

Town of East Hampton  
Water Pollution Control Authority  
Tuesday, August 3, 2021 Virtual Meeting via Zoom

**APPROVED MINUTES**

**Present:** Mark Barmasse, Mike Filanda, Anthony DeSimone, Dave Terry, John Suprono (in person) and Peter Villa (6:26)

**Not Present:** Kerry Comisky

**Other Attendee(s)** Scott Clayton, Public Utilities Administrator

**1. Call to Order**

Chairman Barmasse called the August 3rd, 2021 regular meeting to order at 6:08 p.m.

**2. Approval of Minutes**

**Regular Meeting of June 1, 2021**

Mr. Suprono made a motion to approve the June 1, 2021 meeting minutes as presented, seconded by Mr. Filanda. ***Vote 4-0, Motion passed***

**3. Public Remarks**

A. None

**4. Review of Correspondence**

A. None

**5. Committee Reports**

**A. Joint Facilities**

The Town has agreed upon an easement with Eversource to relocate the power line on the upper section of the Airline trail down to the Plant along the driveway.

An energy audit was completed for the Plant. New energy upgrades will include interior and exterior LED lighting in two buildings and the parking lot lights.

The Plants (3 flat roof buildings) roofing project has been completed.

Colchester reported that the bids for the Force Main repair were opened on July 16<sup>th</sup> and are making progress on controlling the odor coming into the Village Center.

**B. Operations, Management & Budget Committee**

**1. Budget Status FY 2020/21**

Mr. Clayton reported on the 20/21 budget. Revenue for WPCA is reporting at 102.2%.

The Sewer Current Services (4120) aka Sewer Use fee is reporting at 104.1%.

Operations is reporting at 145.2%. with a few accounts running over coming into the end of the fiscal year. Mr. DeSimone asked how many grinder pumps the WPCA maintains (90) and noted the estimated cost spent in FY20/21 (5425) works out to be approx. \$610.00 per grinder pump. Mr. Barmasse asked about the cost to replace a grinder pump. *Approx. \$4,000-\$6,000.* The Board has requested a breakdown of cost and repairs for WPCA maintained grinder pumps for next meeting.

Revenue from water customers for Village Center is reporting at 80.6 % collected and Royal Oaks is reporting at 100.1.% collected. Operations is reporting at 57.6% spent for Village Center and 100.1% spent at Royal Oaks. *Copies distributed and made part of these minute.*

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**C. Public Water Systems**

**1) Village Center Water System Operations**

System is running well.

**2) Royal Oaks Water System Operations**

System is running well. New green sand filter is planned for well#1 for FY2021/22.

**3) Hampton Woods Water System**

Nothing to report

**4) Municipal Water System Update**

Mr. Clayton reported that the RFQ went out. 5 responses were received and 3 interviews (Environmental Partners, Tighe & Bond, and LEI) are scheduled.

**D. Sewer Development**

**1) Salt Pond Apartments Developers agreement**

Mr. DeSimone made a motion to adopt the resolution for the Edgewater Hill Developer's "Salt Pond Apartments at Edgewater Hill" Permit Agreement.

(See resolution below) Motion seconded by Mr. Suprono. **Vote: 5-0. Motion Passed.**

**RESOLVED:** That the Authority hereby approves the sewer construction plans for Phase 2, as part of Edgewater Hill for five eight-unit buildings on Edgewater Circle. Furthermore, the Authority authorizes the execution of the standard Developer's Permit Agreement for the property. Developer is required to construct gravity main sewers for the Town of East Hampton in Edgewater Hill, at an estimated construction cost of \$280,000.00, as therein provided.

Developer is further required to deposit with the Authority the sum of \$10,000.00 to defray the anticipated construction inspection expenses and all other expenses of any kind incurred by the Authority associated with this project.

Developer is also required to pay a unit outlet charge in the amount of \$2,500.00 subject to change annually per unit for the residential buildings, provided that such outlet charge is payable at the time of issuance of the sewer permit, or the issuance of a certificate of occupancy, whichever is earlier.

Developer shall further submit a performance bond satisfactory to the Authority in favor of the Town of East Hampton in the amount of \$280,000.00 to cover the work called for by the said Developer's Permit Agreement, which sum includes the construction cost plus contingency.

the Authority's approval is expressly conditioned upon the Developer executing said standard form Developer's Permit Agreement, the standard form of Voluntary Sewer Lien covering such subdivision, which shall secure the payment of said outlet charges, and is conditioned further upon the Developer submitting such performance bond and said deposit. The required performance bond may be satisfied by letter of credit, cash bond or surety bond."

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**6. Old Business, Discussion/Action**

- A. Paving and Grinding (done) on Route 196 (Skinner St & Summit St).** Prime Electric has been hired to repair/raise 36 (damaged) manholes at a cost of approx. \$50,000, which will be reimbursed to the WPCA by the State. Work to be completed by the end of August.

**7. Capital Planning**

**A. Pine Trail and North Maple Force Main**

The Pine Trail force main replacement has been approved by IWWA and P&Z. Construction will need to be done in the fall when the lake is low.

The North Maple application is scheduled to go to IWWA for review. The East Hampton Housing Authority has concerns with the construction affecting the new paving at Bellwood Court. The engineer recommended running the pipe off the shoulder to avoid any disruption.

Both Force Mains are approx. 1,500ft. Mr. Clayton recommends having the two projects bid together to save cost. Funds for the two force mains may be covered in the American Rescue Plan (ARP) funds.

Mr. Clayton also reported that there was an upgrade to the Laurel Ridge #2 PS at a cost of approx. \$20K new conduits etc. Also, there was a pump replacement at Clark Hill PS for approx. \$10k. He suggests taking funds from the Capital account given the two repairs would take a big hit to the operation (5430) account this early in the year. The Board recommends taking the funds from operations (5430) and reassess the account at the end of the year.

**8. New Business, Discussion/Action**

**A. 21/22 Sewer Rate Discussion**

Mr. Clayton shared the previously reviewed summary and outline of the management's recommendations for the 2021/22 sewer use rates. The approved budget included an increase in sewer user rates from \$495.00 to \$510.00 /EDU and the additional grinder pump rate for applicable properties from \$175.00 to \$200.00/EDU.

After a lengthy discussion on the information provided which included the review of the current sewer connection fees, cost of grinder pump repairs, option to opt out of grinder pump agreements, aging infrastructure and the financial effects of Covid-19. The members debated the impacts and benefits of accepting the proposed recommendation from management.

Upon a motion by Mr. DeSimone, seconded by Mr. Terry, the member's approved to increase sewer user fees from \$495.00 to \$520.00/EDU and the additional grinder pump rate for applicable properties from \$175.00 to \$200.00/EDU **Vote: 5-0 Motion Passed.**

**B. Set Public Hearing for Sewer Rates 9/7/21**

A discussion was made to set the date of September 7, 2021 at 6:30 pm for a Public Hearing to present the 2021/22 Sewer Use Rates. Motion made by Mr. Desimone and seconded by Mr. Terry to approve the date as recommended. **Vote: 5-0. Motion Passed.**

**9. Executive Session**

- A. None**

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**10. Adjournment**

Mr. Suprono made a motion to adjourn, seconded by Mr. DeSimone approved. **Vote: 5-0**;  
The meeting was adjourned at 7:30 p.m.

Respectfully submitted,  
Linda B. Connors  
Recording Secretary

Minutes approved by a **Vote: 4-0**, approved by the East Hampton Water Pollution Control Authority on  
September 7, 2021.