

BOARD AND COMMISSION SUMMARY

JUNE 2020

Arts & Culture Commission

No meeting

Board of Finance

The Board of Finance met on June 8 via Zoom. They approved the following resolution:

Resolved, that the Board of Finance recommends that the Town Council appropriate up to \$642,926 to the capital reserve fund transfer out account; and the appropriation shall be funded from unanticipated revenues (\$338,337) and unexpended Town operation budgets (\$304,589) and the amount of the appropriation shall be allocated as follows: CNG community contribution \$150,000; 2006 debt payment \$155,700; Aeration \$135,000; Pre-fund 2021 capital program \$202,226.

Further resolved that the Finance Director and Town Manager be authorized to make budget transfers in an amount not to exceed \$304,589 from unexpended line items and the amount of those transfers shall be reported to the Board of Finance and Town Council upon completion.

Brownfields Redevelopment Agency

No meeting

Clean Energy Task Force

No meeting

Commission on Aging

The Commission on Aging met on June 18 via Zoom. Senior Center Director JoAnn Ewing provided an overview of the services being provided to seniors during the COVID-19 outbreak. The meal program and CERT shopping program are ongoing. There was a car parade for Dick Bolles' 100th birthday. Ms. Ewing and several members of the commission attended a virtual conference. Several members of the commission are reviewing an Aging Mastery program.

Conservation-Lake Commission

The Conservation-Lake Commission met on June 11 via Zoom. The members reviewed and discussed three plan reviews. There were updates on the budget review and the watershed projects and federal funding. The members discussed monitoring the lake after the aeration system is installed and functional. Hillary Kenyon Garavoy gave a power point presentation on her findings for her mapping program of the lake. She compared her mud samples to the mud samples taken in 1990. Russ Melmed from the Chatham Health District discussed the new observation practices for blue green algae in the lake to the commission members. There will be no more cell counting of the algae in water samples. There was an update for the sub-committee report on education and the lake level was briefly discussed.

Design Review Board

The Design Review Board met on June 18 via Zoom. The members discussed the plan review for the new Edgewater Hill Market Square 2. Stephen Motto of Edgewater Hill Properties was on the Zoom call to present to the members. All the questions the members had were answered and the members approved of the plan with one added condition.

Economic Development Commission

The Economic Development Commission met on June 16 via Zoom. The members discussed the new regulation to help home-based businesses within the town with the chairman of Planning and Zoning. The EDC members will be involved in the preliminary discussion of the regulation and deciding how to draft it. The members discussed the business brochure, the P&Z minutes and approvals, the new business banner location, the Belltown spotlight on business, and the town beautification topics under old business. A member brought up the possible difficulties a new business would have trying to open their store/ business within the town. The members briefly discussed this topic, but it was pointed out that there is a step by step instruction on what the owner needs to do to open their business on the town's website. The members received an update from the Town Manager. The town budget was approved by the Town Council.

Ethics Commission

No meeting

Fire Commission

The Fire Commission met on June 15 via Zoom. The board members discussed the unpaid physicals from this fiscal year's budget. The physicals will be placed on a PO to hold the money from this year's budget. Both the Fire Marshal and Fire Chief read out their reports. The dry hydrant topic is being tabled for next month's meeting since the contractor needs to finish the Chestnut Hill hydrant. The Hurst tools have been purchased and installed on the trucks. The budget and purchases from this year's budget was discussed as well. The members were informed of a flag project that is being planned in the town.

Inland Wetland Watercourses Agency

The Inland Wetland Watercourses Agency met on June 24 via Zoom.

Agent Approvals:

- A. IW-20-098: Kelly Foster, 29 Wangonk Tr., Construction of a deck in the Upland Review Area. Map 09A/Block 70C/ Lot 27 – Approved per Agency
- B. IW-20-014: Theater Square LLC, 11 North Main St., Construction of 20' x 40' deck in Upland Review Area. Map 01A/ Block 39A/ Lot 28A – Approved per Agency
- C. IW-20-015: Theater Square LLC, 11 North Main St., Filling for widened drive aisle at rear of building in Upland Review Area. Map 01A/ Block 39A/ lot 28A – Approved per Agency

Continued Applications:

- A. IW-20-011: Edgewater Hill Enterprises, LLC., construction of Market Square 2 building with regulated activities in the Upland Review Area. Map 10A/Block 85/Lot 5C. Approved (4-0)

- B. IW-20-012: Edgewater Hill Enterprises, LLC., re-subdivision approval for the creation of 2 lots. Map 10A/Block 85/Lot 5C. Approved (4-0)

New Applications:

- A. IW-20-019: David Bengston, 82 Spellman Point Road, to demolish the existing home and construct a new 1,713.96 sq. ft. single family home within the Upland Review Area. Map 09A/Block 70/Lot 3. Continued to the next regularly scheduled meeting on July 29, 2020 (4-0)

Joint Facilities

No meeting

Library Advisory Board

The Library Advisory Board met on June 1 via Zoom. The members discussed the Library budget. The Strategic Plan is on hold at this time. April Hannon, Children's Librarian, updated the board on the library's launch of curbside services. They discussed plans for the Phase 2 reopening and the Summer Reading Program.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on June 25 via Zoom. The commission members reviewed one application for their public hearing. The applicant was present to answer the member's questions. The existing siding on the north side of the house will be replaced by new vinyl siding that matches the color of the house; and the two existing picture windows will be replaced by two sliding windows. The new windows will be installed in the same footprint of the existing windows. The members accepted the application as is and to be passed on to the building department. The members briefly discussed the status of paving the parking lot at Cobalt Lodge. Mr. Walsh informed the members that he will be submitting an application to remodel and repair parts of his house to the Town Hall for the next commission meeting.

Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board met on June 2 via Zoom. Jeremy Hall and Shawn Mullen discussed the protocols for dealing with Covid-19 for Sears Park and for Summer Camp programs. Guidelines and procedures were put in place for all activities and facility usage. Jeremy Hall also discussed the 519 grant and construction work at Sears Park scheduled to be completed.

Planning & Zoning Commission

The Planning & Zoning Commission met on June 3 via Zoom.

Public Hearings:

- A. Application PZC-20-001: Sports on 66, LLC., 265 West High St., for a Special Permit to sell Alcohol as an accessory use. (Sec. 8.4.B). Map 6/Block 12/Lot 20. The applicant requested an extension to the next regularly scheduled meeting on July 1, 2020. Extension request accepted (7-0)
- B. Application PZC-20-002: Stanislaw Oleksenko, 11 Cone Road, 4 lot subdivision of 14.766 acres parcel. Map 6/Block 36/Lot 6A. Continued to the next regularly scheduled meeting on July 1, 2020 (7-0)
- C. Application PZC-20-004: Lisa Sherman, 50 Main St., for a Zone Change: R-1 to

PO/R. Map 02A/Block 47/Lot 25. Applicant requested an extension to the July 1, 2020 regular meeting. Extension request accepted (7-0)

New Business:

- A. Application PZC-20-010: Edgewater Hill Enterprises, East High St., for a Re-Subdivision for 2 lots. Map 10A/Block 85/Lot 5C. Continued to next regularly scheduled meeting on July 1, 2020. (7-0)
- B. Application PZC-20-011: Edgewater Hill Enterprises, East High St., for a site plan review for a new mixed-use building in accordance with the MUDD Zone Master Plan. Map 10A/Block 85/Lot. Continued to next regularly scheduled meeting on July 1, 2020. (7-0)
- C. Application PZC-20-012: Theater Square, 11 North Main St., for a Site Plan Modification for a 25 x 25 deck and a crosswalk with stop sign. Map 01A/Block 39A/Lot 28A 5C. Approved (7-0)

Old Business:

- A. Application PZC-20-003: Lisa Sherman, for an Amendment to Zoning Regulation 5.4.A PO/R Zone. Continued to the next regularly scheduled meeting on July 1, 2020 (7-0)
- B. Discussion: Update Sign Regulation to Include PO/R Zone Sign Standards. Updates to Sec. 3.1 Lake Pocotopaug Protection Zone: Continued to the next regularly scheduled meeting on July 1, 2020 (7-0)
- C. Discussion: Home Based Occupations: Continued to next regularly scheduled meeting on July 1, 2020. (7-0)
- D. Updates to Sec. 3.1 Lake Pocotopaug Protection Zone: Continued to next regularly scheduled meeting on July 1, 2020. (7-0)
- E. Updates to the Official East Hampton Zoning Map: Continued to the next regularly scheduled meeting on July 1, 2020 (7-0)

Planning & Zoning also held a Special meeting on June 15. A public hearing was held for Application PZC-20-014: Town of East Hampton, Brookhaven Park Beach, Park Road for the installation of an equipment shed for the Lake Aeration system. Map 10A/ Block 82/Lot 26A. Approved (7-0)

Town Cemetery Board

The Town Cemetery Board met on June 17 via Zoom. Public Works Director Matt Walsh provided an overview of work that is needed in the town owned cemeteries. The members discussed the additional land that was purchased for the Young Street Cemetery and the plans for this area. Anchor Engineering had done a wetland survey. The members made a motion to approve a survey at Skinnerville, paving and tree work at various cemeteries with the current fiscal year budget funds.

Town Facility Building Committee

The Town Facility Building Committee met on June 4. The members received updates from the architect, construction manager, and the OPM. The last couple of issues with the building were completed. A site walk by the Building Department official and the Fire Marshal was performed, and some issues were found. But there has been no contact by

either department to the OPM or the construction manager. There needs to be a written account of the problems before the issues can be addressed. The members then approved four invoices.

The Town Facility Building Committee met on June 18. Members received updates for the architect, construction manager and OPM. Meetings are being held regarding the audio-visual equipment in the building. The items on the final list from the Building Official and Fire Marshal are the lobby railing, stairwell 2 railing, roof hatch and two locks on the ladder parapet. Six change orders were approved, and one was tabled; and three invoices were approved.

Water Pollution Control Authority

The Water Pollution Control Authority Board held a virtual Special meeting on June 16. Mr. Clayton reported on the main sewer line break near Prospect Hill (Colchester) to Smith St (East Hampton) on the Airline Trail. The ruptures were caused by hydrogen sulfate gas collecting in the high and low spots of the pipe and trapping the air consequently rotting the pipe. A temporary 1500 ft bypass pipe was installed over the surface of the trail, which required multiple days of 24hr septage truck pumping and crew work. Approximately 200 feet of sewer line will need to be replaced. Mr. Clayton is recommending the upgrades to the generators on Pine Trail and Barbara Avenue in lieu of the Pine Trail Force Main (on hold). The contractor agrees to honor original amount of \$259K.

A Public Hearing was held for the proposed 2020-21 Water Budget and recommended water rates for the customers of the Village Center and Royal Oaks. The Budget will not require a rate change in FY 20-21. No public attended. The Water Budget will go to Town Council on June 23, for final approval. A Public Hearing was held to propose an amendment to the Sewer Use charge resolution section 5E to change the Sewer Use payments from one payment yearly on October 1 to two equal payments on October 1 and April 1 of each year, or in other such schedule as determined by the authority. No public attended. Vote 7-0 approved

Zoning Board of Appeals

The Zoning Board of Appeals met on June 8.

Public Hearings

- A. Application ZBA-20-005, Carra Zukowski, 45 Day Point Rd., for a variance to reduce the rear setback from 25' to 1.3' to demo the existing home and rebuild a new single-family home. Sec. 4.1.E Map 10A/Block 83/Lot 36A. Approved 4-0
- B. Application ZBA-20-006, Town of East Hampton, Brookhaven Park Beach, Park Road for a front yard setback variance from 25' to 1' and a side yard variance from 6' to 1' for the installation of an equipment shed for the Lake Aeration system. Map 10A/Block 82/Lot 26A. Approved 4-0