

**TOWN OF EAST HAMPTON  
TOWN FACILITY BUILDING COMMITTEE  
SPECIAL MEETING  
THURSDAY, JANUARY 9, 2020  
DREAM DEVELOPER MEETING ROOM  
10 EDGEWATER CIRCLE**

**MINUTES**

Committee members walked through the new building beginning at 5:30pm

**Present:** Chairman Glenn Gollenberg, Fred Galvin, Cliff Libby, Ray Moore, George Pfaffenbach, Christopher Strange and Rebecca Tinelle; Project Manager Lisa Motto and Steve Motto

**Not Present:** Vice Chairman Jeff Foran, Ron Gaudet

**Call to Order:** The meeting was called to order at 6:30 p.m. by Chairman Gollenberg in the Dream Developers Meeting Room at 10 Edgewater Circle.

**Approvals**

**Minutes of December 10, 2019:** A motion was made by Ms. Tinelle, seconded by Mr. Strange, to approve the meeting minutes of December 10, 2019 as written. Voted 7-0 in favor.

**Public Remarks:** None

**Architect Update**

The architects are reviewing the detention control hardware, the outside stairways and some aesthetic items.

**Construction Manager Update**

Al Howat of Newfield Construction reported that the project is on schedule. They are working on the 2<sup>nd</sup> floor punch list and will then start on the 1<sup>st</sup> floor punch list. The pavement striping and seeding will be done during good weather. The sally port doors and the water meter installation are still to be done.

**OPM Update**

**Budget Update**

The contingency remaining is \$370,703.

There was a question about the tables in the police training room. The tables were planned to all be 24 x 72 but the Chief would like some of the tables be 24 x 84 to provide additional table space. It would be approximately \$860 more. The committee agreed that some of the tables would be changed to 24 x 84.

## **Review of Moving Company Quotations**

Lisa Motto and Cliff Libby met with the moving companies. They did a walkthrough of the new building and the existing buildings. Ms. Motto provided an overview of the companies. There are still some questions to be answered. The committee will vote on a company at the next meeting.

## **Change Orders**

### **Newfield Prime Contract Potential Change Order #76R**

It was noted that this change order shows it was requested by the Fire Chief, but it should be corrected to be requested by the Fire Marshal. Mr. Howat will go back to Dicin on this for additional information/answers.

A motion was made by Mr. Libby, seconded by Mr. Moore, to table Newfield Prime Contract Potential Change Order #76R. Voted 7-0 in favor.

### **Newfield Prime Contract Potential Change Order #96**

A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve Newfield Prime Contract Potential Change Order #96 dated 11/15/19 in the amount of \$3,798.53. Voted 7-0 in favor.

### **Newfield Prime Contract Potential Change Order #99**

A motion was made by Mr. Pfaffenbach, seconded by Mr. Moore, to approve Newfield Prime Contract Potential Change Order #99 dated 11/21/19 in the amount of \$1,574.44. Voted 7-0 in favor.

### **Newfield Prime Contract Potential Change Order #100**

A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve Newfield Prime Contract Potential Change Order #100 dated 12/3/19 in the amount of \$688.15. Voted 7-0 in favor.

## **Approval of Invoices:**

### **Newfield Construction Payment Application #15**

A motion was made by Mr. Strange, seconded by Mr. Pfaffenbach, to approve Newfield Construction Payment Application #15 dated 12/31/19 in the amount of \$1,070,415.31. Voted 7-0 in favor.

### **Amenta Emma Invoice 29-17041**

A motion was made by Mr. Libby, seconded by Mr. Galvin, to approve Amenta Emma Invoice #29-17041 dated 11/30/19 in the amount of \$15,302.86. Voted (7-0) in favor. The amount excludes the Furniture Professional fees.

There are charges for Furniture Professional Fees in the invoice. It was noted that the furniture was not included in the original contract. More information will be provided on this.

### **Belltown Motors Invoice #509819**

A motion was made by Mr. Strange, seconded by Ms. Tinelle, to approve Belltown Motors Invoice 509819 dated 10/29/19 in the amount of \$3,880.00. Voted (7-0) in favor. The amount excludes tax that was inadvertently added.

**Update from Public Relations Sub-Committee**

There was discussion on the next submission for Events magazine. The group also discussed the dedication plaque. The final names to be added on the clock was discussed.

**Public Remarks**

None

**Adjournment:** A motion was made by Mr. Libby, seconded by Mr. Galvin, to adjourn the meeting at 7:30pm. Voted 7-0 in favor.

Respectfully Submitted,

Cathy Sirois  
Recording Clerk