

## **BOARD AND COMMISSION SUMMARY**

### **APRIL, 2016**

#### **Arts & Culture Commission**

The Arts & Culture Commission met on Thursday, April 21<sup>st</sup> at the Joseph N. Goff House. The Commission welcomed its new East Hampton High School student representative Ally Brogan, who will be attending our meetings and acting as liaison for the High School.

The commission voted and unanimously to award its 2016 grants of \$500 each to Blackledge Music Inc. and the Chatham Historical Society.

Student art awards will be presented during the May 19<sup>th</sup> meeting at the Sears Park Gazebo or in the pavilion if it rains.

Goodspeed Music Director Wade Russo will be invited to present a program on this year's show at the Goodspeed Opera House Bye Bye Birdie. Possible dates are June 28 or 29 in the Library community room.

The date for this year's Open Studio is Saturday, October 22<sup>nd</sup> from 10 a.m. to 4 p.m.

The Town Manager's secretary has asked the commission to find an alternate space to meet so that the Design Review Board could use the Town Hall on the third Thursday. Commissioners agreed, if available, to meet at the Joseph N. Goff House Museum

The commission currently has two vacancies

#### **Board of Finance**

During their meeting on April 4<sup>th</sup>, the Board of Finance approved the version of the 2016-2017 Town Budget that they are recommending to the Town Council (equaling a 1.77 increase to the Mill Rate (New Mill Rate = 29.55).

#### **Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency held their regular meeting on April 25. The Agency discussed the STEAP Grant for 13 Watrous and the draft of the Plan of Conservation & Development.

#### **Charter Revision Commission**

The Charter Revision Commission held meetings on April 6<sup>th</sup> & 20<sup>th</sup>. In-depth discussions were held on the method of filling vacancies on Commissions. A proposed language change for this charge (Chapter VI, sec 6.4 – Vacancies in Elective Offices) was approved. Additionally a proposed language change for section 2.1 was approved (remuneration/volunteering of appointed and/or elected officials). Also talked about was adding a proposed section regarding swearing in of newly elected officials. This will be discussed further in May.

## **Clean Energy Task Force**

No meeting

## **Commission on Aging**

The Commission on Aging met on Thursday, April 14<sup>th</sup> at the Senior Center. The Commission discussed senior discounts that are offered at various businesses in town. May is Older Americans Month and many activities are planned at the Senior Center including an Ice Cream Social sponsored by the Commission on Aging. The Commission will be hosting a seminar entitled "The Dementia Tour" in June. A second Round Table Meeting will be held on Wednesday, May 11<sup>th</sup> at the Portland Senior Center with many surrounding towns participating. The Commission would like to promote the Everbridge system to the seniors. The members are also looking into a survey related to seniors in the community.

## **Conservation-Lake Commission**

The Conservation-Lake Commission held their regular meeting on April 14<sup>th</sup>. Plans were reviewed for a timber harvest of a 4 lot sub-division on Old Young. Lake clean-up will be April 23<sup>rd</sup>. Discussion occurred on the beta testing that will soon occur on hydroponic islands in the lake. This is a project being done by high school student Ehren Meisinger.

## **Design Review Board**

The Design Review Board approved a motion to make Tom Adams the liaison between the DRB and the PZC. The Board reviewed an application submitted by West High Street, LLC, 201 West High St. for a change of use in sections of Building #2 from contractor storage space to commercial units with additional parking. A motion to accept Board recommendations regarding emergency access, signage, sidewalks and frontage was passed.

## **Economic Development Commission**

The Economic Development Commission held their regular meeting on April 19<sup>th</sup>. Steve & Lisa Motto of Dream Developers were present to discuss economic development at the Edgewater Hill site. The commission voted to move forward with the East Hampton Events publication and the monthly Belltown Spotlight on Business.

## **Ethics Commission**

No meeting

## **Fire Commission**

The Board of Fire Commissioners held their regular meeting on April 11<sup>th</sup>. They approved the replacement of the failed hot water heater at Co#2 and purchase of various firefighting supplies, some of which will be for the new truck. A workshop for building repairs will occur on April 20<sup>th</sup>. The Chief's secretary was approved to do a data entry project for zone/road mapping of East Hampton roads for Glastonbury dispatch.

