

**TOWN OF EAST HAMPTON  
WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
September 3, 2019**

**APPROVED MINUTES**

*The Meeting of the Town of East Hampton Water Pollution Control Authority was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, September 3, 2019 at 6:00 P.M.*

**Present:** Mark Barmasse, Kerry Comisky, David Terry and Peter Villa

**Not Present:** John Suprono and Mike Filanda

**Other Attendee(s)** Scott Clayton, Public Utilities Administrator and Ben Gilmore Chief Water Plant Operator, Interim

**1. Call to Order**

Chairman Barmasse called the regular meeting to order at 6:03 p.m.

**2. Approval of Minutes**

**A. Regular Meeting of August 6, 2019**

Mr. Terry made a motion to approve minutes as presented, seconded by Mrs. Comisky. ***Vote 4-0, Motion Passed.***

**3. Public Remarks-None**

**4. Review of Correspondence**

**A. None**

**5. Committee Reports**

**A. Joint Facilities Committee**

No regular meeting in August. A Special meeting was held on September 3<sup>rd</sup> (today) to discuss the purchase or repair of Ford F450.

*Mr. DeSimone arrived at 6:05.*

**B. Operations, Management & Budget Committee**

**1) Budget Status FY 2018/19 & 2019/20**

Mr. Clayton presented the budget status for 2018/19 and stated that the budget has not officially been closed out. WPCA Revenue and Expenses will close with a surplus. The Revenue surplus increase is primarily from payments on the collection accounts. Town Center and Royal Oaks Water accounts will close short in revenue approx. \$5.5k and \$2k respectively. The Board will look at water use projection when setting rates for next year. Copies of the 2018/19 Revenue and Expense budgets were distributed and made part of these minutes.

2019/20 Revenue and Expenses for all accounts show minimal changes this early in the fiscal year, with the exception of Village Center maintenance expenses (5430) which is reporting at 60%. Cost items include Carbon and Green sand filters. Copies of the current Revenue and Expense budgets were distributed and made part of these minutes.

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**C. Public Water Systems**

The Public PFAS information letter is being finalized and should be made public the first week of September.

**1) Village Center Water System Operations**

The WPCA was notified via social media and email that there's been iron showing up in the drinking water at Village Center. Well 2 has been in use since the PFAS testing. This well has a higher amount of iron (5 1/2ppm) and has caused the iron to bleed out in the system. A storage tank inspection, green sand filter replacement (2), storage tank cleaning and system flushing are scheduled to be done in the next few weeks. A notice of intention has been sent to the Village Center property owners and posted on the Town web site.

Mr. Clayton created a Plan of Action for the DPH for the 2 water systems (TCWS & ROWS). The town will test treated water for PFAS quarterly for the next year to ensure that the carbon is working. And a Carbon Filter will be installed on the well at Memorial School. Mr. Terry recommends spelling out PPT not to confuse parts per thousands and parts per trillion.

***Recess Meeting to Conduct Public Hearing***

*Meeting was recessed at 6:30pm in order to conduct the Public Hearing. Public Hearing Notice is attached and made part of these minutes.*

*Motion made by Mr. DeSimone to close the Public Hearing at 7:05, seconded by Mr. Terry. **Vote 5-0, Motion Passed.***

*Motion made by Mrs. Comisky to move item 6C. 19/20 Sewer rate discussion and approval to item 5C (2), seconded by Mr. DeSimone. **Vote 5-0, Motion Passed.***

**3) 19/20 Sewer rate discussion and approval**

Mr. Terry recommends adding "Capital Planning" as a line item on the agenda. This will open up ongoing discussions: The details of cost mapping, cost planning, budget items, capital items and cost deferral.

Mr. DeSimone inquired about having developers hook up to sewers if available.

*Motion made by Mr. DeSimone to approve 19/20 Sewer rates as proposed, seconded by Mr. Terry. **Vote 5-0, Motion Passed.***

**3) Royal Oaks Water System Operations (previous C2)**

Nothing new to report

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**4) Hampton Woods Water System (previous C3)**

Mr. Clayton reported that the outstanding bill for Woodard & Curran (W&C) for approx. \$8,000 for engineering fees has been paid. Funds were allocated from capital account. The Attorney's been instructed to lien property for funds due plus attorney fees.

**5) Municipal Water System Update (previous C4)**

Mr. Clayton has provided the Town Council with three Review of Water Services bid proposals. Mr. DeSimone has asked about the purpose of the joint board for water.

**D. Sewer Development**

**1. None**

**6. Old Business, Discussion/Action**

**A. Bids for Pump Stations (N. Main)**

Paramount Construction has started work today (9/3) and should be done in a few months.

**B. Pine Trail Force Main**

Mr. Clayton released the design to CLA and it should be ready for bid in December with an estimated spring start. An abutting property owner is requesting his yard to be fixed and a bush to be replaced that were damaged at the time of the initial break.

**7. New Business, Discussion/Action**

**A. New Item**

Public Works has scheduled Old Marlborough Rd to be paved. Mr. Clayton is recommending that the WPCA contribute \$20,000 to the \$30,000 Public Works paving cost. The sewer line repair work has added a significant amount of damage to the road.

*Motion was made by Mr. DeSimone to approve the \$20,000 for paving. Seconded by Mrs. Comisky.*

***Vote: 5-0; Motion Passed***

**8. Adjournment**

Mr. DeSimone made a motion to adjourn, seconded by Mr. Barmasse and approved. **Vote: 5-0;**

The meeting was adjourned at 7:56p.m.

Respectfully submitted,  
Linda B. Connors  
Recording Secretary

Minutes approved by a vote of **Vote: 4-0, 2 Abstained**; the East Hampton Water Pollution Control Authority on October 1, 2019.