

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
SPECIAL MEETING
THURSDAY, OCTOBER 24, 2019
HIGH SCHOOL T-BELL**

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Ray Moore, George Pfaffenbach, and Rebecca Tinelle; Project Manager Lisa Motto and Steve Motto and Town Manager David Cox

Not Present: Fred Galvin, Ron Gaudet, Cliff Libby and Christopher Strange

Call to Order: The meeting was called to order at 6:55 p.m. by Chairman Gollenberg in the High School T-Bell.

Approvals

Minutes of October 17, 2019: A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve the meeting minutes of October 17, 2019 as written. Voted 5-0 in favor.

Public Remarks: None

Architect Update

None

Construction Manager Update

None

OPM Update

None

Discussion of Furniture, Fixtures & Equipment (FF&E)

Dave Shulman and Alan Shepard of Suburban Stationers were present for the discussion. Mr. Shulman noted that the total provided for furniture is \$273,000 which represents a \$64,000 savings. He noted no price changes are allowed by any vendor until at least April 2020. Lisa Motto provided a memo reviewing the timeline of the Suburban quote and why Strategic Spaces should be approved for the purchase, delivery and installation of the furnishing for the new Town Hall. The memo will be included with the minutes filed in the Town Clerk's Office.

A motion was made by Ms. Tinelle, seconded by Mr. Moore, to accept the Strategic Spaces quotation for Furniture, Fixtures & Equipment dated 10/23/29 in the amount of \$337,308.60. Voted 5-0 in favor.

Change Orders**Newfield Prime contract Potential Change Order #071**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the Newfield Prime Contract Potential Change Order #071 dated 7/24/19 for a credit in the amount of \$8,233.02. Voted 5-0 in favor.

Approval of Invoices:

None

Update from Public Relations Sub-Committee

No update

Public Remarks

None

Adjournment: A motion was made by Mr. Foran, seconded by Ms. Tinelle, to adjourn the meeting at 7:30pm. Voted 5-0 in favor.

Respectfully Submitted,

Cathy Sirois
Recording Clerk