

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, NOVEMBER 5, 2020
6:30 PM
VIRTUAL MEETING VIA ZOOM**

MINUTES

Present: Chairman Glenn Gollenberg, Rebecca Tinelle, Cliff Libby, Vice Chairman Jeff Foran, George Pfaffenbach, Christopher Strange, Ray Moore, with Project Managers Lisa Motto and Steve Motto and Town Manager David Cox.

Not Present: Ron Gaudet and Fred Galvin.

Call to Order: The meeting was called to order at 6:36 p.m. by Chairman Gollenberg over Zoom.

Approvals:

- a) **Minutes of Special Meeting of September 24th, 2020:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve of the September 24th, 2020 special meeting minutes. Voted 7-0 in favor.*

Public Remarks: None

Architect Update/ Construction Manager Update/ OPM Update: The last items for the project are being completed. The gaskets for the PD doors have been ordered and waiting to be delivered. The AV work in the council chambers still needs to be installed. The new switches for the council chambers AV have arrived and was installed. The contractor for the AV will need three days to come in and complete the installations. The HVAC system needs to be tuned and running properly. Need to make sure all HVAC components function correctly, and any other problems are solved before the completion date of May 11th, 2021. The remaining plantings will go in at the right time of season. There were some rust spots in the toilet of a holding cell in the PD area. The toilets in the holding cells should not have standing water in them. It was suggested to have the plumbing contractor investigate and identify the problem and find a solution. The members also suggested checking the code for the toilets in the PD area with BVH. The access control panel on the PD side has been installed. The caps for the drainage in the PD have been installed.

Discussion of Final/Closeout Projects – Potential Projects: Solar Panels, Carport for the Police Department, Storage Shed, Other: The current remaining money is around \$146,000. There are ideas of a car port and solar panels on top of the car ports. The solar panels are \$4-\$5 per watt, so they could cost around \$325,000 to \$375,000 for a car port. There is an existing solar field project in town on Skinner Road. This project will produce 2 million kilowatts per hour. There was discussion of adding a shed or two-car garage for storage. Some excess chairs and tables need to be stored elsewhere instead of piled up against the walls. There is barely any storage space within the building. This is where the shed or garage could be of use. The existing

Board of Education building is already being used as storage for Parks & Rec for their seasonal equipment. If there were more storage at the Town Hall, the Parks & Rec wouldn't need to trailer and bring their equipment to mow the Town Hall lawn. All the bigger equipment could be stored safely on the building premises. If a shed is added it would be located by the dumpsters and if a two-car garage is added it would be located in the impound lot possibly. The garage option would be bigger in size and dehumidified to be able to store items from the main building properly and safely. A quick investigation of what types of sheds and garages there are and cost comparisons for each will be performed. The trees needed for screening the neighbors next to the Town Hall building is still being worked through. The lower level of the PD is a nearly complete dead zone. In the holding areas and basement, the radios cannot get a signal in or out. This issue is being worked through with the radio company provider, Utility Communications. Fixing this problem could probably cost \$28,000. *A motion was made by Mr. Pfaffench, seconded by Mr. Moore, to approve of the PD radio fix not to exceed \$28,000. Voted 7-0 in favor.*

Discussion of Payment Timing for Newfield Payment Applications #21 and #22: The members briefly discussed the payment applications for Newfield. It was decided to release the funds to pay for the applications.

Approval of Invoices

- a) **Amenta Emma Invoice #37-17041:** *A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve of Amenta Emma invoice #37-17041 dated 4/30/20 in the amount of \$10,000 of the \$18,438. The rest of the invoice amount will be paid once the last items have been completed. Voted 7-0 in favor.*
- b) **C&E Enterprise Final Invoice:** *A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve of C&E Enterprises invoice #20 due at the time of the project close out in the amount of \$11,098.07. Voted 7-0 in favor.*
- c) **Strategic Spaces Invoice #24372:** *A motion was made by Mr. Moore, seconded by Mr. Pfaffench, to approve of Strategic Spaces invoice #24372 dated 10/27/20 in the amount of \$3,400.50. Voted 7-0 in favor.*

Public Remarks: None

Adjournment: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to adjourn the meeting at 7:57PM. Voted 7-0 in favor.*

Respectfully Submitted,

Katrina Aligata
Recording Clerk