

A. Joint Facilities

Mr. Gilmore reported that the lighting upgrade for the Plant has been moved to the end of November. He is still waiting on the explosion proof lights. Mr. Clayton reported that the Colchester Force Main pipeline repair is tentatively scheduled to being on the 22nd of November. A RAS pump VFD went down and was connected into new one.

B. Operations, Management & Budget Committee

1. Budget Status FY 21/22

Mr. Clayton reported on the 21/22 budget. Revenue for WPCA sewer bills is reporting at 45.7%. Sewer payment first installments were due by November 1st. Operations is reporting at 30.3%. Grinder pump (5425) repairs are reporting at 117% related to extra backup parts.

Revenue collected from water customers for Town Center and Royal Oaks is running behind at 13.8% and 17.5% respectively. Shut off letters were mailed out. Operations is reporting at 38% spent for Town Center and 39.3% spent at Royal Oaks. *Copies distributed and made part of these minute*

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C. Public Water Systems

1. Village Center Water System Operations

Mr. Gilmore reported that the system as been running very well. The alarm system will be upgraded from a Legacy 3G unit to a Mission 4G unit at a cost of approx. \$1,500 to \$2,000. A curb box was repaired in front of the Old Town Hall building.

2. Royal Oaks Water System Operations

Well pump #4 was replaced at a cost of approx. \$2,500. Actual iron buildup continues to plug up well #4 requiring pump to be replaced almost yearly. Reason for buildup in this particular well has not been determined. The alarm system at Royal Oaks will also need the same upgrading as Village Center.

3. Hampton Woods Water System

Nothing to report

4. Municipal Water System Update

Environmental Partners has started reviewing the project and working on developing a scope of service. Next meeting is scheduled for November 10th.

D. Sewer Development

1. Sewer Service Area Discussion

Jeremy DeCarli (P&Z) is currently working on a Plan of Conservation Development (POCD) mapping overlay which will include the sewer service area.

6. Old Business, Discussion/Action

A. Connection Charge discussion

Mr. Clayton provided an updated list of sewer connection charges and sewer rates for the surrounding areas. *Copy of Local Sewer Connection Charges and Rates distributed and made part of these minute.*

The Board agreed to keep the Connection Charge discussion an open agenda item in association with the POCD. The updated POCD map will illustrate areas targeted for future development and sewer expansion in addition to possible areas with failing sewer systems and water shed areas. How, where and when those areas are projected would contribute to the use of the existing sewer funds and the possibility of an increase to the connection fees.

Mr. Barmasse opened the floor for public comment. See item #3 Public Remarks

Mr. Clayton will research the basis of the sewer connection fees including but not limited to State Statue, Town Codes or Bylaws and if funds can be used towards anything besides sewer expansion for the December 7th meeting .

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7. Capital Planning

A. Pine Trail and North Maple Force Main

Mr. Clayton met with the engineer and another company that lines pipes (Green Mountain will also be visiting the site) at the two force mains sites. North Maple will require digging two (2) spots and Pine Trail will require digging three (3) spots in order to pull the liner through. Mr. Clayton inquired about lining between the wet well and the dry well at the same time to eliminate the source for another leak. Pipe size would be reduced from 4" to 3 ½ " but will gain on the friction factor. All end cost using pipe lining vs new piping should be comparable. Engineering report is still pending.

8. New Business, Discussion/Action

A. 2022 Meeting Schedule

A motion was made by Mr. DeSimone, seconded by Mr. Suprono to approve the 2022 WPCA meeting schedule. **Vote: 7-0** *Copies distributed and made part of these minute*

9. Executive Session

A. Discussion of Appointments

Mr. Suprono made a motion to enter into executive session seconded by Mr. Villa. **Voted (5-0) Motion Passed.** Mr. Clayton, Mr. Gilmore and Mrs. Connors were invited into this session. *Mr. Villa left meeting at 7:32pm. Executive session was adjourned at 7:41 p.m.*

10. Adjournment

Mr. Suprono made a motion to adjourn, seconded by Mr. Terry. **Vote: 6-0, Motion Passed**
The meeting was adjourned at 7:43 p.m.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a Vote: 6-0, approved by the East Hampton Water Pollution Control Authority on December 7, 2021.