

**Town of East Hampton
Town Council Regular Meeting
Tuesday, November 28, 2023
Town Hall Council Chambers and Zoom**

MINUTES

Present: Chairman Dean Markham, Vice Chairperson Karen Wanat, Council Members Deborah Cunningham, Brandon Goff, Richard Knotek, Jack Solomon, and Jordan Werme and Town Manager David Cox.

Call to Order & Pledge of Allegiance

Chairman Markham called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

Adoption of Agenda

A motion was made by Mr. Solomon, seconded by Mr. Werme, to adopt the agenda as submitted. Voted (7-0).

Approval of Minutes

Organizational Meeting of November 8, 2023

A motion was made by Mr. Solomon, seconded by Mr. Werme, to approve the minutes of the Town Council Organizational Meeting of November 8, 2023 as submitted. Voted (7-0).

Regular Meeting of November 14, 2023

A motion was made by Mr. Solomon, seconded by Mr. Werme, to approve the minutes of the Town Council Regular Meeting of November 14, 2023 Regular Meeting as submitted. Voted (7-0).

Public Remarks

None

Presentations

Presentation from the Conservation-Lake Commission

Chuck Yenknor, the Chairman of the Conservation-Lake Commission, presented to the Council members about the Conservation-Lake Commission. Mr. Yenknor gave an update on the activities and goings on of the commission. The commission members give recommendations and advice on project and development plans and site plans in the watershed and lake front properties. He explained the on-going problems with the lake, like the algae blooms within the lake. The phosphorous and nitrogen are the two main 'problem makers' in the lake. The Chairman also stated that the commission is always looking for natural and biological means of helping the lake rather than using chemicals. Recently, the members have started testing a new polypropylene plastic product that traps pollutants without taking the water. The members have been testing the material to see how much phosphorous is being trapped in the material from the water. The commission also oversees projects in the watershed and lakefront to help alleviate any infiltration into the lake. Fourteen projects have been completed by 2018 that have helped the watershed and lake front. The commission also deals with lake remediation, which cleans up what is already in the lake. The members have also developed a Lake Smart Program where property owners perform projects on

their land to become more lake friendly. A property owner could add a rain garden or buffer zone on their land to get evaluated and awarded from the program. There have been fourteen properties that have been evaluated and awarded so far. The members have also drafted criteria to include housing associations in the Lake Smart Program.

Bids & Contacts

None

Resolutions/ Ordinances/ Policies/ Proclamations

None

Continued Business

Sub-Committee Reports & Updates

The Ambulance Association is waiting to get results from running their monthly and year-to-date reports. They are planning an open house event on December 6th. The Association is trying to set up a Tri-Board meeting with the Ambulance Association, Town Council, and Board of Finance to discuss future procedures and payment for the volunteers.

Discussion and Possible Action on the Budget Policy Statement

The statement was worked on and drafted by the sub-committee. Instead of zero-base budgeting, the new policy would use hybrid budgeting.

A motion was made by Mr. Solomon, seconded by Ms. Wanat, to approve the Budget Policy Statement as submitted. Voted (7-0).

New Business

Discussion and Possible Action on Revisions to the Job Description for the Police Lieutenant

A new job description was drafted for the Police Lieutenant position. The description was created using a variety of surrounding town's Lieutenant position descriptions. An added duty to the description would be the accreditation manager for the department.

A motion was made by Mr. Solomon, seconded by Mr. Knotek, to approve the job description for the Police Lieutenant as submitted. Voted (7-0).

Discussion and Possible Action on Filling the Vacancy on the Board of Finance

The members discussed filling the vacancy on the Board of Finance. Ms. Wanat, Mr. Werme, and Mr. Solomon expressed their trepidation in nominating James Radavich. Mr. Knotek, Mr. Goff, and Ms. Cunningham voiced their support of Mr. Radavich.

A motion was made by Ms. Cunningham, seconded by Mr. Goff, to nominate James Radavich to fill the vacancy on the Board of Finance. Voted (4-0-3). Ms. Wanat, Mr. Werme and Mr. Solomon abstained.

Discussion and Possible Action on 2024 Meeting Dates

A motion was made by Mr. Solomon, seconded by Ms. Wanat, to adopt the 2024 meeting dates as submitted. Voted (7-0).

Town Manager's Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk's Office. Mr. Cox also reported the second installment of tax bills will be mailed out this Friday. They will go out with the vehicle supplemental bill. The Jingle Bell Parade is December 8th and will start at the Library at 5pm. The parade will travel to the gazebo for the tree lighting at 6pm. The Police Department and Social Services departments will kick off the 'Fill a Cruiser' event on December 9th from 9am to 3pm.

Appointments

Moderator

A motion was made by Mr. Knotek, seconded by Mr. Solomon, to nominate Dave Shulman and Ted Hintz Jr. as moderators. Voted (7-0).

Tax Refunds

A motion was made by Mr. Goff, seconded by Mr. Werme, to approve tax refunds in the amount of \$7,500.99. Voted (7-0).

Public Remarks

None

Communications, Correspondence & Announcements

Correspondence was given to the Council members about the upcoming 250th anniversary for the United States of America on July 4, 2026. The members will review the handout and think of ideas for the celebration.

Adjournment

A motion was made by Mr. Solomon, seconded by Mr. Knotek, to adjourn the meeting at 7:28pm. Voted (7-0).

Respectfully Submitted,

Katrina Aligata
Recording Clerk