

BOARD AND COMMISSION SUMMARY NOVEMBER 2018

Arts & Culture Commission

The Arts & Culture Commission held a special meeting on Thursday, November 29th. Discussion included a possible project of art in the windows of the Village Center businesses, the Artists Open House in September, dedicated art space in the new Town Hall, the budget, the new Library website, the approval of 2019 meeting dates and upcoming events.

Board of Finance

The Board of Finance met on Monday November 19th for their regularly scheduled meeting. With a 5-0 vote, the Board approved the permanent mill rate for the 2018-2019 Fiscal Year of 32.21 (a .89 increase).

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency met on November 26th, 2018. The members reviewed the Town Staff Report provided by the Town Manager. The members discussed the DECD STEAP Grant Project for 13 Watrous Street. The members just need to fill out a grant form that will let them extend the grant for another period of time. The members agreed that they didn't want to extend it for more than a year. An update was given for 4 Starr Place that the installation was complete but there was no word back from Mr. Holmes about the overall completion of the project. The commission is waiting to hear back. The members reviewed a correspondence from 6 Starr Place, but they decided to forward it on to the Town Council since they have very little information about the issue at hand. The commissioners approved of the 2019 meeting dates and confirmed the next meeting will be for December 17th.

Clean Energy Task Force

No meeting

Commission on Aging

The Commission on Aging met on November 8th. The Senior Services Director provided an update on the activities at the Senior Center. The members discussed the Advocacy group and the Thriving in Place seminars they are planning. They approved their 2019 meeting dates and the current budget for the commission was provided to the members.

Conservation-Lake Commission

The Conservation Lake Commission met on November 8th. The members approved the 2019 meeting dates. The members received a communication and liaison report from Jeremy Hall. They discussed the budget passing and the budget for Dr. George. They also discussed the lake draw down and discussed whether the draw down date needs to be pushed later. The commission received an update on the test pits with Steve Trinkus. Both articles for the Events magazine met the deadline and will be in the next issue. The pamphlets have been printed (2,500 copies) and will be mailed to the residents in the watershed areas and on the lake. It was briefly discussed how to send them and who to

send them to. The sewer pipe leak was discussed heatedly. The members want a policy enacted that will notify the pertinent committees if an incident like the sewer leak happens again in the watershed areas. It was suggested to write the Town Manager a letter about the member's concern and for the members to attend the Town Council meetings to advocate for the lake and the committee itself.

Design Review Board

No meeting

Economic Development Commission

The Economic Development Commission met on November 20th, 2018. The members received an update from Mary Ann Dostaler about when the Black Walnut Bread Company will be holding its grand opening. The members and Mary Ann discussed the smaller details of the event. They briefly discussed the pamphlets that promote local tourism and the local businesses as well. The members decided there should be a workshop meeting to handle fitting all the separate pieces together for the tourism pamphlet. The commissioners reviewed and discussed the Planning and Zoning minutes and approvals. They also discussed where to have the New Business Banner and which business will be Business of the Month for December. The members briefly discussed a business moving out of Marlborough and figuring out whether said business could open its doors in East Hampton. The commissioners also discussed using the town website to attract more public to attend the EDC meetings. They discussed making an information sheet about the Commission to help the local businesses owners understand the commission. The members tabled Promotion of Shop Local, Town Beautification, EDC & Arts & Culture Commission Collaborative Event for 2019, and Update on East Haddam Business Association Event until the next meeting to generate more ideas and thoughts for each topic. They approved the 2019 meeting dates and reviewed the Town Manager's Report.

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commission met on November 29, 2018. The members tabled the approval of the October minutes, the bills/ budget report, and the Fire Marshal report for next meeting. Chairman Salafia read the Fire Chief's report into the record. There was a discussion on dry hydrants and the use of two different devices to help firefighters gain easy access to a water supply. The research was reviewed and discussed among the commission members. They wanted to hold off on any major decisions until the next meeting for the firefighters in attendance to include their input in the discussion. The members discussed the capital and preliminary budget for the Fire Department. There were three vehicles they listed that need to be replaced. The members prioritized them as being Engine 2-12, first to be replaced, then the Fire Chief vehicle and after that would be the emergency boat. It was suggested to have a rough draft of the capital budget for the next meeting to review and revise. The members approved of the 2019 meeting dates.

High School Building Committee

No minutes available

Inland Wetland Watercourses Agency

The Inland Wetlands Watercourses Agency met on November 28th.

Application IW-18-019, The Neighborhood at Edgewater Hills, Phase 1D & E of approved master plan 18 lot subdivision with activities in the Upland Review area. Map 10A/Block 85/Lot 5C. Continued. (6-0)

Application IW-18-020, Paul Catalano, 49 Bay Road, construction of a 13.25' x 24' attached garage with living space above within the Upland Review area. Map 9A/Block 70/Lot 33. Continued. (6-0)

New Business: Approval of the 2019 IWWA Meeting Dates – Approved with corrections. (6-0)

Joint Facilities

The Colchester–East Hampton Joint Facilities Committee met on November 20th. Mr. Clayton delivered the Joint Facilities Operations and Maintenance report for September and October. Mr. Smith reported on the Pine Trail force main that was shut down due to a report of sewage near Clearwater Lane and Pine Trail. Excavation determined there were two holes in the sewer pipe. Pipe was repaired and tested. As required, DEEP was notified of the spill. The Southeastern Connecticut Council of Governments (SCCOG) has requested participation from the WPCA to assess the region's future wastewater infrastructure needs. Entering into Executive session the committee members approved the Union Contract. The NPDES (National Pollutant Discharge Elimination System) permit application has been received and is in review by the DEEP.

