

**TOWN OF EAST HAMPTON  
TOWN FACILITY BUILDING COMMITTEE  
REGULAR MEETING  
THURSDAY, JULY 18, 2019  
TOWN HALL MEETING ROOM**

**MINUTES**

**Present:** Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Cliff Libby, Ron Gaudet, Ray Moore, George Pfaffenbach, Christopher Strange (arrived at 6:35pm) and Rebecca Tinelle; Project Manager Lisa Motto and Steve Motto.

**Not Present:** Fred Galvin

**Call to Order:** The meeting was called to order at 6:30 p.m. by Chairman Gollenberg in the Town Hall Meeting Room.

**Approvals**

**Minutes of July 2, 2019:** A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the meeting minutes of July 2, 2019 with no changes. Voted 7-0 in favor.

**Public Remarks:** None

**Architect Update/Construction Manager Update/OPM Update**

A meeting was held with the Police Chief and the architect to confirm some details in the Police Department including the card reader/keypads, interview room recording, Glastonbury being able to unlock the cells remotely (would be a network issue) and the garage door openers. The project is still on schedule. The masonry for the stairwell will be next week, the steel stairs will be in on August 5<sup>th</sup>, partitions for the Town Hall portion are almost done. The sheathing is complete. They are working on the plumbing above ceiling. The Town Hall portion should be water tight next week. The vault should be arriving on August 12<sup>th</sup>. The committee members had questions on packing and moving. More information will be obtained on dates and who does what. Suburban Stationers is working on information for the furnishings. The Eversource easement is being worked on by the Town Attorney. There was discussion on the approvals for the fire tank and whether the stamped and signed document from the manufacturer is sufficient. The conduit for the roof antenna will be done. The antenna will be a roof mount rather than gable mount.

**Change Orders**

A motion was made by Mr. Foran, seconded by Mr. Strange, to add additional change orders #064 and #068 to the end of Item 7. Voted (8-0)

**Newfield Prime Contract Potential Change Order #043R2**

A motion was made by Mr. Foran, seconded by Mr. Libby, to approve the Newfield Prime Contract Potential Change Order #043R2 dated 6/5/19 in the amount of \$527.49. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #047R**

A motion was made by Mr. Foran, seconded by Mr. Tinelle, to table the Newfield Prime Contract Potential Change Order #047R dated 7/8/19 in the amount of \$11,415.03. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #055**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the Newfield Prime Contract Potential Change Order #055 dated 6/7/19 in the amount of \$4,698.67. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #061**

A motion was made by Mr. Libby, seconded by Mr. Foran, to table the Newfield Prime Contract Potential Change Order #061 dated 7/8/19 for a credit in the amount of \$743.18. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #058**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the Newfield Prime Contract Potential Change Order #058 dated 6/25/19 for a credit in the amount of \$4,476.99. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #059**

A motion was made by Mr. Libby, seconded by Mr. Foran, to approve the Newfield Prime Contract Potential Change Order #059 dated 6/25/19 for a credit in the amount of \$4,841.23. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #063**

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve the Newfield Prime Contract Potential Change Order #063 dated 7/10/19 for a credit in the amount of \$15,187.50. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #064**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve the Newfield Prime Contract Potential Change Order #064 dated 7/16/19 in the amount of \$1,565.11. Voted 8-0 in favor.

**Newfield Prime Contract Potential Change Order #068**

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve the Newfield Prime Contract Potential Change Order #068 dated 7/16/19 in the amount of \$512.33. Voted 8-0 in favor.

**Approval of Invoices:****Amenta Emma Invoice #24-17041**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve Amenta Emma invoice #24-17041 dated 6/30/19 in the amount of \$15,222.08. Voted 8-0 in favor.

**Boundaries Invoice #9914**

A motion was made by Mr. Foran, seconded by Mr. Strange, to approve Boundaries invoice #9914 dated 6/3/19 in the amount of \$720.00. Voted 8-0 in favor.

**Boundaries Invoice #9961**

A motion was made by Mr. Foran, seconded by Ms. Tinelle, to approve Boundaries invoice #9961 dated 7/1/19 in the amount of \$320.00. Voted 8-0 in favor.

A motion was made by Mr. Foran, seconded by Mr. Moore, to add an Eversource Invoice for work order 4E920191/1864W011. Voted (8-0)

**Eversource Invoice – Work Order 4E920191/1864W011**

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve the Eversource invoice for Work Order 4E920191/1864W011 dated 6/4/19 in the amount of \$26,603.70. Voted 8-0 in favor.

**Update from Public Relations Sub-Committee**

The article and photos for the next Events magazine are being prepared.

**Public Remarks**

None

**Adjournment:** A motion was made by Mr. Foran, seconded by Mr. Libby, to adjourn the meeting at 7:53pm. Voted 8-0 in favor.

Respectfully Submitted,

Cathy Sirois  
Recording Clerk