

## **BOARD AND COMMISSION SUMMARY OCTOBER 2022**

### **Arts & Culture Commission**

The Arts & Culture Commission met on October 20. Members discussed the Capstone and arts grants for next year. They discussed the Memorial School Community Garden event that was held recently. Upcoming events were noted and they voted to cancel their December meeting.

### **Board of Finance**

The Board of Finance met on October 17 for their regularly scheduled meeting. FY22 End of Year Budget Transfers were approved and the Fund Balance after the \$85,000 Armed Security Officer transfer (if approved at Town Meeting) was verified. A motion to create a sub-committee to review and possibly recommend restructuring of technology resources across Town Government and Board of Education was approved. The sub-committee will consist of 2 members from the Board of Finance and 1 member from Board of Education.

### **Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency met on October 24. The members received updates from the Town Manager. There was discussion of what sections of the grant application needs to be revised and reviewed by the members to cut down and enhance the draft. The members should have the draft ready to send to TAB for review no later than November 4<sup>th</sup>. This would give TAB time to review the documents and make any last-minute suggestions and changes for the members to make. The application would then need to be sent out for the grant on November 22<sup>nd</sup>. There was also brief discussion of absent members and contacting them to see if they're still interested in being on the agency.

### **Clean Energy Task Force**

No meeting

### **Commission on Aging**

The Commission on Aging met on October 13. Members received an update from the Senior Center Director on recent and upcoming activities. Several members attended a recent Town Council meeting to provide recommendations from the Senior Survey. They will create a prioritized listing to track progress with survey recommendations.

### **Conservation-Lake Commission**

The Conservation-Lake Commission met on October 13. The members were given an update from the communication and liaison report. The members reviewed and discussed two plan reviews. The first plan review was tabled so the members could get more information from the building department. The second plan review was an old application for demolishing an existing cottage that was already torn down. The application was supposed to be for building a new cottage on the property. The members will review the new cottage application once it is received. The members made no motion on that plan. The members were given updates on the federal funding and watershed projects and discussed the educational seminar that will be held on October 27<sup>th</sup>. The Chairman gave a brief update on what was discussed at the advisory panel meeting. The members reviewed and approved of the Happiest Paddler dredging project.

### **Design Review Board**

No meeting

### **Economic Development Commission**

The Economic Development Commission met on October 18. The members discussed the feedback from the Town Council for the Business Incentive Program. The package is comprised of two separate documents: the application and the evaluation guidelines. The members want to clarify this to the Town Council to make sure they know this fact. The members discussed updating the commission's webpage and the minutes and motions from the last Planning and Zoning meeting.

### **Fire Commission**

The Fire Commission met on October 17. The members were given the Fire Marshal and Fire Chief reports. The members received updates on the dry hydrants, the new fire boat, and the new building for the Fire Department. The members approved of the 2023 meeting dates.

### **Inland Wetlands Watercourses Agency**

The Inland Wetlands Watercourses Agency met on October 26.

#### **Continued Applications:**

- A. Application IW-22-020: Christopher Burt, 23 Day Point - Construction of New Single-Family Home in Upland Review Area. Map 10A/ Block 83/ Lot 31. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Pete Wall seconded the motion. Vote: 4-0
- B. Application IW-22-021: Ed Basile, 53 Day Point - Construction of New Single-Family Home in Upland Review Area. Map 10A/ Block 83/ Lot 36A. Josh Wilson made a motion to approve the application using the standard short form permit with the additional condition that if, during construction of the stormwater retention area it is determined that ledge makes the planned depth impractical, the project engineer be contacted to verify that the system being installed can treat the first 1" of stormwater runoff. Pete Wall seconded the motion. Vote: 4-0
- C. Application IW-22-022: Town of East Hampton, Dredging of Lake Pocotopaug at Hawthorne Avenue drainage outlet. Map 10A/ Block 82/ Lot 33A. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Pete Wall seconded the motion. Vote: 4-0
- D. Application IW-22-023: Town of East Hampton, Dredging of Christopher Brook at outlet to Lake Pocotopaug. Map 04A/ Block 63B/ Lot 21-5A. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Josh Wilson seconded the motion. Vote: 4-0
- E. Application IW-22-024: Town of East Hampton, Reclamation of Beach Sand at Sears Park. Map 04A/ Block 63B/ Lot 20. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Dave Boule seconded the motion. Vote 4-0

