

BOARD AND COMMISSION SUMMARY FEBRUARY 2023

Arts & Culture Commission

The Arts & Culture Commission met on February 16th. Members saw presentations from three Capstone Grant applicants. Grants were awarded to two applicants. Members discussed possible locations for the Garden/Artist Reception. Bells were ordered for the student art award winners. The Commission will pay for the playbill for the YPCCA Rent performance.

Board of Finance

The Board of Finance met for their regularly scheduled meeting on February 21, 2023. Nothing that required action was discussed. The next Board of Finance Meeting will be the Budget Public Hearing on Monday, March 20, 2023.

Brownfields Redevelopment Agency

The February report will be included in the March report.

Clean Energy Task Force

The Clean Energy Task Force met on February 7th. The members discussed the Middle School Roof Project, Forming Work Groups, Outreach to the Middle School Roof Committee, Joining Sustainable CT, and the 2023 Car Show. The members decided which member will join which work group. It was agreed to hold the monthly meetings at 5:30pm.

Commission on Aging

The Commission on Aging met on February 9th. Senior Center Director Jo Ann Ewing provided an overview of activities at the Senior Center. The energy assistance has had a slow response due to staffing issues at CRT, triple the applications and a new online system. The Housing Sub-Committee will be holding a presentation with the Planning & Zoning Official on Accessory Dwelling Units in April. The Health & Wellness Sub-Committee met with Town department heads to work together to increase the betterment of citizens' health and wellness and increase activities for seniors. A Strategic Planning Workshop is planned for February 21st.

The Commission on Aging held a Strategic Planning Workshop on February 21st. The facilitator led a discussion on goals, tools, needs and organizational structure to meet the goals. Examples of projects and resources were also discussed.

Conservation-Lake Commission

The Conservation-Lake Commission met on February 9th. The members received a communication and liaison report update. The members reviewed and discussed two plan reviews: one for reconstructing a lake side deck and the other for an addition for a single family home. The members then discussed the watershed projects/ federal funding update, the report on education and Lake Smart program, and possibly purchasing 30.5 acres of land on Lakewood Drive to preserve the land and further protect the lake. The members made a motion to have the chairman draft a letter of support of purchasing the land to submit to the Town Council.

Design Review Board

The Design Review Board met on February 16th. The members reviewed and discussed two plan reviews. One plan was for new signage and branding for Dunkin and a new sign for Airline Cycles. Both plan reviews were approved by the members. The 2023 meeting dates were approved.

Economic Development Commission

The Economic Development Commission met on February 21st. The Town Manager gave his update on the town and answered questions from the members about the Planning and Zoning minutes and approvals. The members reviewed the action items on the project planner and made a few changes. Pinshack Arcade was nominated as New Business of the Month for March and Serra & Associates was nominated for Business Spotlight for March. The members decided to review the Incentive Program package to make changes and revisions. The members are hoping to make the program package more approachable and easier to understand. There was a suggestion brought up for the commission to have a booth at Old Home Days. This could help with growing community outreach. The members will think on the topic more before discussing the idea again.

Ethics Commission

The Ethics Commission met on February 21st. The members went into Executive Session to review Complaint 2023-1. Following Executive Session, no probable cause was found with the complaint.

Fire Commission

The Fire Commission met on February 13th. Members approved multiple invoices. The Fire Marshal and Fire Chief gave their reports. The final tally of the award/stipends was approved and will be forwarded to the town and ACG Associates. Members discussed and voted on increasing the stipend request and was included in the budget request.

Inland Wetlands Watercourses Agency

The Inland Wetlands Watercourses Agency met on February 22nd.

