

**Town of East Hampton
Town Council Regular Meeting
Tuesday, July 11, 2023
Town Hall Meeting Room #117 and Zoom**

MINUTES

Present: Chairman Mark Philhower, Vice Chairman Tim Feegel, Council Members Pete Brown, Brandon Goff, Eric Peterson, Kevin Reich and Alison Walck and Town Manager David Cox.

Call to Order & Pledge of Allegiance

Chairman Philhower called the meeting to order at 6:30 p.m. in the Town Hall Meeting Room #117 and via Zoom.

Adoption of Agenda

A motion was made by Ms. Walck, seconded by Mr. Peterson, to adopt the agenda as presented. Voted (7-0).

Approval of Minutes

A motion was made by Ms. Walck, seconded by Mr. Peterson, to approve the minutes of the Town Council Regular Meeting of June 27, 2023 as written. Voted (7-0)

Public Hearing

Chapter 278 - Taxation of the Code of the Town of East Hampton

- 1. Amendment to Stipend for Volunteer Fire and Ambulance Personnel Ordinance**
- 2. Amendment to Business Incentive Program Ordinance**

Mr. Cox provided an overview of the changes to the Business Incentive Ordinance requested by the Town Council that provided them more flexibility when reviewing the applications.

No members of the public provided comments.

A motion was made by Mr. Reich, seconded by Mr. Peterson, to close the Public Hearing. Voted (7-0)

Public Remarks

None

Presentations

None

Bids & Contracts

None

Resolutions/Ordinances/Policies/Proclamations

Discussion and Possible Action on Amendments to Chapter 278 – Taxation of the Code of the Town of East Hampton

- 1. Article V – Stipend for Volunteer Fire and Ambulance Personnel**
- 2. Article IX – Business Incentive Program**

The full ordinances will be included with the minutes filed in the Town Clerk's Office.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to adopt the ordinances for Chapter 278 Taxation of the Code of the Town of East Hampton for Article V – Stipend for Volunteer Fire and Ambulance Personnel and Civil Preparedness Director and Article IX – Business Incentive Program as presented. Voted (7-0)

Continued Business

Sub-Committee Reports & Updates

Mr. Reich reported that the Middle School Roof is moving forward. The contractor is removing the skylights and the roofing materials. They should meet the opening of school deadline. If not, the gym and cafeteria area will be done last as work on those areas can be done when school is in session.

Mr. Reich also reported the Contractor for the tennis courts is prepared to remove the top layer of asphalt. The project should be done by winter.

Mr. Cox reported that the Water Sub-Committee should be meeting on Wednesday, July 26 to discuss next steps.

Mr. Philhower thanked the Bevin Park Sub-Committee for the work they did on the memorial bench.

Update, Discussion and Possible Action on Town Council Appointment to the Ambulance Association Board

Mr. Goff was given a tour of the ambulance building. He will be going to their next board meeting to discuss future group meetings. At the end of each month a report on operations will be given to the Town Manager. The position will be starting out as a liaison.

New Business

Discussion and Possible Action on a Parking Lot Public Use Agreement with the Congregational Church

Mr. Cox provided an overview of a proposed Parking Lot Public Use agreement with the Congregational Church to allow the public to be formally allowed to use the lot as it would any Town owned lot when the lot is not being used by the church for its activities. The Town will provide line striping and snow plowing for the lot. Any major capital improvements to the lot would be done as part of a separate discussion and agreement as to cost share between the Town and the church.

A motion was made by Mr. Reich, seconded by Mr. Peterson, to approve the Public Use Agreement for the Congregational Church parking lot as presented. Voted (7-0)

Discussion of an Amendment to the Agreement for Edgewater Related to Town Maintenance of Edgewater Circle

The Council reviewed an initial draft of an agreement with the owner/developer of the Edgewater development for the Town to take over Edgewater Circle and the drainage system under the road. In exchange for this the Town would no longer pay the annual fee for maintenance of roads and property. Mr. Cox will gather some additional information for the next meeting.

Discussion and Possible Action on a Motion to Provide Public Notice that the Council will Waive the Competitive Bidding Process for Fire Station #1 Roof Replacement in Favor of Three Quotes

Mr. Cox reported that the Facilities Director is requesting the competitive bidding process be waived in favor of three quotes for the Fire Company #1 upper roof replacement.

A motion was made by Mr. Reich, seconded by Mr. Peterson, to consider the bid waiver for the Fire Company #1 upper roof replacement. A notice will be posted in the newspaper regarding the bid waiver and the item will be considered at the July 25, 2023 Town Council meeting. Voted (7-0)

Discussion and Possible Action Regarding Police Department Policies/General Orders

1. General Order 2.3 – Unity of Command/Span of Control
2. General Order 5.3 – Equipment
3. General Order 5.10 – Securing Prisoners
4. General Order 9.5 – In-Service, Roll Call and Advanced Training
5. General Order 10.5 – Line of Duty Deaths

A motion was made by Ms. Walck, seconded by Mr. Peterson, to approve Police Department General Orders 2.3 – Unity of Command/Span of Control, 5.3 – Equipment, 5.10 – Securing Prisoners, 9.5 – In-Service, Roll Call and Advanced Training and 10.5 – Line of Duty Deaths as presented. Voted (7-0)

Town Manager Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk's Office. He also noted that on Sunday, July 16 a mass casualty drill will be held at Sears Park and the boat launch will be closed at that time. Also, Eversource will be moving a large piece of equipment through town on Route 66 and Rt 151 on Thursday, July 13 sometime between 9am and 4pm.

Appointments

None

Tax Refunds

None

Public Remarks

None

Communications, Correspondence & Announcements

June 2023 Board and Commission Summary

Council members received the June 2023 Board and Commission Summary.

CT Siting Council – Battery Energy Storage Facility at 44 Skinner Street

Council members received a letter from the CT Siting Council regarding a battery storage facility at 44 Skinner Street.

Mr. Peterson thanked the Police Department for all of their work at Old Home Days with the road race, parade and generally keeping the peace.

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Brown, to adjourn the meeting at 7:23pm. Voted (7-0).

Respectfully Submitted,

Cathy Sirois
Recording Clerk