

BOARD AND COMMISSION SUMMARY FEBRUARY 2018

Arts & Culture Commission

The Arts & Culture Commission meeting was held February 15 at the Joseph N. Goff House Museum, 2 Barton Hill Road. The Art Purchase Award Installment at High School Library is planned for March 27 during the all district spring art show. Commissioners will also select artwork from each school as part of the annual Student Art Award initiative. Commissioners plan to attend the Budget Review workshop on March 14 at the Town Hall to present an outline of EHACC projects and initiatives to support the budget request of \$2750. The Commission will also request that space be made available at the new Town Hall for the Chatham Gallery and the art work that was purchased by the EHACC and currently hangs at the Town Hall. EHACC Grant Program – The deadline for the grant program is April 2. The commission will offer two grants for 2018 at \$500 each. Information on the Creative Dance Program which was funded by the EHACC Grant program was presented by Dance instructor Shelley Collock.

Board of Finance

On Tuesday, February 20th, the Regular Meeting of the Board of Finance was held at the EHMS Library. The following financial transactions were acted upon:

- Budget Transfers - At the request of Mr. Jylkka, Dr. Brown made a motion to transfer funds budgeted for wage increases from the employee benefit account to the applicable salary accounts. The motion was seconded by Ms. Moore. Vote: 5-0. Motion Passed.
- Capital Reserve Fund – BOE HVAC at Memorial School - In response to a passed motion by the Town Council on 1/23/18, to transfer \$30,000 in Capital from the Middle School HVAC project to a Memorial School HVAC project contingent on a recommendation from the Board of Finance, Dr. Brown made a motion to recommend the transfer as stated. The motion was seconded by Mr. Turner. Vote: 5-0. Motion Passed.

Other topics discussed, with no action taken included:

- 2017 Audit - Joseph Centofanti of PKF O'Connor Davies was in attendance to explain Audit findings, as well as future (GASB) considerations that may impact auditable functions, and answer any questions Board Members may have.
- Town Website Upgrade - In response to multiple requests to redesign the Town Website in order to make it more user friendly, as well as easier to maintain, Mr. Jylkka provided information on the option being considered.
- Tax Bill Modifications - Mr. Jylkka confirmed that the Board is looking for a separate document that would accompany a tax bill or be sent alone (if taxes are escrowed) outlining the breakdown of how tax dollars are spent.
- FY 18-19 Budget - Mr. Jylkka shared and reviewed the Budget Calendar for FY 18-19. Chairman Rose shared that he will have limited to no availability to attend (via remote access only) the March 14th, 15th, 16th and 17th Budget Workshops.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency held their regular meeting February 26. Well testing occurred on the residential well at 4 Starr (related to the STEAP grant work at 13 Watrous), and the results will be forwarded to the homeowner so he can decide whether or not he will need a treatment system. Invoices from Anchor Engineering pertinent to the grant work at 13 Watrous were discussed and not approved because of the ongoing lack of detail included. Bid specs will be out shortly for the next phase of work, which is soil remediation/PCB removal.

Clean Energy Task Force

No meeting

Commission on Aging

The Commission on Aging met on February 8th at the Senior Center. Guest speaker Kevin Reich spoke about the commission possibly meeting with other civic groups in town with the results of the survey. He also discussed home accommodations for aging/handicap residents. The Commission discussed the Advocacy Group and possible meeting dates. Senior discounts are being finalized.

Conservation-Lake Commission

The Conservation-Lake Commission held their regular meeting February 8. The plan for the Town Hall/PD/BOE project was recommended for approval. The 319 federal funding for the lake project(s) will be moving forward once weather permits with test holes being dug at the Clark Hill site by Public Works. Once it is determined if this is a feasible site for drainage remediation, that will either proceed or be replaced by another project. Maggie Shannon of the Maine Lake Smart Program will be attending the March meeting to discuss their homeowner education/recognition program and how it might be applied at Lake Pocotopaug. There was discussion on the possibility of a buoy to measure the depth of the lake near the dam.

