

BOARD AND COMMISSION SUMMARY MAY 2018

Arts & Culture Commission

The Arts & Culture Commission met on May 17th. The Commission discussed the student art awards event on June 7th. They also discussed follow-up with grant recipients, the budget, fall event planning, future open studio events and other upcoming events.

Board of Finance

On Monday May 21st, the Regular Meeting of the Board of Finance was held at the Town Hall Meeting Room:

- a) Discuss and possible recommendation on the 2018-2019 budget for Town Council (Town Operations only) – 2nd referendum

In response to the failed Town Operations budget referendum on May 15th, 2018. Motions were made to recommend adjustments to the budget. After a failed motion by Ms. Moore, Ms. Coshow made a motion to recommend the following adjustments and further recommend that the Town Council approve the Town Government budget in the amount of \$15,168,208:

- 1) Modify the capital reserve budget as follows:

- a. Fund the \$80,500 for student Chromebooks with the additional ECS revenue rather than financing
- b. Reduce teacher laptops by \$5,000, and fund the remaining \$37,000 with the additional ECS revenue rather than financing
- c. Fund the Public Works paver and dump truck in fiscal year 17-18 and remove from the 18-19 capital plan

- 2) Modify the Town Operations budget as follows:

- a. Reduce the debt budget (capital leases) by \$90,000 (as a result of above funding)
- b. Increase the transfer to the capital reserve fund by \$117,500 to pay cash for Education laptops

- 3) Increase the revenue estimate for the ECS grant to \$7,129,144

The motion was seconded by Ms. Jiantonio. Vote: 4-3 (Rose, Moore & Turner). Motion Passed.

- b) 2017-2018 additional appropriation for Public Works paver and dump truck

In following with the discussion above, Ms. Jiantonio made the below motion which was seconded by Dr. Brown:

The Board of Finance recommends that the Town Council appropriate THREE HUNDRED FORTY SEVEN THOUSAND DOLLARS (\$347,000) for costs in connection with the acquisition of a Public Works paver (\$170,000) and dump truck (\$177,000); and the appropriation shall be funded from unassigned General Fund balance (\$347,000) and the total amount shall be transferred to the Capital Reserve Fund. The appropriation may be spent for expenses relating to the acquisition and any unexpended funds shall be returned to the General Fund. Vote: 7-0. Motion Passed.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency met on Monday, May 21st. They were briefly updated on the well installation on 1 Watrous Street for the Town Staff Report. The committee discussed the DECD STEAP Grant Project for 13 Watrous Street. They described and discussed what work needed to be performed on the property and what will be built on the existing land once the work has ended. They need to test soil samples from the property and they need the lab results from the previous test that were performed. The Water Plan has been tabled for now, but the members decided they should come up with ideas and bring them to discuss for the next meeting.

Clean Energy Task Force

The Clean Energy Task Force met on May 1st. They discussed a logo for their group and a possible Facebook page; possible programs for 2018 and a Green Car show in September.

Commission on Aging

The Commission on Aging met on May 10th. MAT Transit ADA certifications were completed. The survey was presented to the Planning & Zoning Commission. The presentation will be given to the Rotary at the end of May. The Advocacy Group will be meeting in early June. Tax breaks for the elderly were discussed. The Assessor will be invited to the June meeting. The Commission will have a table at the Lions Club Health Fair. There will be a Round Table Meeting on May 17th. An Ice Cream Social is scheduled for June 7th.

Conservation-Lake Commission

The Conservation Lake Commission met on May 10th. They were presented with a functioning Lake Smart program from Maine by Maggie Shannon. They obtained a rough idea of how a working program for Lake Smart should begin. They discussed how to put the town's own spin on the program and how best to introduce the program into the community. The commission talked about setting up a booth at Old Home Day to spread the information and present the topic to the public. They voted to obtain a permit to add copper sulfate to the lake. A concern over numerous unregistered boats on the lake was brought up for discussion. Checking for valid registration when obtaining a pass for the lake at Sears Park was suggested as a possible solution. The watershed walkthrough was briefly discussed along with the federal funding report. An announcement was made stating Northeast Aquatics has asked to map the bottom of the lake with no cost to the town. This announcement has been made official to the public; but was mentioned at the meeting. There were two people that made public comments about their concerns over the copper sulfate possibly being added to the lake. They believe the copper sulfate isn't needed by the town.

Design Review Board

The Design Review Board met on May 17th. They went through the communications from the May 2nd Planning and Zoning meeting. They briefly discussed the topic of a possible TIF District for East Hampton that was brought up at the Planning and Zoning meeting. Kenneth Barber presented his plan for the new sign for Barber & Associates at 29 West High Street. The committee members briefly discussed the sign before moving to recommend an approval for the sign.