Library Advisory Board

The Library Advisory Board met on November 5th. The members discussed the budget for the library and the town. It was stated that since the budget passed the hiring freeze was lifted and there are two open position within the library. The new library policies and the library website and logo were voted on and passed. The members got to see the new logo and were told the new website will go live in January. The members also discussed the library roof project and the repairs will start in the Spring. The members would like to be presented with the finished plans for the roof when they become available. The board approved the 2019 meeting dates.

Middle Haddam Historic District Commission

No meeting

Parks & Recreation Advisory Board

At the November meeting of the Parks and Recreation Advisory Board, the board motioned to approve a build date of August 6-11, 2019 for the new Seamster Park Playground. The Parks and Recreation Department is now working with materials suppliers and volunteer coordinators to begin the initial stages of the project. Jeremy Hall presented a rough draft plan for field maintenance and fees, Jeremy will update the board on these plans at the January meeting. The Parks and Recreation Department is looking to start a sub-committee to help with future projects on the Airline Trail. Duties would include help with

trail maintenance, events, programs, and serving as advocates for the trail. The committee will consist of 6 members chosen by the Parks and Recreation Advisory Board. The Advisory Board motioned to approve an Airline Trail Sub-Committee.

Planning & Zoning Commission

The Planning & Zoning Commission met on November 7th.

Public Hearings:

- A. Alcohol Regulations – Proposed amendments to Zoning Regulations Sec. 8.4.B Alcoholic Beverages. Approved
- B. Sign regulations – Proposed amendments to Zoning Regulations Sec. 7.2 Outdoor Signs. Approved.
- C. Clerical updates to Zoning Regulations; various sections. Approved.

New Business:

- D. PZC-18-019: Skyline Estates, LLC – Reduce road width from 26' to 24' Skyline Estates, Phase II, Highland Terrace. Approved.
- E. PZC-18-020: Skyline Estates, LLC – Remove sidewalks from station 28-40 to remove impervious areas Skyline Estates, Phase II, Highland Terrace. Approved.
- F. Road Acceptance, Skyline Estates Subdivision, Phase 1A – Sunrise Lane. Approved.

Town Facilities Building Committee

The Town Facilities Building Committee met on November 20th. A meeting was held with the architects regarding the furniture for the new building. The bid opening is scheduled for November 28th. The Police Department section of the building needs to be pumped out due to the excessive rains. DEEP was on site due to the water running off the site. Erosion controls have been increased. An easement with CT Water is being worked on. Invoices were approved for Amenta Emma, Newfield Construction, C&E Enterprise and the legal fee for the water easement.

Water Pollution Control Authority

The Water Pollution Control Authority Committee met on Tuesday November 6th. Mr. Smith reported that the Department of Public Health (DPH) has requested that East Hampton and Portland come up with a Memorandum of Agreement (MOA) to submit to MDC, indicating their wish list for the water system interconnection. MOA will be submitted before the end of December. The Developers request as part of the new developer's agreement of the Phase 2 Edgewater sewer connection fee to be waived for the extension of the sewer line to the new Town Hall discussion is still on going. Mr. Smith reported on the spill on Old Marlborough Road. Excavation determined there were holes in the sewer pipe. Due to the large area of construction and road closures, concerns of spillage effecting the lake and water shed area were voiced primarily through social media. Pipe was repaired and tested and is back on line. As required, DEEP was notified of the spill

Zoning Board of Appeals

The Zoning Board of Appeals met on November 19th.

Application ZBA-18-010, Paul & Cynthia Strickett, 10 Hale Road, for a variance to decrease the front setback to build a 20' x 6' covered front porch and ramp for

handicap access. Map 03A/Block 44/C-11. Approved (5-0)

Application ZBA-18-011, Paul Catalano, 49 Bay Road, for a variance to increase the lot coverage to 31% and reduce eastern side setback to 6.08' to construct a 10' x 25' addition to home, a 20' x 30' garage and a 10' x 10' addition to existing porch. Map 9A/Block 70/Lot 33. Denied (5-0)

Application ZBA-18-012, Josua Scavetta, 34 North Main Street, for a variance to increase the lot coverage 9.86% to add a new driveway. Map 4A/Block 63/Lot 15. Approved (5-0)

Application ZBA-18-013, Julianos Pools, 42 Skyline Drive, to increase the lot coverage by 12.66% to construct a 22' x 36' in ground pool, a 600 sq ft concrete patio nad a 12' x 16' shed. Map 18/ Block 44/Lot 78. Approved (5-0)

Approval of the 2019 ZBA Meeting dates: Approved (5-0)