

Town of East Hampton  
**Town Facilities Building Committee**  
**Regular Meeting**  
Thursday, March 18, 2021- 6:30 P.M.  
**Virtual Meeting Via Zoom**

**MINUTES**

**Present:** Vice Chairman Jeff Foran, George Pfaffenbach, Cliff Libby, Ron Gaudet, and Ray Moore, with Lisa and Steve Motto.

**Absent:** Fred Galvin, Chairman Glenn Gollenberg, Chris Strange, and Rebecca Tinelle

**Call to Order:** The meeting was called to order at 6:32 P.M. by Vice Chairman Foran.

**Approval of Minutes**

**December 21, 2017:** *Mr. Libby moved and Mr. Pfaffenbach, seconded to approve of the February 25<sup>th</sup>, 2021 meeting minutes as submitted. Voted 5-0 in favor.*

**Public Remarks:** None

**Architect/Construction Manager/OPM Update:** The punch list items have all been completed. There is a problem with the water heater, but it is scheduled to be fixed. The AV is operational and a credit for the removed original Council Chambers monitors is being investigated. The contingency letter was sent out to the construction manager to be reviewed and approved. This letter states how much money there was and how much there is now after the end of the project in the contingency. The construction manager was asked to describe what diminished the monetary amount in the contingency. The change orders are excluded from the construction manager's contingency; the owners pay the change orders.

**Financial Update:** There have been no changes.

**Change Orders**

- A. Update on Cherry Hill Glass Change Order:** There has been a credit to the project manager after changing the glass from triple paned to double paned glass. There were no substitutes in the glass when the change occurred.
- B. Update on Cost and Payment for Drywall Patching Due to Bench Issues in Men's Locker Room:** Newfield paid for the cost for fixing the damages.

**Approval of Invoices**

- A. Review and Possible Approval of Newfield Invoice #24:** *A motion was made by Mr. Moore, seconded by Mr. Libby, to table Newfield Invoice #24 for the next meeting. Voted 5-0 in favor.*

**B. Review and Possible Approval of Newfield Invoice #25:** *A motion was made by Mr. Moore, seconded by Mr. Libby, to table Newfield Invoice #25 for the next meeting. Voted 5-0 in favor.*

**C. Review and Possible Approval of Newfield Invoice #26:** *A motion was made by Mr. Moore, seconded by Mr. Libby, to table Newfield Invoice #26 for the next meeting. Voted 5-0 in favor.*

**Public Remarks:** None

**Adjournment:** *A motion was made by Mr. Pfaffenbach, seconded by Mr. Libby, to adjourn the meeting at 6:50 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk