

**TOWN FACILITY BUILDING COMMITTEE  
SPECIAL MEETING  
THURSDAY, MARCH 26, 2020  
6:30 PM  
VIRTUAL MEETING VIA ZOOM**

**MINUTES**

**Present:** Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Members Ron Gaudet, Cliff Libby, Ray Moore, George Pfaffenbach, Christopher Strange and Rebecca Tinelle, Project Managers Lisa Motto and Steve Motto and Town Manager David Cox

**Not Present:** Fred Galvin

**Call to Order:** The meeting was called to order at 6:30 p.m. by Chairman Gollenberg.

**Approval of Minutes**

**Regular Meeting of February 20, 2020**

A motion was made by Mr. Strange, seconded by Ms. Tinelle, to approve the regular meeting minutes of February 20, 2020 with no changes. Voted 7-0-1 in favor. Mr. Moore abstained.

**Special Meeting of February 27, 2020**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the special meeting minutes of February 27, 2020 with no changes. Voted 8-0 in favor.

**Special Meeting of March 12, 2020**

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to approve the special meeting minutes of March 12, 2020 with no changes. Voted 8-0 in favor.

**Approval of Invoices**

**Donnegan Systems Invoice #20737**

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to approve Donnegan Systems Inc. invoice #20737 dated 3/5/2020 in the amount of \$61,567.12. Voted 8-0 in favor.

**Amenta Emma Invoice #34-17041**

A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to table the approval of Amenta Emma invoice #34-17041 dated 1/31/2020 in the amount of \$15,386.80. Voted 8-0 in favor.

**Amenta Emma Invoice #36-17041**

A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to table the approval of Amenta Emma invoice #36-17041 dated 2/29/2020 in the amount of \$15,185.86. Voted 8-0 in favor.

**Change Orders**

**PCO#085 – Site Utility Revisions – Electrical Only**

A motion was made by Ms. Tinelle, seconded by Mr. Gaudet, to approve Newfield Prime Contract Potential Change Order #085 dated 3/16/2020 in the amount of \$9,034.54. Voted 8-0 in favor. It was noted that this change was due to a request by Eversource.

**PCO #129 – Paint Concrete Floor Stairs**

A motion was made by Ms. Tinelle, seconded by Mr. Gaudet, to approve Newfield Prime Contract Potential Change Order #129 dated 3/24/2020 in the amount of \$1,886.29. Voted 8-0 in favor.

**PCO #131 – Paint Drywall Bump-out in Community Room**

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to approve Newfield Prime Contract Potential Change Order #131 dated 3/10/2020 in the amount of \$543.71. Voted 8-0 in favor.

**PCO #132 – South Wall Foundation Waterproofing**

A motion was made by Ms. Tinelle, seconded by Mr. Pfaffenbach, to approve Newfield Prime Contract Potential Change Order #132 dated 3/16/2020 in the amount of \$17,991.16. Voted 8-0 in favor.

**PCO #133 – PR47 Vault Arc Fault Protection**

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to approve Newfield Prime Contract Potential Change Order #133 dated 3/16/2020 in the amount of \$361.48. Voted 7-1 in favor. Mr. Foran against.

**PCO #136 – Exit Sign Layout Changes per FM**

A motion was made by Ms. Pfaffenbach, seconded by Ms. Tinelle, to approve Newfield Prime Contract Potential Change Order #136 dated 3/25/2020 in the amount of \$289.58. Voted 7-1 in favor. Mr. Foran against.

**Adjournment**

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to adjourn the meeting at 7:25pm. Voted 8-0 in favor.

Respectfully Submitted,

Cathy Sirois  
Recording Secretary