

TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 3, 2020
6:30 PM
DREAM DEVELOPERS MEETING ROOM
10 EDGEWATER CIRCLE

MINUTES

Present: Chairman Glenn Gollenberg, Rebecca Tinelle, Cliff Libby, Ray Moore, George Pfaffenbach, with Project Managers Lisa Motto and Steve Motto.

Not Present: Vice Chairman Jeff Foran, Ron Gaudet, Christopher Strange, and Fred Galvin.

Call to Order: The meeting was called to order at 6:31 p.m. by Chairman Gollenberg in the Dream Developers Meeting Room at 10 Edgewater Circle.

Approvals:

Minutes of Special Meeting of July 30, 2020: These minutes were tabled since the members were unable to review them.

Public Remarks: None

Architect Update/ Construction Manager Update: Punchlist Items/ OPM Update: *A motion was made by Mr. Pfaffenbach, seconded by Ms. Tinelle, to add the main switches for AV solutions to the agenda. Voted 5-0 in favor.* The punch list items have all been finished. On Monday, the new railing from the punch list meets code and is passable. Everything meets the requirements to obtain the CO for the building. The AV in the council chambers is still in the works. The switch from the old Town Hall building was brought over to the new building. But the switch is insufficient to the extent of the AV being used in the chambers. Some extra parts and a few more switches were ordered to add to the existing switch. This will hopefully be able to support the AV needed for the room. The HVAC is still being a problem with the humidity being a different level in different sections of the building. The engineer for the HVAC system is BVH. There was a discussion of whether a third party should come in to check out the HVAC and find a solution for the humidity levels. There are no leaks after the rainstorm that passed by. But a ledge needs to be added at the back-access door to change the flow of rain and runoff from the roof. It is draining off the roof onto the sidewalk, but the proposed ledge will divert the water into the grass. This will solve any icing problems in the winter as well. The Police Department has been hooked up with Glastonbury.

Change Orders:

- a) **Newfield Prime Contract Potential Change Order #158:** *A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to approve of Newfield Prime Contract Potential Change Order #158 in the credit amount of \$2,989 dated 7/21/2020. Voted 5-0 in favor.*
- b) **Newfield Prime Contract Potential Change Order #075R:** *A motion was made by Ms. Tinelle, seconded by Mr. Libby, to approve of Newfield Prime Contract Potential Change Order #075R in the amount of \$18,486.27 dated 1/8/2020. Voted 5-0 in favor.*

Approval of Invoices:

- a) **Total Communication Invoice:** *A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to approve of the Total Communication Invoice for parts and switches to add to existing switches for AV in Council Chambers dated 9/2/20 in the amount of \$10,980.68. Voted 5-0 in favor.*

Update on Public Relations Sub-Committee: None

Public Remarks: None

Adjournment: *A motion was made by Mr. Libby, seconded by Mr. Pfaffenbach, to adjourn the meeting at 6:50PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk