

**TOWN OF EAST HAMPTON
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
January 7, 2020**

APPROVED MINUTES

The Meeting of the Town of East Hampton Water Pollution Control Authority was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, January 7, 2020 at 6:00 P.M.

Present: Mark Barmasse, John Suprono, Anthony DeSimone, Mike Filanda, Kerry Comisky and David Terry

Not Present: Peter Villa

Other Attendee(s) Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

1. Call to Order

Chairman Barmasse called the regular meeting to order at 6:01 p.m.

2. Approval of Minutes

A. Regular Meeting of December 3, 2019

Mr. Suprono made a motion to approve minutes as amended, seconded by Mr. Filanda. **Vote 5-0, 1 abstained. Motion Passed.**

3. Public Remarks-None

4. Review of Correspondence-None

5. Committee Reports

A. Joint Facilities

No Regular Meeting in December- Mr. Clayton gave a brief update on Joint Facilities, noting that the Clarifier will need to be replaced and MAPS project may need be bonded. Also, Budget proposals will start in January.

B. Operations, Management & Budget Committee

1) Budget Status FY 2019/20

Mr. Clayton reported on the WPCA Revenue which is running behind at 84% collected. There was a discovery of recent properties sold in a tax sale. Mr. Clayton will get more information on the tax sale properties and the back-sewer fees due. Mr. Barmasse requested copies of 18/19 December & January WPCA revenue reports to compare collection percentages. Update on Item #5611 Supplies account from 12/3/19 meeting. The expense was for new computers and were paid out of an incorrect account. Expense was moved to Item #5744 Computers and Equipment. Item # 5430 will be showing an increase next month from North Main street wet well cleaning.

Water revenue for Town Center (TCWS) and Royal Oaks (ROWS) are still running behind at 27.1% and 28.4% respectively. Staff reported on customer request for autopayment or credit card payment for water billing. Per United Business Solutions (UBS) that option is not currently available.

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The percentage of expenses reported this year at TCWS and ROWS for tank inspections, carbon filters and green sand filter items are now on three-ten-year cycle. Committee request a conversation with Town Council about covering cost of PFAS testing at Memorial School and Center School. Town Council currently pays for testing at the High School and Middle School. *Copies distributed and made part of these minutes.*

C. Public Water Systems

1) Village Center Water System Operations

System is working fine. PFAS samples were done 1/7/2020.

2) Royal Oaks Water System Operations

System is working fine. Carbon Filters were installed at Memorial School and system was flushed. PFAS samples were done 1/7/2020.

3) Hampton Woods Water System

Nothing to Report

4) Municipal Water System Update

Nothing to Report

D. Sewer Development

New house foundations were spotted at Skyline Estates and Edgewater Hill development and the new DOT building on West High St is scheduled for connection on 1/8/2020.

6. Old Business, Discussion/Action

A. Pump Stations Progress (N. Main)

Finishing punch list and seeding planned for spring

B. Pine Trail Force Main

Still in design phase.

C. Meeting with Town Council

Town Manager is requesting a public presentation to report on current and future capital expenses. Committee requests a March or April meeting date after the Joint Facilities Budget is finalized.

- D.** Mr. Terry asked about the follow up on the reimbursement of the cost of damage to the water main on Main Street over Columbus Day weekend. Mr. Clayton reported per the Town Manager/Town Council that the TCWS water fund will pay for the cost of the repairs.

7. Capital Planning

A. Billing options

Mr. Clayton followed up with George Hicks at DEEP on sewer credits for homeowners. Mr. Hick stated that sewer credits of any kind are not recommended by the DEEP and that all users are required to pay at their set cost. He also noted that the Town would have to cover the loss of any discounts.

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There was a discussion of cash flow if the WPCA goes to a twice a year sewer billing. If there are unforeseen repairs to operations is there enough in the undesignated fund balance to float any necessary funds? Mr. Clayton will follow up with finance director for final audited numbers.

8. New Business, Discussion/Action

Committee requested to add Executive Session as agenda line item.

9. Adjournment

Mr. DeSimone made a motion to adjourn, seconded by Mr. Suprono and approved. **Vote: 6-0;**
The meeting was adjourned at 7:05 p.m.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a vote of 5-0, 1 abstained by the East Hampton Water Pollution Control Authority on February 4, 2020.