

**TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, JUNE 5, 2019
6:30 PM
EAST HAMPTON MIDDLE SCHOOL LIBRARY**

MINUTES

Present: Vice Chairman Jeff Foran, Rebecca Tinelle-Sawyer, George Pfaffenbach, Ray Moore, Ron Gaudet, Fred Galvin, and Cliff Libby; Project Manager Lisa Motto and Steve Motto.

Not Present: Christopher Strange and Chairman Glenn Gollenberg

Call to Order: The meeting was called to order at 6:32 p.m. by Vice Chairman Foran in the East Hampton Middle School Library.

Approvals:

- a) **Minutes of May 16, 2019:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Gaudet, to approve of the meeting minutes from May 16, 2019 with no changes. Voted 7-0 in favor.

Public Remarks: None

Architect Update: There was no update for the commission members.

Construction Manager Update: The project is under budget and on schedule.

OPM Update: Town Manager Mike Maniscalco, Finance Director Jeff Jylkka, and Lisa Motto are finding a time to go through the FFE's for the furnishings for the project. The members discussed the problem with water leeching from the hill and running over the apron of the access drive. There have been some complications with figuring out under drains. It was suggested to install a pipe under the drive to drain on the other side of the road into the catch basin. But the basin needs to be monitored in case of it overflowing.

Change Orders:

- A) **Newfield Prime Contract Potential Change Order #019R:** A motion was made by Mr. Libby, seconded by Ms. Tinelle, to table the Newfield Prime Contract Change Order #019R dated 4/29/19 in the amount of \$4,912.04 for next meeting. Voted 7-0 in favor.
- B) **Newfield Prime Contract Potential Change Order #027R:** A motion was made by Mr. Moore, seconded by Mr. Libby, to approve of the Newfield Prime Contract Change Order #027R dated 4/29/19 in the amount of \$2,336,087. Voted 7-0 in favor.
- C) **Newfield Prime Contract Potential Change Order #029R:** A motion was made by Mr. Galvin, seconded by Mr. Pfaffenbach, to table the Newfield Prime Contract Change Order #029R dated 4/22/19 in the amount of \$ 8,370.75 for next meeting. Voted 7-0 in favor.
- D) **Newfield Prime Contract Potential Change Order #033R:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Libby, to approve of the Newfield Prime Contract Change Order #033R dated 5/6/19 in the amount of \$575.10. Voted 7-0 in favor.

- E) Newfield Prime Contract Potential Change Order #040R:** A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve of the Newfield Prime Contract Change Order #040R dated 4/29/19 in the credit amount of \$682.18. Voted 7-0 in favor.
- F) Newfield Prime Contract Potential Change Order #044:** A motion was made by Mr. Gaudet, seconded by Mr. Galvin, to table the Newfield Prime Contract Change Order #044 dated 5/6/19 in the amount of \$656.42 for next meeting. Voted 7-0 in favor.
- G) Newfield Prime Contract Potential Change Order #045:** A motion was made by Mr. Gaudet, seconded by Mr. Galvin, to approve of the Newfield Prime Contract Change Order #045 dated 5/6/19 in the amount of \$538.06. Voted 7-0 in favor.
- H) Newfield Prime Contract Potential Change Order #049:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Galvin, to approve of the Newfield Prime Contract Change Order #049 dated 5/14/19 in the amount of \$910.14. Voted 7-0 in favor.
- I) Newfield Prime Contract Potential Change Order #053:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Galvin, to approve of the Newfield Prime Contract Change Order #053 dated 5/30/19 in the credit amount of \$400.69. Voted 7-0 in favor.

Approval of Invoices:

- A) Newfield Construction Payment Application #8:** A motion was made by Mr. Moore, seconded by Mr. Galvin, to approve of Newfield Construction Payment Application #8 dated 5/31/19 in the amount of \$864,145.14. Voted 7-0 in favor.
- B) Boundaries Invoice #9871:** A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve of Boundaries invoice #9871 dated 4/29/19 in the amount of \$2,577.50. Voted 7-0 in favor.
- C) Boundaries Invoice #9891:** A motion was made by Mr. Libby, seconded by Ms. Tinelle, to approve of Boundaries invoice #9891 dated 5/13/19 in the amount of \$1,037.50. Voted 7-0 in favor.
- D) Coastal Materials Testing Lab Invoice #19-3214:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Galvin, to approve of Coastal Materials Testing Lab invoice #19-3214 dated 4/18/19 in the amount \$149.50. Voted 7-0 in favor.
- E) Welti Geotechnical Invoice #445-04:** A motion was made by Mr. Moore, seconded by Mr. Galvin, to approve Welti Geotechnical invoice #445-04 dated 5/20/19 in the amount of \$1,170.00. Voted 7-0 in favor.
- F) C&E Enterprise, LLC Invoice #15:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Galvin, to approve of C&E Enterprise, LLC invoice #15 dated 6/5/19 in the amount of \$35,399.14. Voted 7-0 in favor.

Update from Public Relations Sub-Committee: The article is in the new Events magazine with nice pictures by Carl Guild. The members will have an article in each quarter of the Events Magazine to keep the community updated.

Public Remarks: None

Adjournment: A motion was made by Mr. Galvin, seconded by Mr. Libby, to adjourn the meeting at 7:38 PM. Voted 7-0 in favor.

Respectfully Submitted,

Katrina Aligata
Recording Clerk