

## **BOARD AND COMMISSION SUMMARY NOVEMBER 2022**

### **Arts & Culture Commission**

The Arts & Culture Commission met on November 17 at the Goff House. They noted the Story Walk that was a result of their grant premiered on November 19 at Seamster Park. The 2023 meeting dates were approved. The Commission members reviewed upcoming events in town.

### **Board of Finance**

The Board of Finance met for their regularly scheduled November meeting on November 21. While much of the agenda was discussed at the Tri-Board meeting that occurred just prior to this meeting, a formal motion was approved to recommend that the town appropriate funds for costs in connection with improvements to the EHMS roof. The Board also approved the 2023 Meeting Calendar and will be reassessing Chair and Vice Chair assignments at the December meeting.

### **Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency held a special meeting on November 9. The members reviewed the feedback and revisions given by the TAB team and Ms. Bompoti. The members went through each section to briefly discuss what changes were needed and what could remain. It was decided to make all the revisions within the following week and submit the final draft by November 18<sup>th</sup>. The Town Manager was approved by the Town Council to submit the application on behalf of the agency members for the grant.

The Brownfields Redevelopment Agency held their regular meeting on November 26. The Town Manager gave the members an update. The members recapped the EPA grant submission. The members want to draft thank you letters for the TAB team and Ms. Bompoti for their help on the application drafting process. There was discussion of next steps for projects and any future funding for the commission. Chairman Baldassario reached out to the EDC chairman to introduce himself and suggested holding a discussion about keeping both commissions in the loop. It was suggested to have a member attend an EDC meeting to report to the commission. The meeting dates for 2023 were approved as submitted.

### **Clean Energy Task Force**

The Clean Energy Task Force met on November 1. The members welcomed new member Nico Guerrero to the task force. The members discussed the electric vehicle show and how to send an official thank you to the students and the high school for their help during the event. The members discussed and started planning a Heat Smart/ Clean Energy event. This event would help to spread awareness and promote clean energy companies. The members decided on February 18, 2023 at the high school as the date and place for the event. The members wanted to hold the event during a basketball game to gain more people's attention. The members also discussed high school students further participating in task force initiatives and events like the car show. The webpage for the task force needs updating and have some new articles posted to gain more interest and awareness. The members approved of the 2023 meeting dates.

### **Commission on Aging**

The Commission on Aging met on November 10. Ms. Ewing provided an overview of activities at the Senior Center. Dr. Rosenberg reviewed his meeting with the Town Manager regarding the survey recommendations with a focused theme of motivation, celebration and education. He will continue to

meet quarterly with the Town Manager. Ms. Greeno will be meeting with the Town Manager as well to discuss the survey for senior health and wellness recommendations. Jeremy DeCarli will be invited to the next Commission on Aging meeting to discuss accessory dwelling units with the committee. The members discussed membership and the makeup of the members including a Housing Authority member. The commission approved the 2023 meeting dates.

### **Conservation-Lake Commission**

The Conservation-Lake Commission met on November 10. The members reviewed and discussed three site plans and made motions of recommendations for each. An update on the watershed projects and federal funding was given to the members. There was brief discussion about the educational meeting held at the end of last month and the two properties that were awarded a plaque for being/ becoming Lake Smart. The 2023 meeting dates were approved as submitted.

### **Design Review Board**

No meeting

### **Economic Development Commission**

The Economic Development Commission met on November 15. There was an update on the Village Center Streetscape Improvement Project presented by the Town Manager. There was discussion on the Business Incentive Program with the Chairman of the Town Council. Chairman Philhower gave his advice and opinion about the program packet and the coinciding ordinance. There were some issues ironed out and discussed for clarification. The 2023 meeting dates were approved as submitted. There was discussion of the Bells on the Bridge event, updating the webpage pertaining to the Brownfields initiatives, and the Planning and Zoning minutes and motions. The members received an update from the Town Manager about the projects going on in town. The members discussed and nominated a new Chairperson and Vice Chairman for the commission. Mr. Reich and Mr. Doane gave their departing remarks to the commission members.

### **Fire Commission**

The Fire Commission met on November 14. The members were given an update from the Fire Chief and Fire Marshal. The members discussed the fire boat and the building committee. There was discussion about the educational trailer, the town ordinance for posted house numbers, and whom to call during the day if the town needs a Marshal. The Fire Marshal stated both he and the deputy can be called.