Design Review Board

The Design Review Board met on February 15th. They welcomed a new member to the board, Gordon Hyde. They reviewed the plans for the Town Hall and Police Department project. The board was presented with the floor plans for each level of the building from the basement to the second floor. They discussed the problems of the driveways and the gates for the police department, the parking and the movement patterns for driving around the building, and the location of the building itself. They recommended the applicant not make any cuts to the street for the sidewalk crossing and they reviewed the sightlines for Edgewater Circle. They also recommended the applicants review the Design Review Board guidelines while also reviewing the ADA guidelines in the mindset of different citizens using the building i.e. blind, in a wheelchair. The board wanted the applicants to come back before the board when more details and materials are cemented in the next design phase. They made a motion to recommend but couldn't approve of the project yet since there are more designs and details to be fleshed out. They did, however, pass the project onto its next design phase and for the applicants to come back and submit the new details.

Economic Development Commission

No meeting

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commissioners held a special meeting February 21. The Commission voted to approve the 2017 Awards Program and Tax Abatement list for fire department members. Complaints against the Fire Marshal's office in regard to Directive 10 (pertinent to life safety issues) were discussed. The directives were issued in regard to hoarding situations in town, as the Fire Marshal is part of an interdisciplinary team working to abate these issues and is the office that holds authority on issuing a directive to vacate. It was determined that he did so correctly, in full knowledge of State Fire Marshal, PD, and other agencies involved.

High School Building Committee

The High School Building Committee held their regular meeting on February 15. The building is mostly complete with minor items needing attention in the future and sitework still to do in the spring. The blue water issue was discussed at length, with the most probable solution being an ortho-phosphate treatment system installation.

Inland Wetland Watercourses Agency

The IWWA met on February 21st.

Continued Applications:

- A. Application IW-18-001, Christopher Burt, 21 Day Point Rd, After-the-Fact, for repair of a seawall. Map 10A/Block 83/Lot 30. Approved with conditions.
- B. Application IW-18-000, Sheila Mullen, 47 Tartia Rd., to expand the parking area. Map 27/Block 55/Lot 2. Approved with conditions.

New Applications:

- A. Application IW-18-004, Edmund Gaines III, 71 North Main St., to construct a stone driveway between the house and a brook and construct a garage in Upland Review Area. Map 4A/Block 45/Lot 26. Continued to next month.
- B. Application IW-18-005, Princess Pocotopaug Corp., Wangonk Trail, to add (2) 2' high retaining walls and regrade the slope. Map 09A/Block 70C/Lot 48.
Continued.

Public Hearings:

- A. Application IW-18-002, Town of East Hampton, East High St., for construction of a new municipal Town Hall and Police Department. Map 10A/Block 85/Lot 5D.
Approved with conditions.

Joint Facilities

The meeting of the Colchester–East Hampton Joint Facilities Committee was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on February 20th at 5:00 P.M. Mr. Clayton delivered the Joint Facilities Operations and Maintenance report for January. He gave a brief overview of miscellaneous routine repairs along with a detail report on an electrical shortage at the Middletown Ave pump station (MAPS). Three of the plant operators passed their state certification exams earning an Operator II, Operator III

and an Operator IV licenses. After a final review, the members approved the 2017/18 Joint Facilities Operating Budget.

Library Advisory Board

The Library Advisory Board did not hold their regular meeting on February 5 due to no quorum. However, speakers from the CT State Library Association were there and gave a presentation on how to be a successful Library Board in CT.

Middle Haddam Historic District Commission

No meeting

Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board met on February 6th. Discussion included the Seamster Park playground fundraising activities including the auction, golf tournament and Zumba. There was also discussion on the Middletown Rowing use of Sears Park, a skate park petition, program updates and Sears Park stickers.

Planning & Zoning Commission

The Planning & Zoning Commission met on February 7th.

