

Town of East Hampton
Town Facilities Building Committee
Regular Meeting
Thursday, February 21, 2019
Town Hall Meeting Room

Minutes

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Cliff Libby, Ray Moore, George Pfaffenbach, Christopher Strange and Rebecca Tinelle-Sawyer; Project Managers Steve Motto and Lisa Motto

Not Present: Fred Galvin and Ron Gaudet

Call to Order

The meeting was called to order at 6:30 p.m. by Chairman Glenn Gollenberg in the Town Hall Meeting Room

Approval of Minutes

February 7, 2019

A motion was made by Mr. Foran, seconded by Mr. Libby, to approve the February 7, 2019 minutes as written. Voted 7-0 in favor.

Public Remarks

None

Architect Update

A. Amenta Emma Proposal – Fire Pump/Fire Protection Redesign

The committee reviewed a letter from Amenta Emma regarding the Fire Pump/Fire Protection Redesign scope of services. The original approved design for the fire protection system included an exterior pump house. After bidding it was determined that the fire pump could be relocated to within the sallyport at a cost savings to the project while slightly reducing the size of the sallyport. The additional services requested are to provide additional design services to redesign the lower level to allow for the relocation of the fire pump into a rated room with the previous sallyport footprint.

A motion was made by Mr. Foran, seconded by Mr. Libby, to accept the Amenta Emma proposal for the fire pump/fire protection redesign in the amount of \$4,500.00. Voted 7-0 in favor.

Construction Manager Update

They are working on finishing tying in the sewer line. The water line will be worked on next. They are waiting on the attorney for the easement. They have started the detention basin on the south side. The sallyport wing wall will be done next week. They met with Eversource and will probably need another pole due to the number of services. The vault storage is being worked on between the vendor and architect. The cells are going in for fabrication. It was

noted that Jeremy DeCarli spoke at a lake meeting regarding the turbidity and seemed to calm people down.

OPM Update

A. Financial Update

Lisa Motto provided a financial summary.

It was noted that the Fire Marshal has indicated the need to have a 2-way radio tower on the roof due to the Emergency Operation Center being moved to the new building from the Fire House. The Fire Marshal also needs a weather station. Mr. Motto will get more information.

Change Orders

A. Newfield Construction Prime Contract Change Order #5

A motion was made by Ms. Tinelle-Sawyer, seconded by Mr. Libby, to approve Newfield Construction Prime Change Order #005 for structural changes dated 1/29/19 in the amount of \$7,593.75. Voted 7-0 in favor.

B. Newfield Construction Prime Contract Change Order #6

A motion was made by Ms. Tinelle-Sawyer, seconded by Mr. Libby, to approve Newfield Construction Prime Change Order #006 for changes to concrete curb dated 2/5/19 in the amount of \$960.60. Voted 7-0 in favor.

Approval of Invoices

A. Boundaries Invoice #9649

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to pay Boundaries LLC, Invoice #9649 dated November 12, 2018 in the amount of \$4,392.50. Voted 7-0 in favor.

B. Boundaries Invoice #9709

A motion was made by Mr. Foran, seconded by Mr. Libby, to pay Boundaries LLC, Invoice #9709 dated January 14, 2019 in the amount of \$2,990.00. Voted 7-0 in favor.

C. Boundaries Invoice #9719

A motion was made by Mr. Foran, seconded by Ms. Tinelle-Sawyer, to pay Boundaries LLC, Invoice #9719 dated January 28, 2019 in the amount of \$2,535.00. Voted 7-0 in favor.

D. Boundaries Invoice #9755

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to pay Boundaries LLC, Invoice #9755 dated February 14, 2019 in the amount of \$1,762.50. Voted 7-0 in favor.

E. Amenta Emma Invoice #19-17041

A motion was made by Ms. Tinelle-Sawyer, seconded by Mr. Foran, to pay Amenta Emma Invoice #19-17041 dated January 31, 2019 in the amount of \$15,967.03. Voted 7-0 in favor.

F. MacDermid, Reynolds & Glissman P.C. Invoice #54624

G. MacDermid, Reynolds & Glissman P.C. Invoice #54687

H. MacDermid, Reynolds & Glissman P.C. Invoice #54810

A motion was made by Mr. Foran, seconded by Ms. Tinelle-Sawyer, to pay MacDermid, Reynolds & Glissman P.C. invoices, agenda items F, G & H, as follows: To pay Invoice #54624 dated January 8, 2019 in the amount of \$4,265.00, Invoice #54687 dated January 21, 2019 for the sub-total of \$1,918.50 and Invoice #54810 dated February 7, 2019 for the sub-total of \$146.80, for the total amount due of \$6,330.30 as listed on Invoice #54810. Voted 7-0 in favor.

Mr. Motto also discussed the request by the Fire Marshal and Building department for additional sets of plans. The committee indicated they should receive only the pages that are changed – not full sets. There was also discussion regarding the building permit.

Update from Public Relations Sub-Committee

No update at this time.

Public Remarks

None

Adjournment

A motion was made by Mr. Foran, seconded by Ms. Tinelle-Sawyer, to adjourn the meeting at 7:25p.m. Voted 7-0 in favor.

Respectfully Submitted,

Cathy Sirois
Recording Clerk