

TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, MAY 2, 2019
6:30 PM
TOWN HALL MEETING ROOM

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Rebecca Tinelle-Sawyer, George Pfaffenbach, Ray Moore, Ron Gaudet, Fred Galvin, Christopher Strange, and Cliff Libby; Project Manager Lisa Motto.

Not Present: None

Call to Order: The meeting was called to order at 6:32 p.m. by Chairman Gollenberg in the Town Hall Meeting Room.

Approvals:

- a) **Minutes of April 4, 2019:** A motion was made by Mr. Foran, seconded by Mr. Moore, to approve of the meeting minutes from April 4, 2019 with no changes. Voted 9-0 in favor.

Public Remarks: Fire Marshal Rich Klotzbier presented to the members about the new changes to the Fire Marshal office of the plans. He proposes to eliminate the wall of the secure file room and to add a workstation for the Deputy Fire Marshal. It won't be a big change to the plans and only one fire sprinkler head needed to be moved in the plans. The changes are just on paper right now. There would be no need for additional materials to complete this change. In fact, there would be less materials used while adding the changes to the project.

Architect Update: The furnishings are ready to be priced and will take a couple weeks to hear back about the actual pricing. The use of Comcast fiber is an option for the phone lines for the project. The architect discussed having no roll-over from the existing building into the new building for each department. They want to have the new system operational when everything is moved in and settled.

Construction Manager Update: Construction is right on schedule. Slab will be poured on the deck on Monday, trusses will be coming in on Tuesday, and the underground plumbing will go in on Thursday and Friday. The materials for the exterior walls are being readied. The change orders have been slowing down with only a few coming up. A section of the hill is leaching

water and the idea to install a pipe was discussed. The permits have been submitted and approved and the building permit was obtained.

OPM Update: There was a keying meeting with the Tull Brothers. The walk through was department by department to figure out what is needed for each section. The police department will use a keypad instead of key cards. The back of the building will be key card accessible. There will be two master keys for every lock in the building and a master key for each department head.

Change Orders:

- a) **Change Order Log:** The committee members were handed an updated chart of each change order for the project thus far. There will be an updated log once a month for the members to review.
- b) **Newfield Construction Prime Contract Change Order #022:** A motion was made by Mr. Foran, seconded by Mr. Libby to approve of the Newfield Construction Prime Contract Change Order #022 to change glass from triple pane to double low E for the windows dated 3/25/19 in the credit amount of \$15,531.75. Voted 9-0 in favor.
- c) **Newfield Construction Prime Contract Change Order #23:** A motion was made by Mr. Foran, seconded by Ms. Tinelle-Sawyer, to approve of Newfield Construction Prime Contract Change Order #23 to eliminate water fill allowance dated 3/25/19 in the credit amount of \$6,075.00. Voted 9-0 in favor.
- d) **Newfield Construction Prime Contract Change Order #024:** A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of Newfield Construction Prime Contract Change Order #024 for the rigging allowance for the water tank dated 3/26/19 in the credit amount of \$15,410.25. Voted 9-0 in favor.
- e) **Newfield Construction Prime Contract Change Order #025:** A motion was made by Mr. Foran, seconded by Mr. Libby, to approve of Newfield Construction Prime Contract Change Order #025 to add 2 inches of process to the rear parking lots dated 3/26/19 in the amount of \$6,385.73. Voted 9-0 in favor.
- f) **Newfield Construction Prime Contract Change Order #026R:** A motion was made by Mr. Foran, seconded by Mr. Libby, to approve of Newfield Construction Prime Contract Change Order #026R for site utility revisions dated 4/2/19 in the amount of \$37,253.47. Voted 9-0 in favor.
- g) **Newfield Construction Prime Contract Change Order #031:** A motion was made by Mr. Foran, seconded by Ms. Tinelle-Sawyer, to approve of Newfield Construction Prime Contract Change Order #031 for removing unsuitable soil at parking lot subgrade and replace with gravel fill dated 4/2/19 in the amount of \$810.40. Voted 9-0 in favor.
- h) **Newfield Construction Prime Contract Change Order #035:** A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of Newfield Construction Prime Contract Change Order #035 for a flexible connection dated 4/24/19 in the credit amount of \$5,402.18. Voted 9-0 in favor.
- i) **Newfield Construction Prime Contract Change Order #037:** A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve of Newfield Construction Prime Contract Change Order #037 for pavement section revisions dated 4/26/19 in the amount of \$16,071.70. Voted 9-0 in favor.
- j) **Newfield Construction Prime Contract Change Order #038:** A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve of Newfield Construction Prime

Contract Change Order #038 for bollards at FDC dated 4/26/19 in the amount of \$2,049.69. Voted 9-0 in favor.

Approval of Invoices:

- a) **Newfield Construction Payment Application #7:** A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of Newfield Construction Payment Application #7 dated 4/30/19 in the amount of \$557,206.98. Voted 9-0 in favor.
- b) **Amenta Emma Invoice #21-17041:** A motion was made by Mr. Pfaffenbach, seconded by Mr. Galvin, to approve of Amenta Emma Invoice #21-17041 dated 3/31/19 in the amount of \$15,854.68. Voted 9-0 in favor.
- c) **Boundaries Invoice #9797:** A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve of Boundaries Invoice #9797 dated 4/15/19 in the amount of \$4,337.50. Voted 9-0 in favor.
- d) **C&E Invoice #15:** A motion was made by Mr. Foran, seconded by Mr. Galvin, to approve of C&E Invoice #15 dated 5/2/19 in the amount of \$23,095.97. Voted 9-0 in favor.

Update from Public Relations Sub-Committee: There is an article going into the next Events Magazine. There were pictures to go along with the article to show the community the progress of the project. There was discussion of presenting a quarterly report to the school board to get them prepared to move once the building is completed. This has been tabled for further discussion.

Public Remarks: None

Adjournment: A motion was made by Mr. Foran, seconded by Mr. Gaudet, to adjourn the meeting at 8:28 PM. Voted 9-0 in favor.

Respectfully Submitted,

Katrina Aligata

Recording Clerk