

Town of East Hampton
Town Council Regular Meeting
Tuesday, September 22, 2020
Town Hall Council Chambers and Zoom

MINUTES

Present: Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Derek Johnson (via Zoom), Barbara Moore, Mark Philhower and Kevin Reich and Town Manager David Cox.

Call to Order

Chairman Brown called the meeting to order at 6:40 p.m.

Adoption of Agenda:

A motion was made by Ms. Moore, seconded by Mr. Reich, to adopt the agenda as written. Voted (7-0)

Approval of Minutes

A motion was made by Ms. Moore, seconded by Mr. Philhower, to approve the minutes of the Town Council Public Hearing of September 8, 2020 as written. Voted (7-0)

A motion was made by Mr. Reich, seconded by Ms. Moore, to approve the minutes of the Town Council Regular Meeting of September 8, 2020 as written. Voted (7-0)

Public Remarks

None

Presentations

Blight Ordinance

Zoning Official Jeremy DeCarli and Building official Glen LeConche provided an overview of the blight ordinance. The presentation document will be included with the minutes filed in the Town Clerk's office. They discussed the blight ordinance and zoning violations, the process for complaints, determining violations, enforcement and penalties.

Bids & Contracts

None

Resolution/ Ordinances/ Policies/ Proclamation

Police Department General Orders

- 1. Use of Chemical Agents**
- 2. Impact Weapons**

Police Chief Dennis Woessner provided an overview of General Order 3.3 Use of Chemical Agents and General Order 3.4 Impact Weapons. The changes mainly involved training requirements.

A motion was made by Mr. Philhower, seconded by Mr. Johnson, to approve General Order 3.3 Use of Chemical Agents and General Order 3.4 Impact Weapons as presented. Voted (7-0)

Continued Business

Review of Job Descriptions

1) Adult/Young Adult Librarian

A motion was made by Mr. Reich, seconded by Ms. Moore, to approve the Adult/Young Adult Librarian job description as presented. Voted (7-0)

2) Facilities Director

Mr. Cox provided an overview of the Facilities Director job description. This will be a non-union joint position with the Town and Board of Education. This person will have oversight of the Town facilities staff and the Board of Education facilities staff. The town portion is \$20,000 and the Board of Education portion is \$92,000. The intent for the future is that this amount is lumped into one budget line item.

A motion was made by Mr. Philhower, seconded by Ms. Moore, to approve the Facility Director job description and current statement of conditions. Voted (7-0)

3) Administrative Assistant for Fire Marshal

A motion was made by Mr. Philhower, seconded by Mr. Reich, to approve the part time administrative assistant position for the Fire Marshal as presented. Voted (7-0)

New Business

Library Strategic Plan

Library Director Ellen Paul and Library Advisory Board Vice Chair Cyndi Shirshac provided an overview of the Strategic Plan for the Library. A copy of the document will be included with the minutes filed in the Town Clerk's Office.

A motion was made by Ms. Moore, seconded by Mr. Johnson, to approve the Library Strategic Plan as presented. Voted (7-0)

Town Manager Report

Mr. Cox provided an overview of the Town Manager's Report, which will be included with the minutes filed in the Town Clerk's Office.

Appointments

None

Tax Refunds

None

Public Remarks

Library Director Ellen Paul thanked the Council for their support of the Library Strategic Plan.

Communications, Correspondence & Announcement

August Board and Commission Summary

Council members received the August Board and Commission Summary

Adjournment

A motion was made by Mr. Reich, seconded by Ms. Moore, to adjourn the meeting at 8:37pm. Voted (7-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk