

TOWN OF EAST HAMPTON
TOWN FACILITY BUILDING COMMITTEE
REGULAR MEETING
THURSDAY, MARCH 7, 2019
6:30 PM
TOWN HALL MEETING ROOM

MINUTES

Present: Cliff Libby, Vice Chairman Jeff Foran, Rebecca Tinelle-Sawyer, George Pfaffenbach, Ray Moore, Christopher Strange; Project Managers Steve Motto and Lisa Motto.

Not Present: Fred Galvin, Ron Gaudet, and Chairman Glenn Gollenberg.

Call to Order: The meeting was called to order at 6:30 p.m. by Vice Chairman Foran in the Town Hall Meeting Room.

Approval of Minutes:

Minutes of February 21, 2019: A motion was made by Mr. Libby, seconded by Mr. Strange, to approve the February 21, 2019 minutes with a change to fix the date from February 26 to February 21. Voted 6-0 in favor.

Public Remarks: None

Architect Update: The proposal for the high-density storage came back with the revisions. There will be shelves along the wall with 9 high-density storage units within the storage room. There will be some physical storage, but most of the storage will be digital imaging. The newest layout was reviewed by the members of the committee. With this revision to the plan, the cost was cut nearly in half.

A motion was made by Mr. Strange, seconded by Mr. Pfaffenbach, to approve of the materials for the new storage plan and for the cost of \$63,298.12. Voted 6-0 in favor.

Construction Manager Update: The beginning stages of the foundation have been completed. Laying the water lines will be started during the up coming week. The steel is set to arrive on March 25th. There have been no hold ups on submittals or change orders. The electrical plans are being double checked to ensure there are enough outlets and jacks to accommodate all workstation needs.

OPM Update: Nothing new to update.

Change Orders:

- A) Newfield Construction Prime Contract Change Order # 7:** A motion was made by Mr. Libby, seconded by Mr. Pfaffenbach, to approve Newfield Construction Prime Contract Change Order # 7 for removal of unsuitable materials and place stone under sewer pipe dated 2/13/19 in the amount of \$640.26. Voted 6-0 in favor.
- B) Newfield Construction Prime Contract Change Order # 9:** A motion was made by Mr. Libby, seconded by Ms. Tinelle-Sawyer, to approve Newfield Construction Prime Contract Change Order #9 to reconcile surface rock allowance dated 2/13/19 in the amount of \$15,427.99. Voted 6-0 in favor.
- C) Newfield Construction Prime Contract Change Order #10:** A motion was made by Mr. Libby, seconded by Mr. Strange, to approve Newfield Construction Prime Contract Change Order #10 to demo existing abandoned 18-inch RCP from pond and cap pipe dated 2/13/19 in the amount of \$4,984.96. Voted 6-0 in favor.

Approval of Invoices

- A) Newfield Construction Payment Application # 4:** A motion was made by Mr. Moore, seconded by Mr. Pfaffenbach, to pay Newfield Construction Payment Application #4 dated 3/5/19 in the amount of \$445,689.97 to also have it amended on the agenda to read #5. Voted 6-0 in favor.
- B) C&E Enterprises Invoice #13:** A motion was made by Mr. Libby, seconded by Ms. Tinelle-Sawyer, to pay C&E Enterprises Invoice #13 dated 3/7/19 in the amount of \$18,933.48. Voted 6-0 in favor.

Update from Public Relations Sub-Committee: There was a photo and article in the new Events Magazine about the progress of the project.

Public Remarks: None

Adjournment: A motion was made by Mr. Libby, seconded by Ms. Tinelle-Sawyer, to adjourn the meeting at 7:17 p.m. Voted 6-0 in favor.

Respectfully Submitted,

Katrina Aligata

Recording Clerk