

Town of East Hampton
Town Council Regular Meeting
Tuesday, September 28, 2021
Town Hall Council Chambers and Zoom

MINUTES

Present: Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Derek Johnson (via Zoom), Mark Philhower and Kevin Reich and Town Manager David Cox (via Zoom) and Finance Director Jeff Jylkka

Not Present: Barbara Moore

Call to Order & Pledge of Allegiance

Chairman Brown called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

Adoption of Agenda

A motion was made by Mr. Reich, seconded by Mr. Philhower, to adopt the agenda as presented. Voted (6-0)

Approval of Minutes

A motion was made by Mr. Reich, seconded by Mr. Johnson, to approve the minutes of the Town Council Regular Meeting of September 14, 2021 as written. Voted (6-0)

Public Remarks

None

Presentations

None

Bids & Contracts

None

Resolution/ Ordinances/ Policies/ Proclamation

Proclamation for Paul's & Sandy's Too 50th Anniversary

A motion was made by Mr. Reich, seconded by Mr. Markham, to adopt a proclamation honoring Paul's & Sandy's Too on its 50th Anniversary.

Review & Possible Adoption of an Ordinance Amending Article III of Chapter 130 of the Code of the Town of East Hampton Regarding Board of Finance Term Limits

Mr. Cox reviewed that currently the language indicates that a member may not "serve" more than two consecutive terms. The new language would state that a member may not be "elected" to more than two consecutive terms. This language is the same as the Board of Education term limits. A Public Hearing was held for this item just prior to the Council Meeting but no members of the public provided any remarks.

A motion was made by Mr. Reich, seconded by Mr. Philhower, to adopt the revised ordinance as presented. Voted (6-0)

Review of an Ordinance Amending the Code of the Town of East Hampton Regarding Establishing a Moratorium on Certain Activities Related to Adult-Use Cannabis and Consideration of a Motion to Set a Public Hearing

Mr. Cox provided an overview of a draft ordinance that would establish a one-year moratorium on the cannabis related commercial activities recently authorized in State law. The Town Council and Planning & Zoning Commission held a workshop to discuss the topic and determined a one-year moratorium would allow time for consideration of the new regulations. A Public Hearing will allow for comments from residents on the topic.

A motion was made by Mr. Markham, seconded by Mr. Reich, to set a Public Hearing for Tuesday, October 12, 2021 at 6:30pm at the start of the Town Council Regular Meeting. Voted (6-0)

Continued Business

Sub-Committee Reports & Updates

Mr. Reich noted that the High School Athletic Fields Committee is scheduled to meet on Thursday, October 7th at 2:00pm.

Vice Chairman Markham reported the ARP Sub-Committee will be meeting in a couple weeks. Chairman Brown reported a change in the committee with Mr. Johnson coming off the committee and Mr. Markham being added.

Review & Possible Approval of Job Descriptions

- 1. Crew Leader – Building Maintenance (Facilities)**
- 2. Chief Mechanic**
- 3. Mechanic/Maintainer III**
- 4. Mechanic's Aide/Maintainer II**

Mr. Cox provided an overview of the job descriptions noting that there were minor changes to the Mechanic's descriptions adding in wording regarding appropriate training.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve the Crew Leader – Building Maintenance, Chief Mechanic, Mechanic/Maintainer III and Mechanic's Aide/Maintainer II job descriptions as presented. Voted (6-0)

New Business

Review & Possible Approval of FY 2021 End of Year Transfer to Capital Reserve Fund

Mr. Jylkka provided an overview of the End of Year Transfer that was approved by the Board of Finance.

A motion was made by Mr. Markham, seconded by Mr. Philhower, to approve the additional appropriation of \$400,000 to the Capital Reserve Fund as presented. Voted (6-0)

Review & Possible Approval of RFP for Sears Park Boat Launch Replacement

Parks & Recreation Director Jeremy Hall provided an overview of the RFP for the Sears Park Boat Launch Replacement. The RFP closes on October 22nd and work is anticipated to begin the 2nd week of November.

A motion was made by Mr. Philhower, seconded by Mr. Markham, to approve the RFP for the Sears Park Boat Launch Replacement as presented. Voted (6-0)

Review & Possible Approval of RFP for Summit/Watrous Street Properties

Mr. Cox provided an overview of the RFP for the redevelopment of 13 Summit Street, 1 Watrous Street and 13 Watrous Street. The RFP seeks developer partners to coordinate with the Town to redevelop the Town-owned properties at 1 and 13 Watrous Street and the property at 13 Summit Street.

A motion was made by Mr. Philhower, seconded by Mr. Reich, to approve the RFP for the Summit/Watrous Street Properties as presented. Voted (6-0)

Town Manager Report

Mr. Cox provided an overview of his written report which will be included with the minutes filed in the Town Clerk's Office.

Appointments

None

Tax Refunds

A motion was made by Mr. Philhower, seconded by Mr. Reich, to approve tax refunds in the amount of \$4,377.36. Voted (6-0)

Public Remarks

None

Communications, Correspondence & Announcement

None

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Feegel, to adjourn the meeting at 7:26pm. Voted (6-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk