

BOARD AND COMMISSION SUMMARY FEBRUARY 2020

Arts & Culture Commission

The Arts & Culture Commission met on February 20th. They discussed the knitting project that will be installed in the Village Center in June. The applicants for the Capstone and EHACC grants will be invited to the March meeting for presentations. The modification of the ordinance for the commission was approved and the waiting period ended so they are now officially a 7-member group with 2 alternates. They reviewed new ideas for upcoming projects.

Board of Finance

The Board of Finance met on February 18th.

2021 Budget Calendar

Upon a motion from Mr. Turner, seconded by Mr. Hein and unanimously carried, the dates of the Public Hearing and Budget Workshops on the Fiscal Year 2021 Budget Calendar were changed from March 16, 2020 – March 21, 2020 to March 23, 2020 – March 28, 2020. All other dates will remain as is.

Fund Balance Policy

Upon a motion from Dr. Brown, seconded by Ms. Coshow and unanimously carried, this matter will be tabled until more information is provided by Mr. Jylkka. A discussion followed regarding the format of the upcoming budget vote and whether the format will be the same as last year. Dr. Brown moved to recommend the same set up/format as the 2020 Fiscal Year, seconded by Ms. Coshow. Mr. Jylkka suggested adding this matter to the next regular meeting. Ms. Coshow withdrew her second.

Brownfields Redevelopment Agency

No meeting

Clean Energy Task Force

The Clean Energy Task Force met on February 4th. The members welcomed a new member to the task force. The liaison from the building department updated the members of the town staff report. The members discussed the updates of the citrine solar project for the town. The members also discussed the CT Green Bank, C-PACE Program, Eversource renewable energy programs, the National Drive Electric Webinar, Sustainable CT, Climate Mobilization, and the Speaker Series for the town. The members talked about getting CT Green Burials for a spot in the speaker series. The members were reminded that Senator Needleman will be giving a talk at the library on March 30th.

Commission on Aging

The Commission on Aging met on February 13th. They welcomed new member Pat Hamill. They discussed the CRT meal plan issues. The Advocacy Group provided an update on their activities. The next Thriving in Place seminar will be February 19th. The commission submitted their budget in the same amount as last year.

Conservation-Lake Commission

The Conservation-Lake Commission met on February 13th. The members received a communications update from the town liaison. The bids for the RFP for the aeration system in the lake were opened. The next step will be to meet with the sub-committee to

decide which bid is best for the project. There are fifteen projects allotted to the 319-grant for the lake and watershed areas. There were three plan reviews presented to and discussed by the members. The members discussed the sub-committee report on education, the advisory panel update, the lake smart program, and the lake level. The members discussed the award criteria and system for the lake smart program. The homeowner will be awarded a Lake Smart plaque/ medallion after the completion of lake smart projects on their property. The program and award system help to promote the Lake Smart program in the community and to spread awareness.

Design Review Board

No meeting

Economic Development Commission

The Economic Development Commission met on February 18th. The members discussed the local business pamphlet. The businesses to include in the pamphlet was discussed. The members reviewed the planning and zoning minutes. The new banner locations were decided and Belltown Motors was nominated for the Belltown Spotlight on Business for March. The members received the information gathered about the Facebook ads previously suggested. The Town Manager gave updates on getting water to the town, the interest in 1 Watrous and 13 Summit, the new Town Hall building and the move, and the signage for the Village Center to the members.

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commissioners met on February 10th. The members briefly discussed the new engine 2-12 and the new chief vehicle. The members were updated on the LED lighting, capital budget, and the awards program. The lighting will possibly be started in March, the accountability line item was added into the capital budget, and the 2019 awards program list will be posted for 30 days for members to make any changes if needed. Under new business the members approved of an awards program balance payout for Matt Walton for \$11,546.10. Also discussed was the command center for the accountability of the fire department, \$4,000 was moved from the heating oil line item into the natural gas line item in the operating budget, and the Tax Abatement has been changed to a stipend.

Inland Wetland Watercourses Agency

The Inland Wetland Watercourses Agency met on February 26th.

Continued Applications:

- A. IW-20-001: Margaret Wilcox, 25 Spellman's Point Road. Demolition of Existing Home and Construction of New Home in Upland Review Area – Map 9A/ Block 70A/ Lot 2. Approved 7-0
- B. IW-20-002: Middlesex Habitat for Humanity of CT, 240 Lake Drive. Construction of New Single Family Home in Upland Review Area, Map 9A/ Block 75/ Lot 3B. Approved 7-0

New Applications:

- A. IW-20-005: Paul Catalano, 33 Spellman Point Road, installation of pervious paver patio and changes to driveway in the Upland Review Area Map 09A/Block 70A/Lot 25. Continued to March 25, 2020 meeting 7-0

Public Hearings:

- A. IW-20-003: Stanislaw Oleksenko, 11 Cone Road. Four Lot Subdivision, Map 06/Block 37/ Lot 6A. Continued to March 25, 2020 meeting 7-0

Joint Facilities

The Colchester –East Hampton Joint Facilities Board met on January 21st. After a final review the members approved the 20/21 Joint Facilities Operating Budget totaling \$2,513,861 which reflects a proposed increase in expenses of \$84,783.00 or 3.5% over last year. Vote: 3-0. The Grit Classifier has been ordered. Cost with stainless unit and installation is approx. \$80k. A new operator was hired, and the plant is now fully staffed. An Engineering firm is working on the evaluation of the condition of the MAPS force main.

