

Town of East Hampton
Town Council Regular Meeting
Tuesday, January 28, 2020
Town Hall Meeting Room

MINUTES

Present: Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Derek Johnson, Barbara Moore and Kevin Reich and Town Manager David Cox

Not Present: Mark Philhower

Call to order & Pledge of Allegiance

Chairman Brown called the meeting to order at 6:30 p.m. in the Town Hall Meeting Room.

Adoption of Agenda

A motion was made by Mr. Reich, seconded by Ms. Moore, to adopt the agenda as written. Voted (6-0)

Approval of Minutes

A motion was made by Ms. Moore, seconded by Mr. Johnson, to approve the minutes of the Town Council Regular Meeting of January 14, 2020 as written. Voted (6-0)

Public Remarks

Thomas Denman, 85 North Main Street and Chairman of the Housing Authority commented on the projects for the Housing Authority properties that would be included in the Small Cities Grant. They include handicap access upgrades, an upgrade in the emergency response system, windows, heat pumps and sidewalks all at Bellwood Court and water heaters at Chatham Acres. He is hopeful the Council will approve the consultant for the grant process.

Kyle Dostaler, 56 William Drive, asked if there will be an appraisal for the property noted in the Executive Session. Mr. Markham noted it would most likely have an appraisal as they are usually done by the buyer.

Presentations

None

Bids & Contracts

Selection of Small Cities Community Development Block Grant Consultant

Two responses were received for the RFP for the Small Cities Community Development Block Grant Consultant. The Executive Director at the Housing Authority provided a memo with their recommendation for the consultant based on previous experience with the firm, the quality of their RFP and their success in recent years in obtaining CDBG funds throughout the State. The recommendation is for Housing Development Team.

A motion was made by Mr. Reich, seconded by Ms. Moore, to waive the 2nd reading for this item. Voted (6-0)

A motion was made by Mr. Reich, seconded by Mr. Johnson, to approve Housing Development Team for the Small Cities Community Development Block Grant consultant. Voted (6-0)

Resolutions/Ordinances/Policies/Proclamations

Possible Approval of an Ordinance to Amend Chapter 7 of the Code of the Town of East Hampton Regarding the Arts & Cultural Commission

The Arts & Cultural Commission had requested a change to the Commission's membership from 9 member to 7 members and 2 alternates. A Public Hearing was held prior to this meeting. No members of the public commented but the Council members expressed their agreement with the change.

A motion was made by Mr. Reich, seconded by Mr. Markham, to adopt the revision to Chapter 7 of the Code of the Town of East Hampton Regarding the Arts and Cultural Commission. Voted (6-0)

Affirmation of a Proclamation Presented to Council Member Kevin Reich upon his selection as the East Hampton Lions' Humanitarian of the Year

The Council members acknowledged a proclamation congratulating Council member Kevin Reich on his being named the East Hampton Lions' Humanitarian of the Year.

Continued Business

Discussion of Renaming the Eastern Portion of Pine Brook Road

The Council continued its discussion of renaming the eastern portion of Pine Brook Road. At the last meeting questions were asked of Pine Brook Road. Mr. Cox noted that Pine Brook Road existed as a through road in 1934. The subdivision was approved in 2016. A requirement was noted that Pine Brook Road was to be widened to 18 feet as a gravel road and privately maintained. Planning & Zoning Official Jeremy DeCarli noted Pine Brook Road is confusing as it does not connect. He feels the name change makes sense. The property owners noted issues with emergency vehicles as well as deliveries. The next step in the process will be notification in the paper regarding the meeting and notifying the affected property owners.

A motion was made by Mr. Markham, seconded by Mr. Reich, to table this item to the next meeting and provide the appropriate notification in the newspaper including a letter to the affected homeowners. Voted (6-0)

New Business

Addendum for Colliers Listing Agreement – 1 Watrous Street

Addendum for Colliers Listing Agreement – 20 East High Street

Sean Kumnick from Colliers was in attendance. He provided a review of showings at the 1 Watrous Street property. He noted some of those that toured the building are still interested in the building but are waiting on the Phase I environmental report. He also noted that some would be interested in additional parking at the 13 Watrous Street property if that is available.

A motion was made by Ms. Moore, seconded by Mr. Markham, to waive the 2nd reading for this item. Voted (6-0)

A motion was made by Mr. Reich, seconded by Mr. Markham, to approve the extension of the agreement for 1 Watrous Street with Dow & Condon Inc. d/b/a Colliers International to June 1, 2020 as amended below. Voted (6-0)

A motion was made by Mr. Markham, seconded by Ms. Moore, to amend the prior motion to extend the agreement to October 1, 2020 with Colliers International reporting back to the Council every two months. Voted (6-0)

A motion was made by Mr. Markham, seconded by Mr. Feegel, to approve the extension of the agreement for 20 East High Street with Dow & Condon Inc. d/b/a Colliers International to June 1, 2020. Voted (6-0)

Review of Town Council By-Laws & Policies

Chairman Brown formed a sub-committee of Mr. Markham, Mr. Feegel and Mr. Reich to review the Town Council by-laws and policies.

Town Manager Report

Mr. Cox provided an overview of the Town Manager Report. The full report will be included with the minutes filed in the Town Clerk's Office.

Appointments

None

Tax Refunds

A motion was made by Mr. Reich, seconded by Ms. Moore, to approve tax refunds in the amount of \$673.64. Voted (6-0)

Public Remarks

None

Communications, Correspondence & Announcements

2018/2019 Annual Report

The Town Council received copies of the 2018/2019 Annual Report. The report is also available on the Town website.

Capital Committee Meeting – Wednesday, February 5th at 9:00am at Town Hall

February is Heart Month

In support February as "Heart Month" and the Ambulance Association's public education campaign, magnetic hearts will be placed on Town vehicles for the month of February. The magnetic hearts are being funded by the East Hampton Rotary.

Executive Session

Potential Purchase of Property

A motion was made by Mr. Markham, seconded by Ms. Moore, to enter Executive Session to discuss potential purchase of property. Town Manager David Cox, Finance Director Jeff Jylkka and Planning & Zoning Official Jeremy DeCarli were invited into the session. Voted (6-0)

Executive session ended at 7:45pm.

Adjournment

A motion was made by Ms. Moore, seconded by Mr. Johnson, to adjourn the meeting at 7:55 p.m. Voted (6-0)

Respectfully submitted,

Cathy Sirois
Recording Clerk