

## **BOARD AND COMMISSION SUMMARY MARCH 2018**

### **Arts & Culture Commission**

No meeting

### **Board of Finance**

The 2018-19 Budget Season kicked off on March 12<sup>th</sup> with presentations from the Town Manager and Superintendent of Schools. Budget Workshops followed March 14<sup>th</sup> – March 17<sup>th</sup>. Budget deliberations occurred March 19<sup>th</sup>, March 26<sup>th</sup> and March 28<sup>th</sup>, with additional meetings being scheduled for April 3<sup>rd</sup> and April 5<sup>th</sup>. The budget is expected to be voted on by the BOF on April 5<sup>th</sup>.

### **Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency held their regular meeting March 26. Anchor Engineering's invoices were discussed and are still being held due to lack of adequate explanation of charges.

### **Clean Energy Task Force**

No meeting

### **Commission on Aging**

The Commission on Aging held a special meeting on Thursday, March 15<sup>th</sup> at the Senior Center. The Commission discussed Dial-A-Ride issues and changes to the YMCA programs at the Senior Center. They also discussed presenting their Survey results to the Rotary Club and other civic groups and senior discounts. The new Advocacy group will meet on March 20<sup>th</sup>.

### **Conservation-Lake Commission**

The Conservation-Lake Commission held their regular meeting March 8. Applications for 197 E. High St. (Dollar General), 71 N. Main (residential garage/driveway), and Wangonk Trail (Princess Pocotopaug Corp. rebuilding of beach area) were approved.

### **Design Review Board**

The Design Review Board met on March 15<sup>th</sup>. They reviewed the plans for a Dollar General to be built on the corner of East High Street and Lake Drive. They discussed the schematic layout of the building. They were told what type of materials were going to be used in the project and what species of trees and shrubs will be planted. The board suggested using more evergreen trees and to check if there were native invasive plants being used for this project. They also suggested that there be more lighting at the entrance to the parking lot and a crosswalk and sidewalk be added for any local pedestrians walking to the store. They made a motion to pass this project on to Planning and Zoning with a few stipulations.

### **Economic Development Commission**

The Economic Development Commission held their regular meeting March 20. Sports on 66 is the new business of the month. Planning discussions were held on the April business

showcase event. Also discussed was the water proposal and how the lack of water recently contributed to at least one potential business pulling out of town (Nirvana Brewery), and the economic impacts of lack of water.

### **Ethics Commission**

No meeting

### **Fire Commission**

The Board of Fire Commissioners held their regular meeting March 12. Discussion occurred on possible outside recruitment for Fire Police as there is currently only 1 in the Department. Standard Operating Procedures for how background checks are reviewed were finalized.

### **High School Building Committee**

The High School Building Committee held their regular meeting March 15. The blue water situation was discussed; Colliers recently learned that the State is open to the school replacing some copper piping with plastic, and not the “all or nothing” cost-prohibitive approach that they previously stated. There had been no communication to the Committee about this from Mr. Harwood, which needs to be explored further. Pricing is forthcoming. There are still some small random roof leaks, the area will be scanned by infrared to determine where they are coming from. Some previously repaired leaks were determined to be from holes made from roof shoveling during snow storms. That should not be done since there is a new roof, and since the snow storms have not had that much accumulation.

### **Inland Wetland Watercourses Agency**

The Inland, Wetland and Watercourses Agency held their regular meeting March 28. Applications for residential driveway & garage at 71 N. Main and beach work on Wangonk for Princess Pocotopaug Corp. were approved.

### **Joint Facilities**

The meeting of the Colchester–East Hampton Joint Facilities Committee was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on March 20th at 5:00 P.M. Mr. Clayton delivered the Joint Facilities Operations and Maintenance report for February. He gave a brief overview of miscellaneous routine repairs along with an overview of the grinder pump repair/replacement procedure and a review on the wastewater flow report and the nitrogen report. With the election of officers, Mr. Barmasse was nominated and approved as Chairperson and Mr. Suprono was nominated and approved as Vice Chairperson. Committee entered in to executive session to discuss a potential property purchase.

### **Library Advisory Board**

The Library Advisory Board held their regular meeting on March 5. The meeting consisted mainly of budget discussions and planning. The Board will be creating a message board in the library hallways for book reviews and information on what the Board is doing for the library.

### **Middle Haddam Historic District Commission**

The Middle Haddam Historic District Commission met on March 22<sup>nd</sup>. The commission was presented with an Application of Appropriateness for a new garage door on 20 Knowles Road for applicant Mary Jo Shafer. The members approved the application. Three letters were brought to the commission's attention; the first being a letter sent by Jeremy DeCarli about the installation of a driveway without a permit on 48 Long Hill Road. The second letter was from the Town Manager announcing the reappointment of Commissioner Walsh. And the last letter was sent to the Town Manager by concerned citizens about a hazardous tree on Knowles Road. There was an election of offices with the results being approved as follows; Chairman Roberts will remain as the Chairman, Commissioner Battit will remain as the Vice Chairman, and Commissioner Starolis will remain as clerk.

### **Parks & Recreation Advisory Board**

At the March 2018 Parks and Recreation Advisory Board Meeting Jeremy Hall updated everyone on the status of fundraising efforts for Seamster Park's new playground. Hopefully the project will be able to start in April of 2019. Staff and the board finalized the plan for the live auction on March 10<sup>th</sup>. A list of all auction items was distributed to everyone. Also addressed was the current condition of Seamster Park playground. The playground has many safety concerns. Jessica Rurka motioned to have the structures in place removed as soon as we have a firm plan and timeline. Chris Hanson seconded the motion and all approved. Jeremy Hall also presented a new Field Use Policy and everyone was given a copy. Jessica Rurka motioned to approve the new policy. Chris Hanson seconded and all approved.