Economic Development Commission

The East Hampton Economic Development Commission met on May 15th. The members discussed old business about new business updates and discussing the different new business banner locations. Black Birch & Grace was awarded for this month, while the next month would be Wild Roots. More business showcase events were discussed and decided there should be two set events. One event in the spring and one in the fall. These events are greatly beneficial for the local businesses looking to gain more traction within the town and the community. Town and tourist brochures were discussed in length about their design and function for the town. The members moved to have the brochure printers set up said brochures for the committee with Mr. Turner taking point on the process. The town beautification project was briefly discussed on how to start and approach the project for the town. The committee members can enlist the aid of volunteers to achieve the process of cleaning and beautifying the town. There was slight discussion on whether the local business owners could be on an email list for the commission meeting minutes. They could easily obtain the minutes from the town website; but the members are looking into which owners want to be on the list. The members also discussed visiting other EDC groups in the state to gain some insight on how other commissions are run and their process within their communities.

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commissioners met on May 14th. A presentation was given by Rick Stanchfield on the Awards Program. Invoices were approved. There was discussion on the dry hydrants, recruitment for Fire Police and a concern by the Fire Marshal on the number of hours available to complete his work. An executive session was held for the interview of candidates for the part time Fire Commission secretary.

A meeting of the Awards Program Trustees was held on May 14th. The Trustees discussed and voted on the allocation of the funds in the program.

High School Building Committee

The High School Building Committee held their regular meeting May 17th. The agenda included a project update, blue water update, review of the cafeteria storefront condition and a review of remaining punch list items from the Project Manager. There was also an update from Downes Construction and SLAM Architects. The Committee approved invoices.

Inland Wetland Watercourses Agency

No meeting

Joint Facilities

The Colchester–East Hampton Joint Facilities Committee held their regular meeting on May 15th at 5:00 P.M. Mr. Clayton presented the March and April Report of Operations He gave a brief overview of miscellaneous routine repairs along with details of the damage

cause from the nor'easter in March. The committee entered into executive session to discuss the possible purchase of property.

Library Advisory Board

The Library Advisory Board met on May 7th. The Board discussed the Library roof issues, the budget and a Library Advisory Board bulletin board.

Middle Haddam Historic District Commission

No meeting

Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board met on May 1st. An update was provided on the Seamster Park Playground fundraising noting the golf tournament will be held on May 24th. Spring and summer programming was reviewed and summer staff has been hired for the season and staff trainings are being set up.

Planning & Zoning Commission

The Planning & Zoning Commission met on May 2nd.

PZC-18-006 – Garrett Homes, LLC. – 197 East High Street, Commercial Site Plan Approval for 28,856 sq. ft. commercial site plan with retail store in the Lake Pocotopaug Protection Area. Map 32/Block 71/Lot 1-2. Approved with conditions.

PZC-18-010 – Christian Michalowski, Black Walnut Artisan Bread Co., LLC, 81 Main St., for a commercial site plan review Map 06A/Block 61/Lot 6. Approved with conditions.

Town Facilities Building Committee

The Town Facilities Building Committee met on May 17th. They reviewed the Quarterly Report for the Council. Updated design development estimates will be coming in soon. The water line will be able to stay on the same side of the road instead of having to cross Route 66. They are still working on finding the fiber optic line to the tower. The OSTA permit is being worked on with possible approval by mid- July. Invoices for Amenta Emma and Newfield Construction were approved. The revised layout for the Board of Education was reviewed with the Superintendent and his staff. The layout will be presented to the Board of Education members as well.

Water Development Task Force

After making the final presentation of the Interconnection study to the Town Council on April 24th, the Town Council recognized and dissolved the Water Development Task Force at May 8th Council meeting.

Water Pollution Control Authority

The Water Pollution Control Authority Committee held their regular meeting on Tuesday May 1st at 6:00 P.M. The board made the following budget recommendation for the three water systems (Town Center, Royal Oaks and Hampton Woods) totaling \$198,368 which represents an increase of 4.33% or \$8,240 over last year. The recommended budget will be presented to the Town Council on Tuesday May 8, 2018 for review and will be set after the Public Hearing meeting on June 5, 2018.

Zoning Board of Appeals

The Zoning Board of Appeals met on May 11th.

Application ZBA-18-003, Sabrina Pools, 78 Pocotopaug Dr., Variance to increase the lot coverage from 10% to 15.9% to install in ground pool. Map 24/Block 64/Lot 20A. Approved 4-0

Application ZBA-18-004, Juliano's Pools, 8 Fairlawn, for a 5' variance in the rear and to increase the lot coverage from 20% to 26.9% to install a 20' x 40' in ground pool. Map 01A/Block 39A/Lot R. Approved 4-0