

Town of East Hampton
Town Council Regular Meeting
Tuesday, October 25, 2022
Town Hall Council Chambers and Zoom

MINUTES

Present: Chairman Mark Philhower, Vice Chairman Tim Feegel, Council Members Pete Brown, Brandon Goff, Eric Peterson, Kevin Reich and Alison Walck and Town Manager David Cox

Call to Order & Pledge of Allegiance

Chairman Philhower called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

A moment of silence was observed for Bristol Police Lieutenant Dustin DeMonte and Sergeant Alex Hamzy, who were killed in the line of duty.

Adoption of Agenda

A motion was made by Ms. Walck, seconded by Mr. Reich, to adopt the agenda as presented. Voted (7-0)

Approval of Minutes

A motion was made by Ms. Walck, seconded by Mr. Peterson, to approve the minutes of the Town Council Regular Meeting of October 11, 2022 as written. Voted (7-0)

Public Remarks

None

Presentations

None

Bids & Contracts

Review and Possible Approval of the East Hampton School Administrators Contract

At their last meeting, the Town Council received the negotiated three-year contract for the School Administrator staff effective July 1, 2023 through June 30, 2026. The Council can approve, reject or take no action on the agreement. No action would cause the agreement to be approved after a 30-day period.

A motion was made by Ms. Walck, seconded by Mr. Reich to approve the East Hampton School Administrators Contract as presented. Voted (7-0)

Resolution/ Ordinances/ Policies/ Proclamations

Proclamation for Ambulance Association Member Paul Boulanger

Mr. Goff read the proclamation for Ambulance Association Member Paul Boulanger congratulating him on 50 years of service to the Ambulance Association.

Resolution for Hazard Mitigation Grant Application Related to Hales Brook and Lake Drive
Public Works Director Matt Walsh provided an overview of the Hazard Mitigation Grant that would fund 90% of the cost to replace three deteriorating culvert pipes under Lake Drive at Hales Brook. The Town's share of the project would be approximately \$150,000.

A motion was made by Mr. Peterson, seconded by Ms. Walck, to adopt the resolution authorizing a hazard mitigation grant program application related to Hales Brook and Lake Drive as presented. Voted (7-0)

Resolution Authorizing a 2022 Urban Act Program Grant

Mr. Cox provided an overview of the 2022 Urban Act Program Grant from the State to fund water system preliminary design. There is no local match, and the grant is administered by the State Department of Energy and Environmental Protection.

A motion was made by Ms. Walck, seconded by Mr. Feegel, to adopt the resolution authorizing a 2022 Urban Act program grant as presented. Voted (7-0)

Continued Business

Sub-Committee Reports & Updates:

Mr. Cox reported for the Water Sub-Committee that the sampling should be done on November 1st and 2nd.

Mr. Goff reported that the Bevin Park Monument Committee will be meeting on Thursday, October 27th at 5:00pm for their first meeting.

Ms. Walck reported that the new Housing Authority Board met for their organizational meeting and she was surprised at what was not done by the previous group.

New Business

Receipt and Discussion of a Presentation Regarding Ambulance Association Operations

This report has been postponed.

Consideration and Action Regarding FY22 End of Year Budget Transfers

Finance Director Jeff Jylkka provided an overview of the budget transfers associated with the completion of the Town's last fiscal year, FY 2022.

A motion was made by Mr. Reich, seconded by Mr. Brown, to approve the FY22 end of year budget transfers as presented. Voted (7-0)

Consideration and Action Regarding Library 3D Printing Policy

Library Director Tim Kellogg provided an overview of a new policy for the Library related to 3D Printing. A small 3D printer was recently donated to the Library for patron use.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve the East Hampton Public Library 3D Printing Policy as presented. Voted (7-0)

Consideration of Police Department Policies/General Orders 1.4, 5.8 and 6.4

Police Chief Dennis Woessner provided an overview of General Orders 1.4 Jurisdiction and Mutual Aid, 5.8 Traffic Accident Investigation and 6.4 Collection of Evidence-Operations

A motion was made by Ms. Walck, seconded by Mr. Goff, to approve the General Orders listed above as presented. Voted (7-0)

Discussion Regarding the Town's Assessment and Tax Relief Programs

Mr. Cox provided an overview of information received from the Assessor's office for property tax and assessment relief programs available in town. Council members had questions on the income limits and how they are set for the property tax freeze and renters rebate. Mr. Cox will gather more information on these questions and the ability to expand programs for a future meeting.

Town Manager's Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk's Office. He reminded everyone that Trunk or Treat will be held on Thursday, October 27 at 5:30pm at Center School and the Conservation-Lake Commission presentation on the Lake will be held the same night at 7:00pm at the High School. Also, the Friends of the Library Book sale will be held on November 4 and 5 at the Library.

Appointments

Housing Authority Tenant Commissioner

A motion was made by Mr. Goff, seconded by Mr. Reich, to appoint Shelley Grendzinski as the tenant commissioner on the newly formed Housing Authority. Voted (7-0)

Tax Refunds

A motion was made by Ms. Walck, seconded by Mr. Goff, to approve tax refunds in the amount of \$4,241.43. Voted (7-0).

Public Remarks

Police Chief Dennis Woessner noted that at the Town Meeting the voters passed the \$85,000 additional appropriation for the three (3) armed security officers for the Board of Education for the second half of the school year. He is not against that but he hopes in the budget process the Board of Finance and Town Council remember his request for one additional officer and a lieutenant position. He quoted the statistics of only two officers on a shift, that was used by the Board of Education in advocating for the armed security officers. He is asking that the Police Department be given the same opportunity as the Board of Education in obtaining more officers.

Communications, Correspondence & Announcements

September 2022 Board and Commission Summary

Council members received the 2022 September Board and Commission Summary.

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Goff, to adjourn the meeting at 7:10p.m. Voted (7-0).

Respectfully Submitted,

Cathy Sirois
Recording Clerk