

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 19, 2019
DREAM DEVELOPER MEETING ROOM
10 EDGEWATER CIRCLE**

MINUTES

Present: Vice Chairman Jeff Foran, Ron Gaudet, Cliff Libby, Ray Moore, George Pfaffenbach, and Rebecca Tinelle; Project Manager Lisa Motto and Steve Motto

Not Present: Chairman Glenn Gollenberg, Fred Galvin and Christopher Strange

Call to Order: The meeting was called to order at 6:40 p.m. by Vice Chairman Foran in the Dream Developers Meeting Room at 10 Edgewater Circle.

Approvals

Minutes of September 5, 2019: A motion was made by Mr. Libby, seconded by Mr. Gaudet, to approve the meeting minutes of September 5, 2019 with a correction to the amount of the Boundaries invoice #10034 to \$842.50. Voted 6-0 in favor.

Public Remarks: None

Architect Update/Construction Manager Update/OPM Update

Photos and pricing on the furnishings have been received from Dave Shulman and from Strategic. Copies will be provided to the committee members for the next meeting. They are looking at pricing on the radio tower antenna conduit.

Construction Manager Update/OPM Update

They are prepping for the sallyport stairs. CNG is starting work on Monday. They are getting ready for the fine grading of the road and parking lot. The top coat of asphalt will be done in October. Line striping is scheduled between October 30th and November 5th. There was discussion on moving the top coat to spring. Mr. Motto will look into this. Windows will be in on Friday. The vestibule glass is on hold. Interior drywall will be starting soon. They are able to sheetrock one side of each interior wall. The Eversource easement is waiting on subordinations then it can be filed. There is an issue with the folding partition in the community room. It is supposed to have wall covering on it to match the other wall coverings. The specs indicate that it is to be supplied by the owner but that is incorrect. Mr. Motto will look into the issue and provide more information at the next meeting.

Approval of Invoices:

Amenta Emma Invoice #26-17041

A motion was made by Mr. Libby, seconded by Mr. Gaudet, to approve Amenta Emma invoice #26-17041 dated 8/31/19 in the amount of \$15,185.16. Voted 6-0 in favor.

E2 Engineers Invoice #19118-1

A motion was made by Mr. Moore, seconded by Mr. Pfaffenbach, to approve E2 Engineers invoice #19118-1 dated 9/11/19 in the amount of \$3,510.00. Voted 6-0 in favor.

Update from Public Relations Sub-Committee

The article and photo for Events magazine is due at the end of October.

Public Remarks

None

Adjournment: A motion was made by Mr. Libby, seconded by Mr. Gaudet, to adjourn the meeting at 7:15pm. Voted 6-0 in favor.

Respectfully Submitted,

Cathy Sirois
Recording Clerk