

TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, DECEMBER 10, 2019
6:30 PM
TOWN HALL MEETING ROOM

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Rebecca Tinelle, Fred Galvin, and Christopher Strange; Project Manager Lisa Motto and Steve Motto.

Not Present: Cliff Libby, Ron Gaudet, George Pfaffenbach and Ray Moore.

Call to Order: The meeting was called to order at 6:34 p.m. by Chairman Gollenberg in the Town Hall Meeting Room.

Approvals:

- A) **Minutes of November 21, 2019:** A motion was made by Mr. Foran, seconded by Mr. Strange, to approve the meeting minutes of November 21, 2019 with no changes. Voted 5-0 in favor.

Public Remarks: None

Architect Update: The control panel for the detention cells in the police department are being installed. The furnishings for the new building have been ordered. There are still a few submittals and RFI's to review. There are site walks twice a week.

Construction Manager Update: The project is on schedule. The move in date is tentatively set for March. The fiber laying is being worked through department by department. The paving is done, and the painting has been finished. The elevators are going in soon. The siding is nearly complete. The masonry work has been finished. And the fire wall in the community room is being worked through next week.

OPM Update: Copies of the budget were passed around for the members to review. The project is roughly 74% complete. The budget is up to date. Waiting to hear back about the water rebate from Connecticut Water. 3 moving companies were brought to in to perform a site walk to size up the scope of the move for the Town Hall. The proposals for moving companies will be back soon and will be brought before the commission members. The move itself is budgeted at \$2,500 for the project. The computers will be moved first as priority items, then the bigger furniture will be moved after. The employees will pack up their desks for the move.

Change Orders:

- a) **Newfield Prime Contract Potential Change Order #086R:** *A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of Newfield Prime Contract Potential Change order #086R dated 10/7/19 in the amount of \$3,199.28. Voted 5-0 in favor.*
- b) **Newfield Prime Contract Potential Change Order #092:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve of Newfield Prime Contract Potential Change Order #092 dated 11/11/19 in the amount of \$275.77. Voted 5-0 in favor.*
- c) **Newfield Prime Contract Potential Change Order #093:** *A motion was made by Mr. Foran, seconded by Mr. Galvin to approve of Newfield Prime Contract Potential Change Order #093 dated 11/11/19 in the amount of \$1,567.95. Voted 5-0 in favor.*
- d) **Newfield Prime Contract Potential Change Order #094:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve of Newfield Prime Contract Change Order #094 dated 11/11/19 in the amount of \$1,624.67. Voted 5-0 in favor.*
- e) **Newfield Prime Contract Potential Change Order #095:** *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve of Newfield Prime Contract Potential Change Order #095 dated 11/11/19 in the amount of \$1,236.26. Voted 5-0 in favor.*
- f) **Newfield Prime Contract Potential Change Order #099:** *A motion was made by Mr. Foran, seconded by Mr. Galvin, to table the Newfield Prime Contract Potential Change Order #099. Voted 5-0 in favor.*

Approval of Invoices:

- a) **Newfield Construction Payment Application #14:** *A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of Newfield Construction Payment Application #14 dated 10/30/19 in the amount of \$1,381,829.17. Voted 5-0 in favor.*
- b) **Amenta Emma Invoice:** *A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of Ament Emma Invoice #28-17041 dated 10/31/19 in the amount of \$15,185.16. Voted 5-0 in favor.*

Update from Public Relations Sub-Committee: The article in the Events Magazine showed an aerial photo of the project site.

Public Remarks: None

Adjournment: *A motion was made by Mr. Foran, seconded by Ms. Tinelle, to adjourn the meeting at 7:03PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk