

**TOWN OF EAST HAMPTON  
TOWN FACILITY BUILDING COMMITTEE  
REGULAR MEETING  
THURSDAY, NOVEMBER 7, 2019  
DREAM DEVELOPER MEETING ROOM  
10 EDGEWATER CIRCLE**

**MINUTES**

**Present:** Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Ron Gaudet, Cliff Libby, Ray Moore, George Pfaffenbach, Christopher Strange and Rebecca Tinelle; Project Manager Lisa Motto and Steve Motto

**Not Present:** Fred Galvin

**Call to Order:** The meeting was called to order at 6:30 p.m. by Chairman Gollenberg in the Dream Developers Meeting Room at 10 Edgewater Circle.

**Approvals**

**Minutes of October 24, 2019:** A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve the meeting minutes of October 24, 2019 as written. Voted 7-0-1 in favor. Mr. Libby abstained.

**Public Remarks:** None

**Architect Update**

Ms. Motto will be doing a walkthrough of the existing Town Hall to label furniture that will be moved to the new building. There is an issue with the sally port door. The duct work and gray water pipes are in the way. They may take out the duct work and add a grill on top. A question arose about the ceiling in the hallway to the exercise room. It was decided to eliminate the ceiling in the exercise room but right now there is also no ceiling on the plans for the hallway. Per the commission the ceiling should be included in the hallway. There is an issue with the 9 light poles on the road. They came in the wrong color. This was an error by the landscape architect. An estimate was obtained from Belltown Motors to paint the poles black.

A motion was made by Mr. Pfaffenbach, seconded by Mr. Moore, to approve the estimate from Belltown Motors to paint the poles for an amount up to \$4,126.38. Voted 8-0 in favor.

**Construction Manager Update**

Al Howat of Newfield Construction reported that ceiling tiles have been installed in the 1<sup>st</sup> and 2<sup>nd</sup> floor bathrooms. After inspection they will start with ceramic tiles. The 2<sup>nd</sup> floor is primed & first coated. The final coat will be done after the punch list is done. Elevators are ready to install. The Police basement interior walls are being drywalled. They are backfilling the curbs. Winter seed will be done. They plan on paving the final coat but that is weather dependent. It may be done in the spring. They are finishing the guardrail on the impound lot.

**OPM Update**

They are finalizing the FF&E. Ms. Motto and Mr. Libby will be working on moving companies.

**Change Orders****Newfield Prime Contract Potential Change Order #76R**

A motion was made by Mr. Libby, seconded by Mr. Gaudet, to table Newfield Prime Contract Potential Change Order #76R. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #087**

A motion was made by Mr. Libby, seconded by Mr. Gaudet, to approve Newfield Prime Contract Potential Change Order #087 dated 10/4/19 in the amount of \$514.35. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #089**

A motion was made by Mr. Libby, seconded by Mr. Gaudet, to approve Newfield Prime Contract Potential Change Order #089 dated 10/9/19 in the amount of \$899.10. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #090**

A motion was made by Mr. Pfaffenbach, seconded by Mr. Libby, to approve Newfield Prime Contract Potential Change Order #090 dated 10/9/19 in the amount of \$3,770.07. Voted 8-0 in favor.

**Approval of Invoices:****Newfield Construction Payment Application #13**

A motion was made by Mr. Moore, seconded by Mr. Libby, to approve Newfield Construction Payment Application #13 dated 10/31/19 in the amount of \$1,708,306.02. Voted 8-0 in favor.

**Building Inspection Services Invoice 9/10/19**

Commission members asked why the building inspection services would be charged to the project due to a vacation by the regular inspector. More information is needed for this invoice.

**C&E Invoice**

Ms. Motto noted they are holding their invoice until the end of the project.

**Approval of 2020 Meeting Dates**

A motion was made by Mr. Foran, seconded by Mr. Gaudet, to approve the 2020 Meeting Dates as presented. Voted 8-0 in favor.

**Update from Public Relations Sub-Committee**

The article and photo for the next Events magazine was submitted to the Town Manager's Office.

**Public Remarks**

None

**Adjournment:** A motion was made by Mr. Libby, seconded by Mr. Gaudet, to adjourn the meeting at 7:30pm. Voted 8-0 in favor.

Respectfully Submitted,

Cathy Sirois  
Recording Clerk