

**TOWN OF EAST HAMPTON
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
November 5, 2019**

APPROVED MINUTES

The Meeting of the Town of East Hampton Water Pollution Control Authority was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, November 5, 2019 at 6:00 P.M.

Present: Mark Barmasse, David Terry, Peter Villa, John Suprono, Kerry Comisky, Anthony DeSimone and Mike Filanda

Not Present:

Other Attendee(s) Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

1. Call to Order

Chairman Barmasse called the regular meeting to order at 5:59 p.m.

2. Approval of Minutes

A. Regular Meeting of October 1, 2019

Mr. Terry made a motion to approve minutes as presented, seconded by Mr. Suprono. **Vote 6-0, 1 abstained. Motion Passed.**

3. Public Remarks-None

4. Review of Correspondence

A. Pine Trail Force Main

Letters were sent out to all property owners abutting the Pine Trail Force Main notifying them that CLA will be in contact to access their property and provide them with information regarding the restoration.

B. Sports on 66- A certified bill was sent to Sports on 66 to collect on the 2nd and 3rd installment of the Sewer Connection fee.

5. Committee Reports

A. Joint Facilities Committee –No meeting in October

The Ford F550 has been ordered. This will replace the F450. Cost of the new truck including the crane will be approx. \$90K. Benjamin Gilmore has been hired as the new Superintendent.

B. Operations, Management & Budget Committee

1) Budget Status FY 2018/19 & 2019/20

Mr. Clayton reviewed the budget status for FY 18/19 (not audited) and FY 19/20.

Responding to Mr. Terry's requested to research the WPCA Line item 5890 "Other" for \$42K from the 2018/19 budget. The funds were for the "Reserve for capital" and have been moved to the correct 5980 account. Mr. DeSimone asked about obtaining a complete report of revenue in all the accounts (WPCA, Village Center and Royal Oaks) when the audit is done. FY 19/20 Sewer use fees are reporting at approx. 78% collected per the Tax Collector. The WPCA and the Tax office received a considerable amount of

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calls regarding the rate increase. There were no significant expenditures for WPCA to date with the exception of the annual encumbrances listed to report for FY 19/20. Expenses for both FY 19/20 Village Center and Royal Oaks are running high due to tank inspections, carbon filters, green sand filter and PFAS testing. Mr. Clayton has requested that the Town fund the two Carbon filters for Memorial School. Cost for the two Carbon Filters will be approx. \$18K. Mr. Villa recommends contacting whomever runs the water system at the Little League field to test their water.

C. Public Water Systems

1) Village Center Water System Operations

Damage was done to the water line on Main St. over Columbus Day weekend. A private contractor had dug up the service lateral prior to the CBYD request had been completed. Payment for the cost of the repairs at \$4,000 will be decided by the Town Manger. Mr. Clayton is recommending that the water valves be inspected and cleaned if necessary. The Water System has been flushed.

2) Royal Oaks Water System Operations

The Water System has been flushed.

3) Hampton Woods Water System

Nothing to Report

4) Municipal Water System Update

Mr. Clayton reported that the Town Council has hired DPC Consulting to review the Water Services bid proposals from Connecticut Water Co and Aquarian. DPC has recommended to the Town Council doing a feasibly study as a first step.

D. Sewer Development

1. Skyline Drive-The sewers and roads are completed at Skyline Drive Phase II and III.

2. Edgewater Hill- Edgewater Hill "The Neighborhood" has started laying the sewer pipe in the roads.

6. Old Business, Discussion/Action

A. Pump Stations Progress (N. Main)

Construction is ongoing. The generator startup is scheduled for next week and bollards will be installed in lieu of a fence.

B. Pine Trail Force Main

Letters have been sent to property abutter. CLA Engineering will be having a company tracing out the existing line in the newt few weeks. Project will be going out to bid after the first of the year.

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7. Capital Planning

Mr. Terry presented the discussion of examining a combined WPCA and Joint Facilities (JF) capital expenditure budget forecast, and using it as a basis tool for future rate increases and to provide a rationalization for the rate payers. In addition, possibly presenting a one page document that provides a break out of the WPCA & JF major capital items at the current year, the projected year, a 1-5yr. and a 5-10yr as well as the range of the projected cost to provide a justification to the rate payers.

Mr. Clayton reported that the projected JF budget is set for the next 5yrs with a concentration on the MAPS Force Main, but will have a better assessment of the capital expenses when JF starts on their budget in January.

Mr. Villa asked if Mr. Cox, Town Manager is still interested in having a representative from WPCA to discuss the sewer rates at a Town meeting. It was reported back as not at this time.

Mr. DeSimone presented a conceptual Sewer Rate Projection for FY2021-FY2025. Including a revenue and expense summary and statewide average EDU cost from FY2016 to present.

The board will evaluate feasibility of having the sewer use fees billed as twice a year when the budget is created. *Quote for twice a year billing attached and made part of these minutes.* They will also examine the possibility of a rebate or credit for seniors. Office staff will research Connecticut Statutes and see if a credit is possible.

8. New Business, Discussion/Action

8. Adjournment

Mr. Suprono made a motion to adjourn, seconded by Mr. DeSimone and approved. **Vote: 7-0;**
The meeting was adjourned at 7:16 p.m.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a vote of 4-0 by the East Hampton Water Pollution Control Authority on December 3, 2019.