### **High School Building Committee**

The East Hampton High School Building Committee held their regular meeting on April 21<sup>st</sup>. It was noted that the project is progressing on schedule; about 75% of the building will be done by school start in September. Discussion occurred regarding unknown leaching galleries found under the road, and purchase of tech items.

### **Inland Wetland Watercourses Agency**

At the April 27, 2016 IWWA meeting the Agency:

- Lifted the Cease and Desist Order at 135 Middle Haddam Road
- Approved the application of Kyle Crowthers, 15 Daly Road, New Single Family Home Construction with 35' x 35' Garage and driveway in Upland Review Area
- Approved the application of Steve Acerbo, 000 Old Young Street, 4-Lot Residential
- Received and continued the application of Christopher Cozzi, 73 Meeks Point Road, Residential Alterations in the Upland Review Area
- Reviewed East Hampton IWWA timber harvest practices and procedures
- Received a status report on the Lake Study
- Continued to review open permits
- Received a status report on the 2016 POCD

### **Joint Facilities**

No meeting

### **Middle Haddam Historic District Commission**

No meeting

### **Parks & Recreation Advisory Board**

At the April 5<sup>th</sup> Parks and Recreation Advisory Board Meeting, the Board discussed the upcoming Spring and Summer programs, summer employees and the Summer Concert Series. The Board also discussed creating a sub-committee for the potential Dog Park project and for the potential Seamster Field project.

### **Planning & Zoning Commission**

At the April 6, 2016 PZC meeting the Commission:

- Scheduled a public hearing on 05/04/2016 for a 3-Lot Subdivision on Clark Hill Road (this was subsequently rescheduled to 06/01/2016)
- Approved the application of West High Street LLC, 201 West High Street, for a Commercial Site Plan Modification - Building A/B Change of Use from Contractor Storage to Commercial and Additional Parking
- Approved the application of Scott Goodspeed, 85 Main Street, for a Commercial Site Plan Modification - Change of Use from Industrial Print Shop to Professional Office/Shop for Custom Work

- Considered and continued an application of Skyline Estates LLC for Five-Year Extensions of Permit Nos. PZ92335, PZ92364, and PZ92392 for the Skyline Estates Subdivision
- Discussed the Design Review Board Guidelines with members of the DRB
- Received a status report on the 2016 POCD
- Continued review open road performance bonds

### **Water Development Task Force**

The meeting of the Town of East Hampton's Water Development Task Force was held at the Colchester/East Hampton Water Pollution Control Authority Meeting Room on Thursday, April 14, 2016.

Town Water Systems: The members were joined by Don Innicelli from Woodard and Curran to leverage his knowledge and expertise on possible existing water system improvements and interconnections as well as any new water sources. Based on the discussion, members will be speaking to the Town Manager and Town Council to seek approval to explore state grant assistance and if feasible, create an alternatives analysis/feasibility study.

RFEI Process: Based on the two responses received from the RFEI process and Mr. Smith's conversations with each company, the members agreed that neither response is viable to consider at this time and it, therefore, is not necessary to meet with either. Mr. Smith will pull together a draft letter of response to each and distribute to the members for edits. Once approved, Mr. Smith will send to the responding companies.

### **Water Pollution Control Authority**

The meeting of the Town of East Hampton's Water Pollution Control Authority was held at the Colchester/East Hampton Water Pollution Control Authority Meeting Room on Tuesday, April 5th. Key items discussed in this meeting included the approval of the 2016/17 Expense Budget of \$1,188,973 which reflects a proposed decrease in expenses of \$8,893 or 0.74% under last year. Also, the members approved the latest version of the Sewerage Transit and Disposal Agreement between the East Hampton WPCA and the Town of Portland with next steps being review by the Town Attorney.

### **Zoning Board of Appeals**

At the April 11, 2016 ZBA meeting the Agency:

- Continued Election of Officers to the next regularly scheduled meeting so all members may be present
- Granted a front yard setback variance for George and Alannah Coshow, 26 Shipyard Road