Continued Applications:

- A. Application IW:23-001: Amanda Cavanaugh, 41 Day Point Road, Addition to single family home. Map 10A/Block 83/ Lot 36C. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Pete Wall Seconded the motion. Vote: 4-0
- B. Application IW:23-002: George Koutouzis, Lakefront, 77 North Main St. Rebuild 12x30 deck. Map 04A/Block 63B/Lot 22/3A (Dave Boule returned to the meeting at this time) Josh Wilson made a motion to approve the application as presented using the standard short form permit. Dean Kavalkovich seconded the motion. Vote: 5-0

New Applications:

- A. Application IW:23-003: 11 Skinner Street LLC, 11 Skinner St., Installation of new processed gravel driveway (approximate 6100 s.f.)– in upland review area. Map 02A/ Block 49/ Lot 1-1 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Scott Hill seconded the motion. Vote: 5-0
- B. Application IW:23-004: Craig Parker, 42 Lakewood Road, Construct 34' x 38' addition in upland review area. Map 03A/ Block 44/ Lot C/89 Josh Wilson made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Dave Boule seconded the motion. Vote: 5-0
- C. Application IW:23-005: Michal Bakaj, 37 South Main, 22 Lot Residential Open Space Subdivision, which includes 8 proposed building lots within the Upland Review Area. Map 20/ Block 51/ Lot 27 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Scott Hill seconded the motion. Vote: 5-0
- D. Application IW:24-006: James Marino, 65 West High St., Construction of a new residential duplex and associated improvements in upland review area. Map 19/ Block 46/ Lot14 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Josh Wilson seconded the motion. Vote: 5-0

Joint Facilities

The Colchester- East Hampton Joint Facilities met on February 28th as a Special meeting. The Joint Facilities Board approved the 2023/24 Joint Facilities Operating Budget totaling \$2,678,985 Vote: 5-0. The proposal for the MAPS study is still in process with hopes to begin the engineering study by spring.

Library Advisory Board

The Library Advisory Board met on February 6th. The members received the Library's draft budget. Mr. Kellogg provided a recap of the Space Plan Report. Members approved the Strategic Plan Survey that will be presented to the Town Council. The Library is applying for a \$2,000 grant from the CT State Library.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on February 23rd. The members took roll call and seated Commission Member Donnelly for the meeting. The members reviewed and discussed a plan review at 2 Knowles Road for the Middle Haddam Public Library for adding an open porch and a ramped walkway with a curving stone wall. The members approved the proposed plan as presented and described in the meeting agenda.

Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board met on February 7th. The Air Line Trail Sub-Committee is planning a trail clean up day. The members discussed the Annual Golf Tournament on May 18th. Members received updates on current programs. The members discussed the impact of House Bill HB6574 – Municipal Youth Camps.

Planning & Zoning Commission

Public Hearings:

- A. PZC-22-010: Connecticut Water Company, Install well metering building. Map 10A/Block 85/ Lot 5C. Angelus Tammaro made a motion to approve the application with conditions. Jim Sennett seconded the motion. Vote: 7-0

New Business:

- A. PZC-23-001: Two Brothers Café LLC, 20 East High, for a special permit per Sec. 5.2.C.2- Restaurant. Map 05A/ Block 62/ Lot 5A Rowland Rux made a motion to schedule a Public Hearing for March 1, 2023. Meg Wright seconded the motion. Vote: 7-0

Water Pollution Control Authority

The East Hampton Water Pollution Control Authority met on February 7th. The WPCA Board reviewed and discussed the recommended operating and revenue budget for 2023/24 fiscal year. Any changes or corrections will be made at the March 7, 2023 meeting. Flush valves have been replaced and new piping going to the green sand filter are on order for Royal Oaks water system. A portion of the failing fence separating Edgemere Condos and the Clark Hill pump has been replaced. The force main repairs are near completion at the North Maple pump station. Sequence of construction has changed to Pine Trail pump station while water is low.

The Colchester- East Hampton SOP-Sub Committee met on February 16th in person. The committee continued working on the draft SOP, receiving helpful feedback from both Colchester and East Hampton.

Zoning Board of Appeals

No meeting