Public Hearings:

- A. PZC-17-023- Tammy Strong, 78 Mott Hill Rd., for a re-subdivision for 2 lots. Map 24/Block 64/Lot 4D. – Approved with conditions.
- B. PZC-17-024 - Christian Michalowski of The Black Walnut Artisan Bread Co. 201B West High St. for a Special Permit for a bakery. Map 12/Block 36/Lot 3-1. Continued.
- C. PZC-17-026 - A. Tyler Renovation, 13 North Main St. Commercial Site Plan Review and Special Permit for a brewery. Map 1A/Block 39A/Lot28B. Continued.
- D. PZC-18-003 – Lakeview Court, LLC, 42 East High Street for a Special Permit for expansion of an existing restaurant in the Commercial Zone. Map 05A/Block62A/Lot 10. Approved with conditions.
- E. PZC-17-021 - Global Self Storage, LLC., East High St. for a Zone change from DD to Commercial. Map 32/Block 85/Lot 7B. Approved with conditions.
- F. PZC-17-019 - Harry Freeman, 138 East High St., Amendment to Zoning Regulation: DHD Zone-Diverse Housing Development. Continued.
- G. Amendments to Zoning Regulations: Temporary Health Care Legislation and associated changes to the Residential Zones. Approved.
- H. Continued: Amendments to East Hampton Zoning Regulations – Section 8.4.M, Special Regulations, Standards For Specific Uses, Accessory Dwelling Units. Approved.

New Business:

- I. PZC-18-000 - Hubert Butler Construction, 9 Young St., for a Special Permit Renewal for excavation. Map 20/Block 33/Lot 7A. – Public hearing scheduled for March.
- J. PZC-18-001 – Roncalli Institute, Dan Loos, 49 Oakum Dock Rd., for a Special Permit for R-2 Zone (church allowed with special permit Section 4.2.D.1.E. Map 02/Block 9A/Lot 4. Public hearing scheduled for March.

- K. PZC-18-002 – Town of East Hampton, East High Street, Special Permit and Site Plan Approval for new municipal Town Hall and Police Department - Map 10A/Block 85/Lot 5D. Public hearing scheduled for March.
- L. PZC-18-004 – Sheila Mullen/Fat Orange Cat Brewery, Site Plan Modification to expand existing parking area. Map 27/Block 55/Lot 2. Continued.
- M. Executive Session: Appeal of Zone Change Decision

Town Facilities Building Committee

The Town Facility Building Committee met on February 8th. The committee discussed the estimate for the schematic design package from Amenta Emma. There is progress being made on the estimate, but with as much work and detail went into the package the firm wants to take it's time to reconcile all that work. They want to make sure the estimate is fair and accurate. The committee also discussed the quarterly report; and changed an inaccurate meeting date for the Wetlands committee. The committee also discussed the need for a traffic light for the town hall project on route 66. The town hall needs to have a clear distinct exit and entrance driveway, while the police department needs to have a one-way driveway for use of emergencies and access to the impound behind the town hall building. The timeline for the committee is up to date and on course for each important meeting and date for the committee. The results of the soil test of the planned site came back favorable and with no setbacks for the project. An update that Amenta Emma will be attending the monthly meetings was brought up to inform the committee members.

The Town Facilities Building Committee held a meeting on February 22. The schematic estimate was discussed in detail, along with a timeline and consideration of an early package for site work. The Committee decided not to include two proposed gates in the parking areas.

Water Development Task Force

No Meeting

Water Pollution Control Authority

The regular meeting of the Water Pollution Control Authority Committee was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on Tuesday February 6th at 6:00 P.M. The committee welcomed Mike Filanda as a new board member. Board is currently short by one member. An overview of Operations and Budget for the WPCA was completed along with a report of the Royal Oaks and Village Center water systems repairs and 18/19 budget items. Mr. Smith reported on the Town Council meeting where he presented the Tighe and Bond Interconnection Study report. Specifically addressing the requested Route 66 corridor scenario and provided the Water Development Task Force recommendation to re-address the water supply at Cobalt Landing or connect to MDC via Portland. The possibility of using the Pinebrook aquifer as an additional water source has been requested by the Town Manager and Chairperson. Mr. Smith will research the aquifer and follow up with them at the next Town Council meeting.

Zoning Board of Appeals

No meeting