

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
SPECIAL MEETING
THURSDAY, FEBRUARY 25, 2021
6:30 PM
VIRTUAL MEETING VIA ZOOM**

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Ron Gaudet, Cliff Libby, Ray Moore, George Pfaffenbach, Christopher Strange, Rebecca Tinelle, Program Managers Steve Motto and Lisa Motto and Town Manager David Cox

Not Present: Fred Galvin

Call to Order: The meeting was called to order at 6:30 p.m. by Chairman Gollenberg via Zoom.

Approvals:

Minutes of Special Meeting of January 28, 2021: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the January 28, 2021 special meeting minutes as presented. Voted 8-0 in favor.*

Public Remarks: None

Architect Update/ Construction Manager Update/ OPM Update

The audio-visual training has been done but some items are not fully functional. BVH needs to do a final punch list. The other building issues are all set. There will be grading that needs to be done on the property in the spring.

Financial Update

Mr. Gollenberg, Mr. Gaudet and Mr. Motto met with the Town Manager and Finance Director regarding the financials. The balance available in contingency is approximately \$42,000. The only open items are the glass change order and the CT Water valve. There were funds spent out of the CM contingency by Newfield Construction that were not brought to the Committee that may need to come back to the Town.

Change Orders

Newfield Prime Contract Potential Change Order #160 – Glass Changes

Mrs. Motto had conversations with the architect and others regarding the glass. They all agreed that when the original credit was given the installation company knew what glass was chosen. There shouldn't be a change to the credit given.

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to reject Change Order #160 dated 12/7/2020 in the amount of \$9,494.65 and to make a recommendation to have the architect send a letter to Newfield explaining why the Change Order is rejected. Voted (8-0)

Discussion of Change Order #24 – Change Piping for Proper Operation of Flushometers

This item is for the jail cells. P&D installed the piping but a different size pipe was required to operate the flushometers correctly. There were questions regarding the coordination of the submittals and the length of pipe.

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to table Change Order 24 in the amount of \$5,272.96 until the questions are answered. Voted (8-0)

P&D Mechanical Requested Change Order for Relocation of Vent Pipe Risers to Install Shower Seat

Committee members feel this item was caused by a coordination issue during construction.

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to table the P&D Mechanical Change Order. Voted (8-0)

Approval of Invoices**Newfield Invoices #24 and #25**

A motion was made by Mr. Gaudet, seconded by Mr. Moore, to table the approval of Newfield Invoices #24 and #25 until the next meeting. Voted (8-0)

Public Remarks

None

Adjournment: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to adjourn the meeting at 7:15pm. Voted 8-0 in favor.*

Respectfully Submitted,

Cathy Sirois
Recording Clerk