

TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, JULY 2, 2020
6:30 PM
VIRTUAL MEETING VIA ZOOM

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Rebecca Tinelle, Cliff Libby, Ron Gaudet, Ray Moore, and Christopher Strange (joined the call at 6:34PM); Project Manager Steve Motto.

Not Present: Fred Galvin and George Pfaffenbach

Call to Order: The meeting was called to order at 6:32 p.m. by Chairman Gollenberg on Zoom.

Approvals:

Minutes of Regular Meeting of June 18, 2020: *A motion was made by Mr. Foran, seconded by Mr. Libby, to approve the regular meeting minutes of June 18, 2020. Voted 6-0 in favor.*

Public Remarks: None

Architect Update/ Construction Manager Update/ OPM Update: Some minor issues have been brought to attention and are being dealt with. There are two remaining items left to fix to obtain the Certificate of Occupancy for the building. The stairway on the second floor needs the end its railing fixed and the hatch door leading to the roof has a problem with its draw string. There was a walk through with Eversource earlier in the day to get the credit for the project and send it to the town. The tile floor doesn't need to be sealed as recommended by the manufacturer. The town hall building is open to the public but not to town meetings yet. There will be more signs installed directing people where to go for the entrance. The signs will be placed in the median at the beginning of the access street on route 66. It was suggested to plant more trees along the property line to act as screening between the town hall building and the apartments. This suggestion will be tabled to discuss for next meeting. The punch list for the project is on track. There were two leaks in the Parks & Rec department. One leak was in front of the office and the other was inside the department's suite. That issue is being investigated and will be resolved. The Certificate of Occupancy will be obtained by next week or the week after.

Change Orders:

A. Newfield Prime Contract Potential Change Order #107: *A motion was made by Mr. Libby, seconded by Mr. Gaudet, to approve of Newfield Prime Contract Potential Change Order #107 dated 12/11/19 in the amount of \$7,655,51. Voted 7-0 in favor.*

B. Newfield Prime Contract Potential Change Order #137R4: *A motion was made by Mr. Gaudet, seconded by Mr. Libby, to approve of Newfield Prime Contract Potential Change Order #137R4 dated 7/2/20 in the amount of \$13,792.88. Vote 7-0 in favor.*

C. Newfield Prime Contract Potential Change Order #156: *A motion was made by Mr. Strange, seconded by Mr. Gaudet, to authorize Project Manager Steve Motto to give Town Manager Dave Cox the authority to use either town or local contractors for paving the impound lot and to handle the administrative aspect of the design specs for the project and not to exceed \$5,676.25. Voted 7-0 in favor.*

Approval of Invoices:

A. Amenta Emma Invoice #33-17041: *A motion was made by Mr. Moore, seconded by Ms. Tinelle, to approve of Amenta Emma Invoice #33-17041 dated 12/31/19 in the amount of \$250.00. Voted 7-0 in favor.*

B. Engineered Building Products, Inc #20S2776: *A motion was made by Mr. Strange, seconded by Mr. Gaudet, to approve of Engineered Building Products, Inc Invoice #20S2776 dated 6/18/20 in the amount of \$1,500.00. Voted 7-0 in favor.*

Update on Public Relations Sub-Committee: There is no official opening for the Town Hall building due to Covid-19.

Public Remarks: None

Adjournment: *A motion was made by Mr. Foran, seconded by Mr. Gaudet, to adjourn the meeting at 7:18PM. Voted 7-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk