

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
SPECIAL MEETING
THURSDAY, JANUARY 28, 2021
6:30 PM
VIRTUAL MEETING VIA ZOOM**

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Ron Gaudet, Cliff Libby, Ray Moore, Christopher Strange, Rebecca Tinelle, Program Managers Steve Motto and Lisa Motto, Al Howat of Newfield Construction, Town Manager David Cox and Finance Director Jeff Jylkka.

Not Present: George Pfaffenbach, and Fred Galvin.

Call to Order: The meeting was called to order at 6:30 p.m. by Chairman Gollenberg via Zoom.

Approvals:

Minutes of Special Meeting of January 7, 2021: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the January 7, 2021 special meeting minutes as amended. Voted 7-0 in favor.*

Public Remarks: None

Architect Update/ Construction Manager Update/ OPM Update

Updates discussed below.

Discussion of Open Items

- Update on AV completion
- Change Order #24 from P&D Mechanical for re-piping the detention toilets
- Change order from P&D also on Newfield Application #24 for Locker room vents
- Rusting of Toilets in PD Cells
- Standing Water in Cell Toilets
- O&M Manuals – Have they been provided to the Town? - Yes
- Warranty Manuals – Have they been provided to the Town? - Yes
- As-Built – Have these been provided to the Town? – Yes

The last components of the audio-visual equipment should be installed in the next week and training will occur after that is complete.

The heating issues in the outer wall offices has been resolved. A programming modification has been made and the heat is functioning correctly now. This could also have been related to the humidity issues that were occurring last year.

Financial Update - Jeff Jylkka was present to provide an overview of the remaining contingency through payment application #25. The only change order not accounted for in the numbers is for the glass and the 2" piping.

Change order #24 Re-piping the detention toilets - the specifications didn't match what was needed per the manufacturer. Members discussed the cost for the change in pipe. Mr. Howat will look into this change order.

Locker Room Venting – The original plumbing pipes were installed where the venting pipes were supposed to be installed. The plans were not followed. This issue will be taken back to P&D Mechanical.

Rusting of Toilets in PD Cells – this was a cleaning issue and has been resolved.

Standing water in cell toilets – this is not an issue. The toilets need a small amount of water.

Change Orders

Change Order #160 – This item will be tabled until the next meeting. This change order relates to the glass that was chosen for the building. The glass was changed from triple pane to double pane. A credit of approximately \$13,000 was issued to change to a certain glass. The architects then came back and said they wanted a different glass that was more expensive than the glass offered with the credit. The credit should have been only \$3,000.

Approval was received from CT Water to change to a 2" meter for water. A cost estimate will be obtained from a plumber.

Approval of Invoices

None

Public Remarks

None

Adjournment: *A motion was made by Mr. Foran, seconded by Mr. Moore, to adjourn the meeting at 7:31pm. Voted 7-0 in favor.*

Respectfully Submitted,

Cathy Sirois
Recording Clerk