Library Advisory Board

The Library Advisory Board met on February 3rd. The board reviewed the budget and narrative, strategic planning and the facilities updates in the Library.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on February 27th. The members reviewed and discussed application 535 for a Certificate of Appropriateness at 63 Keighley Pond Road for applicant Tiffany Robinson. The barn on the property is deteriorating and needs to be demolished. The members voted to approve the application. The members also approved the October minutes and tabled the September minutes. The members also elected new officers for 2020.

Parks & Recreation Advisory Board

No meeting

Planning & Zoning Commission

The Planning & Zoning Commission met on February 5th.

New Business:

- A. Application PZC-20-001: Sports on 66, LLC., 265 West High St., for a Special Permit to sell Alcohol as an accessory use. (Sec. 8.4.B). Map 6/Block 12/Lot 20 - Public hearing set for March 4, 2020
- B. Application PZC-20-002: Stanislaw Oleksenko, 11 Cone Road, 4 lot subdivision of 14.766 acres parcel. Map 6/Block 36/Lot 6A Public hearing set for March 4, 2020
- C. Application PZC-20-003: Lisa Sherman, for an Amendment to Zoning Regulation 5.4.A PO/R Zone. Public hearing set for March 4, 2020
- D. Application PZC-20-004: Lisa Sherman, 50 Main St., for a Zone Change: R-1 to PO/R. Map 02A/Block 47/Lot 25 Public hearing set for March 4, 2020
- E. Updates to the Official East Hampton Zoning Map

Old Business:

- A. PZC-19-011: Roncalli Institute, Inc., 49 Oakum Dock, for a Special Permit to construct an Assembly Hall in the Commercial Zone (Sec. 5.2.C). Map 02/Block 9A/Lot 2. Approved with conditions (7-0)
- B. Set Public Hearing(s) for March 4, 2020 – At the January 8, 2020 meeting, a public hearing was set for March 4, 2020 for Application PZC-19-020: Dean Brown, 26 Barton Hill Rd., for a Special Permit to host events at a B&B Map 02A/Block 47/Lot 40. Public hearings were set for agenda items 6a, 6b, 6c, 6d.

Town Facility Building Committee

The Town Facility Building Committee met on February 6th. The members received updates about the architect, construction manager, and the OPM. The various smaller details for the project that needed to be installed have been finished or will be completed in the coming weeks. The members reviewed the financial handouts and the town council quarterly report they received from Ms. Motto. The members approved four potential change orders and approved one invoice and tabled the other three invoices. The members received an update about the new article submitted in the Events Magazine. The members also discussed the grand opening.

The Town Facility Building Committee met again on February 20th. The members were given an update from the architect, the construction manager, and the OPM. The members were told what was finished with the building and what will be finished in the coming weeks. The remaining tests for the building will be performed and certified before the building becomes occupied. The members discussed the possible approval of appliances and the equipment expenses related to the telephone systems for the Town Hall. A special meeting will be held on February 27th to further discuss the phone system. There were no change orders and the members tabled the Newfield Construction Payment Application #16 invoice.

The Town Facility Building Committee held a special meeting on February 27th. Members approved one invoice and three change orders. Two change orders were tabled. There was a review of the furniture/fixtures and equipment budget. The phone system for the new building will be leased.

Water Pollution Control Authority

The Water Pollution Control Authority Board met on February 7th. The committee reviewed and discussed the recommended operating and revenue budget for 20/21 fiscal year. This year's budget of \$1,776,483.18 reflects a proposed increase in expenses of \$115,402.99 or 6.5% over last year. Any changes or correction will be made at the March 23rd, 2020 meeting. The developer at Skyline Estates is looking for the board's acceptance of the sewer line for Phase II and Phase III as well as the continuation of Phase 1B. The Pine Trail force main project has been tabled to the fall. A 2x per year sewer use billing is under discussion as part of capital planning.

Zoning Board of Appeals

The Zoning Board of Appeals met on February 10th.

Public Hearings:

- A. Application ZBA-20-001, James Bansemer, 28 Tennyson Rd., to reduce the side setback from 15' to 4.5' to rebuild, improve and expand the existing entrance and exit. Map 10A/Block 81/Lot 71. Approved (4-0)