

Town of East Hampton  
Town Council Special Meeting  
Tuesday, January 23, 2017  
Middle School Library

**MINUTES**

**Present:** Chairperson Patience Anderson, Vice Chairman Ted Hintz, Jr., Council Members Pete Brown, Melissa Engel, Mark Philhower, Josh Piteo and Kevin Reich and Town Manager Michael Maniscalco

**Call to order & Pledge of Allegiance**

Chairperson Anderson called the meeting to order at 6:30 p.m. in the Middle School Library.

**Review, Score and Possible Action on RFP Submissions for Property for Town Hall & Police Department**

Chairperson Anderson reported that eight RFP submissions were received. Each property will be scored based on Completeness, Scope, Location, Infrastructure Access and Other. The eight property locations are as follows: Between 153 and 167 West High Street, 37 South Main Street, East High Street-Wallace (M/L/B 32/85/7B), 48 & 50 West High Street, Edgewater Hill, 295 West High Street, 195 West High Street and 3 Main Street.

Each Council member provided their scores by category for each property submitted through the RFP. The Recording Clerk and Town Manager recorded the scores and provided an average score for each property. The top two scored properties are the Edgewater Hill property and the Wallace property on East High Street. By consensus the Council members agreed to have the top two property owners come to the next Town Council special meeting to review the properties in more detail. The meeting will be held on Tuesday, January 31, 2017 at the Town Hall. The interviews for the Building Committee members will be moved to Tuesday, February 7, 2017.

**Adjournment**

A motion was made by Ms. Engel, seconded by Mr. Brown to adjourn the meeting at 7:30 p.m. Voted (7-0)

Respectfully submitted,

Cathy Sirois  
Recording Clerk