### **Planning & Zoning Commission**

The Planning & Zoning Commission met on March 22<sup>nd</sup>.

PZC-17-024, Christian Michalowski of the Black Walnut Artisan Bread Co., 201B West High St. for a Special Permit for a bakery. Map 12/Block 36/Lot 3-1. Application withdrawn.

PZC-17-026, A. Tyler Renovation, 13 North Main St., for a Commercial Site Plan Review and Special Permit for a brewery. Map 1A/Block 39A/Lot 28B. The request for a Special Permit for a brewery was withdrawn. The applicant requested an extension to the next meeting on (4/4/18).

PZC-18-000 – Hubert Butler Construction, 9 Young St., for a Special Permit Renewal for Excavation. Map 20/Block 33/Lot 7A. Approved with conditions.

PZC-17-019- Harry Freeman, 138 East High St., Amendment to Zoning Regulation: DHD Zone-Diverse Housing Development. The applicant requested an extension to next month.

PZC-18-001 – Roncalli Institute, Dan Loos, 49 Oakum Dock Rd., for a Special Permit for R-2 Zone (church allowed with special permit Section 4.2.D.1.E). Map 02/Block 9A/Lot 4. The applicant requested a postponement to the April 4 meeting.

PZC-18-002- Town of East Hampton, East High Street, for a Special Permit and Site Plan Approval for a new municipal Town Hall and Police Department – Map 10A/Block 85/Lot 5D – Approved with conditions.

Modification to Section 8.4.L of the East Hampton Zoning Regulations – Farm Brewery. Approved.

PZC-18-005 – Dean Brown 26 Barton Hill, Amendment to Zoning Regulation: Section 8.4.I (B&B). Public hearing set for 4/4/2018

PZC-18-006 – Garrett Homes, LLC. – 197 East High Street, Commercial Site Plan Approval for 28,856 sq. ft. commercial site plan with retail store in the Lake Pocotopaug Protection Area. Map 32/Block 71/Lot 1-2. Public hearing set for 4/4/2018

PZC-18-007 – Mairi's Place – 29 West High St., Commercial Site Plan Modification – Map 01A/Block 47/Lot 4-2. Approved with conditions.

PZC-18-004 – Sheila Mullen/Fat Orange Cat Brewery – 47 Tartia Road, Site Plan Modification to expand existing parking area. Map 27/Block 55/Lot 2. Approved with conditions.

PZC-18-008 - Kevin Kuhr – 60 Spellman Point, Special Permit Sec. 8.4.M for Accessory Dwelling Unit – Detached. Map 09A/Block 70/Lot 11. Public hearing set for April 4, 2018

Updates to the Official East Hampton Zoning Map – Public hearing set for April 4, 2018.

### **Town Facilities Building Committee**

The Town Facilities Building Committee met on March 8<sup>th</sup>. The committee discussed the gates for the police department and the road that will be used only by the police department. It was decided to remove the gates from behind the building for the PD. The road for the police should have signage stating it is used only for the police department to further alleviate mix ups with citizen drivers. The committee was given an update on the OSTA proposal. The committee was told they needed Planning and Zoning approval before submitting the proposal to DOT. The timeline for the committee is up to date with nothing needing to be altered. While approving the invoices for the project; the committee had to discuss the Boundaries invoice since it was almost twice the amount that was originally planned. Boundaries sent Mrs. Motto a letter explaining why the invoice amount was so high. They didn't realize how big the scope of this project was and didn't understand the necessary work they had to put in until they had their part finished. They approved the invoice with a stipulation that Boundaries couldn't exceed a certain amount of money. The Design Sub-Committee will be meeting with Amenta Emma on a bi-weekly basis with their first meeting being on March 26<sup>th</sup>.

The Town Facilities Building Committee held a meeting March 29. Changes to the BOE space were discussed; Superintendent Smith is invited to the next meeting to clarify

further. OSTA permitting is expected to be done in early July (traffic permits from the State). The P&Z application has been approved.

### **Water Development Task Force**

The regular meeting of the Water Development Task Force was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on Thursday March 8th at 6:30 P.M. Mr. Smith reported on his February 27<sup>th</sup> meeting with the Town Council. Council had requested additional analysis from Tighe & Bond that would look at serving the only the highest priority properties. He also provided the Council the Task Force's recommendation to readdress the Cobalt Landing Wellfields and/or an interconnection with MDC via Portland. The Task Force will create a presentation for the Town Council to substantiate their recommendations.

### **Water Pollution Control Authority**

The regular meeting of the Water Pollution Control Authority Committee was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on Tuesday March 6th at 6:00 P.M. Mr. Smith reported that the 2018/19 Joint Facilities budget was approved at the February 20<sup>th</sup> meeting with a proposed increase of \$146,427 or 6.56%. The proposed 2018/19 WPCA Budget was presented for review and discussion. Any changes or correction will be made at the April 3<sup>rd</sup> meeting.

### **Zoning Board of Appeals**

The Zoning Board of Appeals met on March 12<sup>th</sup>.

Application of ZBA-18-000, Sheryl Oken / Pizzuto Builders, 55 O'Neill Lane, Variance to reduce the side setback from 15' to 7.2' and to increase the impervious coverage from 22.2' to 22.7' to expand the SE corner of kitchen. Map 10A/Block 83/Lot 21. APPROVED.

Application of ZBA-18-001, Paul Cerreta, 39 Cobalt Road, to reduce front setback from 50' to 31' to construct an attached garage with a 2<sup>nd</sup> floor. Map 01A/Block 47/Lot 4-2.

Application of ZBA-18-002, RJM Builders, 26 Mountain Trail, to reduce the side setback from 15' to 5.4' to construct a garage. Map 10A/Block 78/Lot 4. APPROVED.

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