#### **New Applications:**

- A. Application IW-22-025: Sandra & Steven Vezina, 5 South Wangonk, Pave 24' x 12' in Upland Review Area. Map 09A/ Block 70C/ Lot 16. Dean Kavalkovich made a motion to request the Duly Authorized Agent review the application. Josh Wilson seconded the motion. Vote: 4-0
- B. Application IW-22-026: Wei Bo Chen, 12 West Point, Install 1400SF Paver Patio, and 12' x 14' Gazebo in Upland Review Area. Map 05A/ Block 83/ Lot 15. Pete Wall made a motion to continue the application to the next regularly scheduled meeting. Dean seconded the application. Vote: 4-0
- C. Application IW-22-027: Middle Haddam Public Library, 2 Knowles Road. Construction of 220 Square Foot Covered Porch and Accessible Entry Ramp within Upland Review Area. Map 2C/ Block 18A/ Lot 2 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting. Pete Wall seconded the motion. Vote: 4-0

### **Joint Facilities**

No meeting

### **Library Advisory Board**

The Library Advisory Board met on October 3. The Library Director updated the members on capital requests related to facilities repairs/improvements and Children's Room shelving. The Library Circulation Policy and Proctoring Policy were approved by the Town Council. A 3D printing policy will go before the Council later in October. The Friends of the Library Book sale will take place at the Library on November 4 and 5.

### **Middle Haddam Historic District Commission**

The Middle Haddam Historic District Commission met on October 27. The members reviewed and discussed an application for a Certificate of Appropriateness at 293 West High Street. The applicant attended the meeting to present and answer questions. The existing white wooden overhead garage door will be replaced with a white, steel insulated overhead garage. The members approved of the application. The members approved of the 2023 meeting dates. There was an update on the Historic District sign attached to Mr. Rand's retaining wall outside Global Storage. Mr. Rand stated the sign was on the property line. But the property and building are not in the Historic District.

### **Parks & Recreation Advisory Board**

The Parks & Recreation Advisory Board met on October 4. Members heard a presentation from Eagle Scout Holden Riley. The Board approved his project. Updates were given by the Air Line Trail Sub-Committee, High School Fields Committee and Travel Basketball Sub-Committee. Mr. Hall updated the members on Capital projects.

### **Planning & Zoning Commission**

The Planning & Zoning Commission met on October 5.

Public Hearings:

- A. Amendments to East Hampton Zoning Regulations in Accordance with Public Act 21- 29, Articles 1 – 9. Kevin Kuhr made a motion to close the Public Hearing. Rowland Rux seconded the motion. Vote: 7-0 Kevin Kuhr made a motion to approve the amendments with an effective date of October 25, 2022. Angelus Tammaro seconded the motion. Vote: 7-0
- B. Amendments to East Hampton Zoning Regulations: Proposed Section 8.4.Q - Adult Use Cannabis and Medical Marijuana. Rowland Rux made a motion to close the Public Hearing. Roy Gauthier Seconded the motion. Vote: 7-0. Roy Gauthier made a motion to approve the proposed regulation with the change that the sentence "The Commission shall file a notice on the Land Records that the Special permit is void in such a case." At the end of Section 8.2 with an effective date of October 25, 2022. Rowland Rux seconded the motion. Vote: 7-0

### **Water Pollution Control Authority**

The East Hampton Water Pollution Control Authority met on October 4. Representatives from Savy & Sons presented a brief overview of their assessment and approach for the force main project.

The East Hampton Water Pollution Control Authority held a special meeting on October 18. Recognizing that there was only one bid submitted for the force main project, Mr. Clayton presented his findings requested from the Board at the October 4<sup>th</sup> WPCA regular meeting and confirms this bid acceptable. Motion was made to authorize Mr. Clayton to accept the bid and enter into a contract with the sole bidder. Vote:7-0 motion passed

### **Zoning Board of Appeals**

No meeting