

**Town of East Hampton
Town Council Regular Meeting
Tuesday, September 26, 2023
Town Hall Council Chambers and Zoom**

MINUTES

Present: Chairman Mark Philhower, Vice Chairman Tim Feegel, Council Members Pete Brown, Brandon Goff, Eric Peterson, Kevin Reich and Alison Walck and Town Manager David Cox.

Call to Order & Pledge of Allegiance

Chairman Philhower called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

Adoption of Agenda

A motion was made by Ms. Walck, seconded by Mr. Reich, to adopt the agenda as presented. Voted (7-0).

Approval of Minutes

A motion was made by Ms. Walck, seconded by Mr. Peterson, to approve the minutes of the Town Council Regular Meeting of September 12, 2023 as written. Voted (7-0)

Public Remarks

None

Presentations

Presentation from the Water Sub-Committee

Town Manager David Cox provided a presentation on the Water System Progress Report from the Water Sub-Committee. The full PowerPoint presentation will be included with the minutes filed in the Town Clerk's Office.

Bids & Contracts

Review and Possible Approval of the Collective Bargaining Agreement between the Town of East Hampton and the East Hampton Police Union, Local #2407, Council 4, AFSCME, AFL-CIO – July 1, 2023 to June 30, 2026

This item will be addressed at the next meeting. An Executive Session will be held prior to the meeting with the Labor Attorney.

Resolutions/Ordinances/Policies/Proclamations

None

Continued Business

Sub-Committee Reports & Updates

Mr. Reich noted that the Middle School Roof Committee will meet this week to handle some change orders. There have been no leaking issues following the multiple rain events recently.

Continued Discussion and Possible Action on an Amendment to the Agreement for Edgewater Related to Town Maintenance of Edgewater Circle

The Town Council continued their discussions on whether they should pursue an amendment to the agreement with the Edgewater developers to turn the private road, Edgewater Circle, to a public road, maintained by the Town and the Town would no longer pay the annual maintenance fee for maintenance of roads and property. Council members discussed whether the road was built to Town standards. Since the road was intended to be private, the Town was not involved in the inspections of the base and asphalt. It was agreed that it should be built to Town standards before any agreements are signed. Mr. Philhower also indicated that he wants the standards for private roads going forward to be the same as public roads.

The Council has requested that the Town Manager reach out to the owners of the Edgewater Development to provide details on the current road specifications.

Discussion and Possible Action Regarding Ambulance Association Lease for 4 Middletown Avenue

The Town Manager, Council members and the Ambulance Association provided their feedback on the Ambulance Association lease for 4 Middletown Avenue. The revisions are intended to clarify the responsibilities of each party for maintenance and other activities on the property. The lease term would be modified to a 5-year lease with four automatic five-year lease renewals and the cancellation term would increase to one year. There was discussion regarding what maintenance the Town should be responsible for and what maintenance should be left to the Ambulance Association as the tenant. It was determined that the Town would be responsible for the large items and the Ambulance Association would be responsible for day-to-day maintenance.

A motion was made by Mr. Peterson, seconded by Mr. Feegel, to approve the lease for 4 Middletown Avenue with the Ambulance Association with the changes presented. Voted (5-2) Mr. Reich and Ms. Walck against.

New Business

Discussion and Possible Action on an Amendment to the Street Standards for Private Roads

In follow up to the workshop discussion with the Planning & Zoning Commission regarding future private roads, this discussion initially was to restrict private roads in the future. However, the Council's intention was not to limit private roads but to require all roads be built to Town road standards whether public or private. The Planning & Zoning Commission will also be asked to review their regulations regarding the exception for the wearing surface.

This item will be included on the next meeting agenda.

Discussion and Possible Action on Revisions to the Job Description for the Planning & Zoning Official

The job description for the Planning & Zoning Official is being revised to update and correctly identify the nature of the position and the town's expectations.

A motion was made by Mr. Reich, seconded by Mr. Goff, to approve the revisions to the job description for the Planning & Zoning Official as presented. Voted (7-0)

Town Manager Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk's Office. Mr. Cox also reported that the Police Department was officially awarded Tier I Accreditation from the Police Officer Standards and Training Council.

Appointments

None

Tax Refunds

A motion was made by Ms. Walck, seconded by Mr. Goff, to approve tax refunds in the amount of \$3,217.20. Voted (7-0)

Public Remarks

None

Communications, Correspondence & Announcements

None

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Goff, to adjourn the meeting at 7:50pm. Voted (7-0).

Respectfully Submitted,

Cathy Sirois
Recording Clerk