

**TOWN OF EAST HAMPTON**  
**WATER POLLUTION CONTROL AUTHORITY**  
**REGULAR MEETING**  
Virtual Meeting via Zoom  
April 7, 2020

**APPROVED MINUTES**

**Present:** Mark Barmasse, John Suprono, Anthony DeSimone, David Terry and Mike Filanda (6:20)

**Not Present:** Kerry Comisky and Peter Villa

**Other Attendee(s)** Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

**1. Call to Order**

Chairman Barmasse called the regular meeting to order at 6:04 p.m.

**2. Approval of Minutes**

**A. Regular Meeting of March 3, 2020**

Mr. Suprono made a motion to approve minutes as presented, seconded by Mr. Terry. ***Vote 4-0, Motion Passed.***

**3. Public Remarks-None**

**4. Review of Correspondence-None**

**5. Committee Reports**

**A. Joint Facilities**

March Meeting cancelled. For the safety of the operators JF is currently running a split crew.

**B. Operations, Management & Budget Committee**

**1) Budget Status FY 2019/20**

Mr. Clayton reported that there were no unexpected expenditures for the month of March. Revenue collection is in line to date. *Copies distributed and made part of these minute.*

Per Governors orders, municipalities will need to implement a program for delinquent revenue payments due to the Covid-19 pandemic. Two options under discussion are 1. A 90-day deferment program for taxes and water/sewer bills and 2. A low interest rate program at a rate of .25% for taxes and water /sewer bills. The Town Council will notify Mr. Clayton on their decision of which program they implement. Currently the WPCA has the available funds to cover the temporary losses to revenue.

Mr. Barmasse also recommends at this time to assess any open and/or needed projects and improvements for sewer and water in the event of any grants/stimulus money that may become available.

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**C. Public Water Systems**

**1) Village Center Water System Operations**

System is working fine. PFAS testing was conducted the beginning of April. Results are pending.

**2) Royal Oaks Water System Operations**

System is working fine. PFAS testing was conducted the beginning of April. Results are pending.

**3) Hampton Woods Water System**

Nothing to Report

**4) Municipal Water System Update**

All meetings have been suspended at this time.

**D. Sewer Development-None**

**6. Old Business, Discussion/Action**

**A. Meeting with Town Council**

Committee would like to hold off on presentation until face to face meetings are available and committee presenters are available.

**7. Capital Planning**

**A. Billing options**

Mr. Clayton will provide a copy of the revised By-law language in relation to the 2X/year billing option for the next meeting. As well as review the existing By-law's as a whole for any items that may require additional updates or changes.

**8. New Business, Discussion/Action**

**A. Water Budget Presentation F/Y 20/21**

Mr. Clayton presented the proposed 2020/21 Water Budget for review and began the discussion by outlining the proposed increases. There will be a slight increase (5430) for the purpose of additional PFAS testing.

The budget is not requiring a water rate increase for 2020/21, however a transfer of funds out of capital to compensate for absence of increase may be needed.

Due to time constraint's the committee members will review the budget on their own and provided comments via email by the 21<sup>st</sup> of April. A Special meeting will be held on April 28<sup>th</sup> if needed. The final review prior to submitting their budget recommendation to the Town Council will be on May 5th.

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**9. Executive Session**

**A.** None

**10. Adjournment**

Mr. Terry made a motion to adjourn, seconded by Mr. Suprono and approved. **Vote: 5-0;**  
The meeting was adjourned at 6:35 p.m.

Respectfully submitted,  
Linda B. Connors  
Recording Secretary

Minutes approved by a vote of 4-0, 1 abstained by the East Hampton Water Pollution Control Authority on May 5th, 2020.