### **Inland Wetlands Watercourses Agency**

The Inland Wetlands Watercourses Agency met on November 16.

Continued Applications:

- A. IW-21-026: William Carter, 23 Bay Road, Rebuild Seawall, Construct Deck over Patio, Construct Open Porch, Construct 20' x 20' gazebo, and Modify Yard Area to Include Rain Garden and Vegetated Buffer within Upland Review Area. Map 09A/Block70/ Lot 23 Josh Wilson made a motion to approve the application using the standard short form permit. Dean Kavalkovich Seconded the motion. Vote: 4-0
- B. Application IW-22-026: Wei Bo Chen, 12 West Point, Install 1400SF Paver Patio, and 12' x 14' Gazebo in Upland Review Area. Map 05A/ Block 83/ Lot 15. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Pete Wall Seconded the motion. Vote: 4-0
- C. Application IW-22-027: Middle Haddam Public Library, 2 Knowles Road. Construction of 220 Square Foot Covered Porch and Accessible Entry Ramp within Upland Review Area. Map

2C/ Block 18A/ Lot 2 Dave Boule made a motion to approve the application using the standard short form permit. Dean Kavalkovich Seconded the motion. Vote: 4-0

**New Applications:**

- A. Application IW-22-028: Jarrod and Leah Post, 128 Lake Drive, Construction of New Single-Family Home in Upland Review Area. Map 08A/ Block 70A/ Lot 9. Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting (December 21, 2022). Pete Wall Seconded the motion. Vote: 4-0
- B. Application IW-22-029: Anthony Flannery, 1 Marshall Road, Construction of New Single-Family Home in Upland Review Area. Map 08A/ Block 70A/ Lot 15. Josh Wilson made a motion to continue the application to the next regularly scheduled meeting (December 21, 2022). Dean Kavalkovich Seconded the motion. Vote: 4-0

**New Business:**

- A. Approval of 2023 Meeting Calendar Josh Wilson made a motion to approve the 2023 meeting calendar as presented. Dean Kavalkovich Seconded the motion. Vote: 4-0

**Joint Facilities**

The Colchester- East Hampton Joint Facilities met on November 15th in person and via Zoom. Mr. Gilmore reported that the aeration tank #2 is up and running and septage haulers will be notified that normal operation can resume. One of the two operator positions have been filled. The board voted to form a sub-committee to re-examine shared services between the four (4) towns. Mr. Clayton and Mr. Gilmore are finalizing the proposal with AECOM for the MAPS study.

**Library Advisory Board**

The Library Advisory Board met on November 7. Mr. Kellogg shared a copy of the approved 3D Printing Policy. The board discussed the FY23/24 Library budget. The 2023 meeting dates were approved. Mr. Kellogg shared highlights of the December through February Library programs. November and December holiday hours were discussed. The board members discussed Strategic Planning. They will look at forming a sub-committee to develop the next strategic plan starting in December.

**Middle Haddam Historic District Commission**

No meeting

**Parks & Recreation Advisory Board**

No meeting

**Planning & Zoning Commission**

No meeting

**Water Pollution Control Authority**

The East Hampton Water Pollution Control Authority met on November 1st in person and via Zoom. Mr. Clayton reported that the Royal Oaks water system is scheduled for tank cleaning and inspection. The Board reviewed the preliminary opt/out grinder pump agreement provided by the Town Attorney. The force main contract with Savy and Sons is scheduled to be signed on November 4<sup>th</sup>.

**Zoning Board of Appeals**

The Zoning Board of Appeals met on November 14.

Public Hearings:

- A. Application ZBA-22-012: Alexandria Simonelli, 23 Wopowog Road, Reduce side setback from 25' to 12' for 12 x 24 shed. Map 21/ Block 52/ Lot 17-2. George Pfaffenbach made a motion to approve the variance as requested. Margaret Jacobson Seconded the motion. Vote: 5-0
- B. Application ZBA-22-013: Middle Haddam Public Library, 2 Knowles Road, Reduce front setbacks for Construction of 220 Square Foot Covered Porch and Accessible Entry Ramp. Map 2C/ Block 18A/ Lot 2. John Tuttle made a motion to approve the variance as requested. Kevin Reed Seconded the motion. Vote: 5-0

Margaret Jacobson made a motion to approve the 2023 Meeting Calendar as presented. Kevin Reed Seconded the motion. Vote: 5-0