

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
SPECIAL MEETING
THURSDAY, JULY 30, 2020
6:30 PM
DREAM DEVELOPERS MEETING ROOM
10 EDGEWATER CIRCLE**

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Rebecca Tinelle, Cliff Libby, Ray Moore; Project Managers Lisa and Steve Motto.

Not Present: Fred Galvin, George Pfaffenbach, Ron Gaudet and Christopher Strange

Call to Order: The meeting was called to order at 6:30 p.m. by Chairman Gollenberg at Dream Developers Meeting Room.

Approvals:

Minutes of Regular Meeting of July 2, 2020: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the regular meeting minutes of July 2, 2020. Voted 5-0 in favor.*

Public Remarks: None

Architect Update/ Construction Manager Update/ OPM Update: Michelle Laney isn't working for Amenta Emma anymore, so Tony is willing to fill-in. There are no invoices or approved PO's until the project is completed. The AV installation is almost finished. On Saturday, the finger protectors will be installed on the doors and the lobby staircase will be finished. The hatch and ladder issues has been fixed and the signage has been completed. The installation of the detention hardware panel in the PD is needing to be completed. The globe in the lobby has been installed and the light issue at the Sally Port has been fixed. The shop copy of the stairs that need rebuilding doesn't match the architect blueprints. There are two major issues that need to be addressed. The HVAC system is pushing 55-degree coolant but isn't taking the humidity out of certain areas of the building. The humidity in those areas are causing the wood of the doors to swell so they can't be opened or closed. The pipes in the ceiling are starting to sweat and drip on the ceiling tiles. The vault was in an area affected by the humidity, but the staff placed a dehumidifier inside to prevent any damage from occurring. Once the HVAC has been fixed and calibrated it will take 7-10 days for the humidity levels to lower within the building. The other major issue is that the beads around the windows are cracking and coming away from the wall and window. This is causing cracks to form in the walls next to the windows. It was suggested to have street printing across the PD access road to keep people from driving up. Another suggestion was a gate to be installed at the entrance of the drive near Route 66. Trees for screening the apartments and the town hall have yet to be planted. The trees will be out of the project instead of going through Richards or Newfield. When it's the right time of year to

plat the trees, the project will be completed. There is an updated punch list from the construction manager.

Change Orders: There are a couple of change orders still being negotiated. The town clerk suite revision, bathroom thresholds, and the credit change order for the pocket doors are still being renegotiated. The CO for the paving is still unfinished. There will be a credit for rock removal. There are more close-outs by the subs for the remaining items.

Approval of Dedication/Memorial Plaques: The Town Manager's office produced the list of members for each plaque. All three plaques would cost \$4,389. The members discussed adding Kurt Comisky and Steve Karney since they were on the commission before. The members also suggested taking the space out after Chairman Gollenberg's name. The members decided to table this item to approve at the next meeting so the liaison to the commission can give their input on the plaques.

Approval of Invoices

- a) **Newfield Payment Application #21:** *A motion was made by Mr. Libby, seconded by Mr. Moore, to approve of Newfield Payment Application #21 in the amount of \$81,929.37 dated 7/2/20. Voted 5-0 in favor.*
- b) **Contractors Home Appliances Inc. #134804:** *A motion was made by Ms. Tinelle, seconded by Mr. Libby, to approve of Contractors Home Appliances Inc. invoice #134804 in the amount of \$53.18 dated 6/1/20. Voted 5-0 in favor.*

Update on Public Relations Sub-Committee: The members briefly discussed whether a party could be held once the project has been 100% completed.

Public Remarks: None

Adjournment: *A motion was made by Mr. Foran, seconded by Mr. Libby, to adjourn the meeting at 7:25PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk