

TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
SPECIAL MEETING
THURSDAY, JANUARY 7, 2021
6:30 PM
VIRTUAL MEETING VIA ZOOM

MINUTES

Present: Chairman Glenn Gollenberg, Rebecca Tinelle, Cliff Libby, Vice Chairman Jeff Foran, Christopher Strange, Ray Moore, with Project Manager Lisa Motto.

Not Present: Ron Gaudet, George Pfaffenbach, and Fred Galvin.

Call to Order: The meeting was called to order at 6:35 p.m. by Chairman Gollenberg over Zoom.

Approvals:

- a) **Minutes of Special Meeting of September 24th, 2020:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve of the November 19th, 2020 regular meeting minutes. Voted 6-0 in favor.*

Public Remarks: None

Architect Update/ Construction Manager Update/ OPM Update: Issues with the dry wall in parts of the building needs to be checked whether they have been repaired. All the last punch list items are being fixed or replaced. The AV is 95% complete, but the monitors in the Council chambers were removed and replaced with bigger monitors. These new monitors were not originally specified for the project. These monitors are slightly bigger and taller than the original monitors. This makes the vantage point mismatched for the members where they sit at the desk. It was reported that not all of the functions were operational in the original monitors. The new monitors would have all of the necessary functions. No one was aware of the change until after the new monitors were installed. It was suggested to get the last 5% of the AV installed before dealing with the monitor issue. It was also suggested to check who originally investigated the first monitors. The AV installation should be finished within the next two weeks. The project managers are waiting to hear back from CL&P to confirm with BVH to increase the water flow into the building. The pipes need to be fixed to be able to use the toilets and plumbing fixtures better. The building may also need a new meter installed for the flow rate of the water. But there has been no definite answer from either company. A meeting with Jeff Jylkka about the budget of the project needs to be held as a final step in finishing out the project.

Change Orders

- a) **Newfield Prime Contract Potential Change Order #160:** *A motion was made by Ms. Tinelle, seconded by Mr. Libby, to not approve of Newfield Prime Contract Potential Change Order #160 dated 12/7/2020 in the amount of \$9,494.65. Voted 6-0 in favor.*

- b) **Newfield Prime Contract Potential Change Order #161:** *A motion was made by Ms. Tinelle, seconded by Mr. Libby, to approve of Newfield Prime Contract Potential Change Order #161 dated 12/29/2020 in the amount of \$1,179.56. Voted 6-0 in favor.*

Approval of Invoices

- a) **Newfield Payment Application #23 – Revised:** *A motion was made by Mr. Foran, seconded by Mr. Moore, to approve of Newfield Payment Application #23-Revised dated 9/30/2020 based on new information should be corrected to the new amount of \$111,286.32. Voted 6-0 in favor.*
- b) **Newfield Payment Application #24:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to table Newfield Payment Application #24 dated 10/31/20 in the amount of \$136,578.58. Voted 6-0 in favor.*
- c) **Newfield Payment Application #25:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to table Newfield Payment Application #25 dated 11/30/2020 in the amount of \$100,659.28. Voted 6-0 in favor.*

Public Remarks: None

Adjournment: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to adjourn the meeting at 7:43 P.M. Voted 6-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk