

BOARD AND COMMISSION SUMMARY OCTOBER 2018

Arts & Culture Commission

The Arts & Culture Commission held a special meeting on October 25th. They discussed an idea for an art contest in the village center where the art would be exhibited in the business windows. They discussed vacancies on their commission. The Open Studio event was cancelled due to lack of participation. The Artist open house in September had a small turnout but was a great networking event. They discussed the recently approved budget and how they will allocate their funds. There was an overview of upcoming events.

Board of Finance

The Board of Finance met on Monday October 15th for their Regularly Scheduled Meeting. With a 5-0 vote, the Board approved the presented transfers for the 2017-2018 fiscal year and authorized the Finance Director to make any additional transfers, up to \$5,000 (in the aggregate), that may be needed in order to close out the books for the 2017-2018 fiscal year.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency met on October 22nd. The written report was made available from the Town Manager. The members discussed the DECD STEAP Grant Project for 13 Watrous Street and 4 Starr Place. The bid documents for the project needs work, and there was a suggestion made to hire someone to help finish the documents. The members welcomed a new member onto the commission.

Cemetery Board

The Cemetery Board met on October 18th. They reviewed and discussed the property that was purchased to add onto the Young Street Cemetery. Matt Brown from Anchor Engineering reviewed a map of wetlands on the property. He recommended test pits and stand pipes to monitor the ground water before any site mapping is done for new grave sites.

Clean Energy Task Force

The Clean Energy Task Force met on Tuesday, October 2nd. They discussed the success of the Green Car Show in September and discussed the Clean Energy Facebook page and website page.

Commission on Aging

The Commission on Aging met on October 11th. The Senior Center Director provided an overview of activities at the Senior Center. The Advocacy group held two more meetings and will have another speaker in November. The Round Table meeting will be held on October 18th at 1:00pm in Marlborough. The members discussed a workshop regarding Aging in Place. As Ann McLaughlin has resigned from the Commission, Bob Atherton was elected as Chairman and Sue Green was elected as Vice Chair.

Conservation-Lake Commission

The Conservation Lake Commission met on October 11, 2018. The members received an update on the communication and liaison report from the director of Parks and Recreation, Jeremy Hall. There were no plan reviews for the members at this meeting. The watershed project was discussed thoroughly, and the members received an update on the timeline for the projects. There was a brief discussion about the sub-committee report on education. The commission members reviewed three different logos and voted on the logo they want for the lake protection program.

Design Review Board

No meeting

Economic Development Commission

The Economic Development Commission met on October 16th. The owner of Yellow Marigold was in attendance to receive an award from the commission and to have her photo taken with the commission members. The members discussed the town brochure, reviewed P & Z minutes and approvals, new business banner locations, Belltown spotlight on business, encouraging local businesses to attend EDC meetings, promotion of 'shop local', and town beautification. The members also discussed whether starting a monthly local business event would benefit the businesses in town. The commission also reviewed the letter Ms. Letourneau wrote to send to the Town Council concerning the Air BnB ordinance.

Ethics Commission

No meeting

Fire Commission

The Fire Commission did not hold a regular meeting in October but held a workshop on October 16th to discuss water supply concerns related to firefighting.

High School Building Committee

No minutes available

Inland Wetland Watercourses Agency

No meeting

Joint Facilities

No meeting

Library Advisory Board

No meeting

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on October 25th. The members reviewed two applications for 63 Keighley Pond Road for Tiffany Robinson. The applicant presented to the members, explaining the damages to the house caused by a fallen tree. The applications were approved by the commissioners.

Parks & Recreation Advisory Board

At the October Parks and Recreation Advisory Board meeting Jeremy Hall gave an update on the playground status. Jeremy presented two options: Wait for the town budget to be approved before moving ahead with the project or move ahead with the project now on a reduced scale. The board was in favor of waiting on the approval of the town budget. Jeremy also updated the board on the status of the Airline Trail Project and presented a proposal for field use and maintenance fees. Shawn Mullen gave a report on the status of Parks and Recreation Programs and plans for the winter and early spring.

Planning & Zoning Commission

The Planning & Zoning Commission met on October 3rd.

PZC-18-019: Skyline Estates, LLC – Reduce road width from 26' to 24' Skyline Estates, Phase II, Highland Terrace. Continued to November meeting per applicant.

PZC-18-020: Skyline Estates, LLC – Remove sidewalks from station 28-40 to remove impervious areas Skyline Estates, Phase II, Highland Terrace. Continued to November meeting per applicant.

Alcohol Regulations – Proposed amendments to Zoning Regulations Sec. 8.4.B Alcoholic Beverages. Public hearing for November.

Sign regulations – Proposed amendments to Zoning Regulations Sec. 7.2 Outdoor Signs. Public hearing for November.

Clerical updates to Zoning Regulations; various sections. Public hearing for November.

Town Facilities Building Committee

The Town Facilities Building Committee met on October 11th and October 25th. The bids for the remaining construction work went out on October 17th. The bids are due back on November 14th. The Furniture, Fixtures & Equipment (FF&E) layout is complete. Approximately 20-25% of the furniture from the existing buildings will be used, mostly desks, conference tables and chairs and cabinets. A stairway near the sallyport ramp had to be added to the plans due to the grade of the ramp. The stairway has been approved. No trespassing signs will be put up and visitors to the site need to stop in at the trailer before entering the site. A Finance Sub-Committee was formed to review invoices prior to final approval. Invoices were approved for Fuss & O'Neill and Amenta Emma.

Water Pollution Control Authority

The Water Pollution Control Authority Committee held their regular meeting on Tuesday October 2th at 6:00 P.M. The WPCA was contact by a property owner about a sewage spill in the street near Clearwater Lane and Pine Trail. The pipe was repaired and tested. Area was cleaned, fill and top soil was replaced, and area was hydro seeded. As required, DEEP was notified of the spill. Northeast Generator was awarded the bid contract to install the new generators at Hawthorne and Princess Pocotopaug Pump stations. Three (3) more generators will be added for 2018/19. The Committee members are still waiting on a copy of the original agreement between the Developer and the Town of East Hampton for review

before making a decision on the sewer connection fees. Meetings continue with Mr. Smith, Mr. Maniscalco and representatives from MDC and DPH for a possible water connection through Portland.

Zoning Board of Appeals

The Zoning Board of Appeals met on October 15th.

Application ZBA-18-007, Brian Riley, 5 Sears Lane, for a variance to reduce the north side yard setback from 15' to 4' and to reduce the rear setback from 25' to 1' to set a 12' x 14' gazebo over existing patio. Map 4A/Block 63B/Lot 14. Approved.

Application ZBA-18-009, Patricia and Julian Ryde, 7 Sears Lane, for a variance to reduce the side setback from 15' to 3' to construct a garage. Map 04A/Block 63B/Lot 13. Approved.

Application ZBA-18-008, Donald Gould, 16 Maple St., for a variance to increase the lot coverage to 13.6% to construct a first-floor addition. Map 01A/Block 47/Lot 50. Approved