

Town of East Hampton
Town Facilities Building Committee
Special Meeting
Thursday, January 10, 2019
High School T-Bell

Minutes

Present: Chairman Glenn Gollenberg, Vice Chairman Jeff Foran, Cliff Libby, Ray Moore, George Pfaffenbach, Christopher Strange and Rebecca Tinelle-Sawyer; Project Managers Steve Motto and Lisa Motto

Not present: Fred Galvin and Ron Gaudet

Call to Order

The meeting was called to order at 6:30 p.m. by Chairman Glenn Gollenberg in the High School T-Bell

Approval of Minutes

December 12, 2018

A motion was made by Mr. Foran, seconded by Mr. Libby, to approve the December 12, 2018 minutes as written. Voted 6-0-1 in favor. Ms. Tinelle-Sawyer abstained as she was not present at that meeting.

Public Remarks

None

Architect Update

They are waiting for Revision #4 from Boundaries for the sallyport and pump station change. The final check on grades should be done by Friday, January 11th. It was noted there is still room in the revised sallyport for 2 cars and storage. The Town Manager spoke to the new Town Clerk regarding the vault storage. A meeting is planned to re-review the needs in the vault. The FFE needs will be finalized next.

Construction Manager Update

Lisa Motto noted that they are only about 1 week behind. The foundation and steel is still on schedule. The steel company isn't going to need as long to erect the structure as anticipated but will need a little more time on fabrication but should be completed within the timeframe expected. The Town Hall foundation walls are 90% complete and some Police Department walls are poured. Waterproofing the Town Hall walls will start next week. Glen LeConche is working on the building permit and is anticipated to be ready by February 19th.

A. Discussion of Boundaries Invoicing with John Faulise

John Faulise of Boundaries was present to review the invoicing for the project for their company. It was noted his firm is responsible for the site plan layout, utility runs and

wetlands mitigation, they presented to IWWA and P&Z for approvals and they work with Amenta Emma and the mechanical engineers. They are hired by the Town. Mr. Faulise noted that their work is not based on construction costs. Their contract was a fixed fee through the Planning & Zoning approvals. Now with modifications and value engineering their time is not accounted for in the contract. There have been multiple revisions for the utilities and work with OSTA which is what has been incurring most of the fees. There was lengthy discussion on the utilities and easements on the property. Still to come is some Eversource work and a full plan set including all revisions.

OPM Update

Overview of Town Council Meeting – Quarterly Update

Lisa Motto had presented the quarterly report to the Town Council on January 8th. At that meeting there was also a report by Jeremy DeCarli regarding the construction activity and turbidity for the project.

Steve Motto attended the WPCA meeting and noted they may waive the fees for hookup to the sewer. There is a public hearing on the waiver next month.

Lisa reviewed the financial statement from the Quarterly report noting they are keeping an eye on the federal interest rates. She will be meeting with Finance Director Jeff Jylkka monthly to review the budget for the project.

Possible Award of Fire Suppression Bid

The bid for fire suppression excluded the water tank, which will be purchased by Newfield, and the setting of the tank, which will be done by Richards.

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to approve the Newfield Construction Amendment #3 Partial Guaranteed Maximum Price (GMP) in the amount of \$15,506,768. Voted 7-0 in favor.

A motion was made by Mr. Foran, seconded by Mr. Libby, to award the Fire Suppression bid to Hartford Sprinkler in the amount of \$244,500. Voted 7-0 in favor.

Discussion of Site Visits and Findings on Site (Welti Geotechnical)

A letter was received from Richards Corporation that includes unit prices for materials. Welti Geotechnical had done a report regarding the sub-base. The amount of rain is causing the issue for unsuitable bases for paving. The Committee needs to make the decision along with the Motto's and Newfield whether the additional material needs to be used. It is difficult to make the decision to do the whole area since maybe only small areas need it.

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to accept unit prices per the Richards Corp. letter dated December 18, 2018 with authorization for representatives of the committee, Mr. Motto, Newfield Construction and Welti to approve the additional work with a cap of \$15,000 per occurrence. Voted 7-0 in favor.

Change Orders

Newfield Construction Prime Contract Change Order #2

A motion was made by Ms. Tinelle-Sawyer, seconded by Mr. Libby, to approve the Prime Contract Change Order #2: PR-1 Foundation Revisions dated December 31, 2018 in the amount of \$11,838.15 out of owner's contingency. Voted 7-0 in favor.

Approval of Invoices

A. Newfield Construction Payment Application #3

A motion was made by Ms. Tinelle-Sawyer, seconded by Mr. Foran, to pay Newfield Construction Payment Application 3 dated December 31, 2018 in the amount of \$415,026.34. Voted 7-0 in favor

B. Amenta Emma Invoice #17-17041

A motion was made by Mr. Foran, seconded by Mr. Libby, to pay Amenta Emma Invoice #17-17041 dated November 30, 2018 in the amount of \$28,317.35. Voted 7-0 in favor.

C. Welte Geotechnical File #445-04

A motion was made by Mr. Foran, seconded by Mr. Libby, to pay Welte Geotechnical, P.C. File #445-04 dated December 31, 2018 in the amount of \$720.00. Voted 7-0 in favor.

D. Coastal Materials Testing Lab, LLC Invoice #1803033

A motion was made by Mr. Foran, seconded by Mr. Libby, to pay Coastal Materials Testing Lab, LLC #18-3033 dated December 20, 2018 in the amount of \$6,108.50. Voted 7-0 in favor.

A motion was made by Mr. Foran, seconded by Ms. Tinelle-Sawyer, to amend the agenda to add Boundaries Invoice 9526 (tabled from the prior meeting) as Item E2. Voted 7-0 in favor.

E1. Boundaries Invoice #9662

A motion was made by Mr. Foran, seconded by Mr. Libby, to pay Boundaries Invoice #9662 dated December 17, 2018 in the amount of \$1,485.00. Voted 7-0 in favor.

E2. Boundaries Invoice #9526 (tabled from last meeting)

A motion was made by Mr. Foran, seconded by Mr. Pfaffenbach, to pay Boundaries Invoice #9526 dated October 15, 2018 in the amount of \$8,007.00. Voted 7-0 in favor.

E. C&E Enterprise Invoice #11

A motion was made by Mr. Libby, seconded by Mr. Foran, to pay C&E Enterprise, LLC Invoice #11 dated January 10, 2019 in the amount of \$18,386.59. Voted 7-0 in favor.

Update from Public Relations Sub-Committee

An article and photos are being prepared for the next Events magazine. They are working on a drone photo.

Public Remarks

None

The next meeting is scheduled for Thursday, January 24th. The January 17th meeting will be cancelled.

Adjournment

A motion was made by Mr. Foran, seconded by Mr. Libby, to adjourn the meeting at 8:30p.m. Voted 7-0 in favor.

Respectfully Submitted,

Cathy Sirois
Recording Clerk