


MEMORANDUM

TO: Town Council
FROM: David E. Cox, Town Manager 
DATE: September 10, 2021
SUBJECT: Town Manager's Report

The following information includes follow up from general items that were discussed at previous Council meetings as well as updates of a general nature from the departments. The items are organized by department and are intended to provide information on activities currently being undertaken by the Town's departments and those matters that are upcoming. Not all departments will be represented in each Report.

Land Use

- Chris Roberts, the Department's intern, is in the final stages of creating the Village Center Plan. A [draft](#) has been created and is available on the [Land Use Department](#) section of the Town's website. A [web "poll"](#) has been developed to gather input on the draft. Comments will be accepted until Friday, September 17 after which the draft will be updated. A public meeting regarding the plan was held on Tuesday, September 7 and was attended by handful of residents. Overall reaction to the plan was positive. The draft plan has been sent to the Public Works Director and the Chief of Police for feedback as well. Key recommendations for the center include consistent signage and wayfinding throughout; consistent and evident signage for public parking; bringing sidewalks and crosswalks to ADA standards; adjusting the intersection at Summit and Main Street to narrow pavement width, shorten crosswalk, and slow traffic; and provide consistent amenities such as trash cans, benches and lamp posts throughout. The goal is to complete the final draft of the plan and present to the Town Council and Planning and Zoning Commission at the end of September. As a reminder, this project was funded through a grant provided by the CT Chapter of the American Planning Association. The plan will be used any time improvements are planned for the Village Center and is meant to accompany the TIF District Plan.
- The Planning and Zoning Commission has been discussing the Town's options as they relate to regulating marijuana sales in the community. Based on feedback from the Commission and some members of the Council, staff will be arranging a joint session of the Town Council and the Planning and Zoning Commission to review the regulations and to consider the path forward for East Hampton.

Library

- A record breaking 831 people signed up for this year's Library Summer Reading Program and over 250 finished all eight weeks. Over 275 people attended the Library's end of summer reading celebration concert and over 50 different families won summer reading prizes. Comparatively, in 2017, 119 people participated in Summer Reading.

- Children's Librarian April Hannon has resigned her position to focus full time on her health. The Library is actively seeking applications for this position.
- The Library's American Rescue Plan Act Grant from the CT State Library and the Institute of Museum and Library Services has been approved and funds have been received. The Library will spend its \$17,145 appropriation on upgrading the public wireless internet, a charging station to improve access to electrical outlets and mobile shelving to allow for socially distanced furniture arrangement and traffic flow. Additionally, the Library will be purchasing new furniture for the public computer desks. Improvements are expected to be completed by mid to late fall.

Parks and Recreation

- Preparation and striping of fields for fall sports has begun and is added to the regular mowing and outdoor maintenance activities for parks, fields and Town-owned properties.
- The new Rope Climb has been added to Seamster Park Playground and is open for use by the public. As a reminder, this additional piece of equipment was funded by the continuing private fund raising efforts of the Department and its supporters including the annual golf tournament. Also, certified playground mulch was added to all playgrounds at Memorial School and Seamster Park Playground.
- The High School Athletic Fields Building Committee and the contractor, Mountain View Landscapes, have coordinated a start date for the project to replace the track and tennis courts and improve the baseball and soccer fields at the high school. Mountain View will start work the week of September 20 and will work through the fall to complete 90% of the work with the remaining work being completed in the Spring of 2022.
- The Department is currently working with Green Play LLC to develop and implement a parks and recreation needs analysis in the community. This process has already begun and will continue for the next 6 months. The evaluation will include interviews with focus groups, surveys of the community and demographic analysis that will be presented to the Town Council following its completion. The overall results will help determine the community's needs as it pertains to programming and facilities.
- The Parks and Recreation Advisory Board, the Air Line Trail Subcommittee and Town's Economic Development Commission are in the process of developing an Air Line Trail pocket sized brochure that will be available at each trail head along the East Hampton segment of the Trail. This brochure will identify local businesses as well as attractions around Town for Trail users and others to visit.

- The Conservation Lake Commission has been discussing a more significant lake draw down for this season to facilitate not only the Town's project to improve the boat launch at Sears Park but to help residents perform maintenance on their properties. In coordination with the Bevin company, the third week of October is the target date for the lake draw down. Based on projects, it is the intent to drop the lake level to 30 inches below the top of the dam structure instead of the normal level of 18 to 20 inches below this mark. The lower lake level will aid residents' work on sea walls and will reduce the size and cost of a coffer dam around the boat launch when it is replaced in November.
- Water quality has remained poor and the swim area at Sears Park is closed for the season. The latest results from North East Aquatic Research regarding water quality are included in this Report.

Police

- The Department's current recruitment process to fill a vacant Police Officer position will close on September 16 and the candidate pool currently includes eighteen applicants. It is expected that additional applications will be received prior to the closing date. As a reminder, staff hopes to have a qualified candidate selected by the start of the next Police Academy class slated for January 2022.
- The Department has also been using the Town's new Variable Message Sign (VMS) at different locations in an attempt to remind motorists to obey posted speed limits. This sign is a great asset and was very helpful in reminding motorists to be aware of the pedestrian crossing on North Main St. at Hills Ave. for the East Hampton Volunteer Fire Department's annual fireworks held in August as well as reminding the motoring public of the start of school.
- At the request of a Council member, staff is enclosing a summary of the Department's usage of Narcan during 2020 and from January 1, 2021 to August 31, 2021. Going forward, staff will provide a monthly update on Narcan use via this Report.

Public Works

- Public Works has spent much of the time since September 2 addressing the impacts of Tropical Storm Henri. East Hampton was on the "rainy" side of the storm, which limited damage due to downed trees but created damage due to flooding issues. Crews began responding to calls related to the storm around 1:00am with a few minor downed trees and all staff was on duty by 5:00 am to begin restoration and cleanup efforts. The east and central parts of town received approximately four to five inches of rain and the western part of Town seems to have received about 6 inches. As a result, the largest impacts were in the western areas with Middle Haddam having the most significant damage including the washing out of the culvert on School House Lane leaving the road impassable. Crews from Public Works began excavating the road at

approximately 5:30 am Thursday and had a new pipe installed and the road back open and passable by 3:00 pm that day. Additionally, several gravel roads experienced severe washouts. Work also began on these roads at 5:30 am with all roads passable by mid-morning, and fully addressed by the afternoon. It is important to note that the storm hardening projects that staff have been undertaking on the gravel roads all held in place and prevented many major washouts. Staff will be continuing with these hardening projects on all gravel roads into the future. Work continued this week on School House Lane to rebuild the head and end walls and regrading the road. Final grading and paving are expected to occur at the beginning of next week.

- Tropical Storm Henri also caused a temporary pause in the work on Edgerton Street. Work will resume next week. All improvements made to date and temporary preparations made by the Department to prevent washouts and erosion of the work area all held up well during the storm. The project as a whole continues to go well despite the weather setbacks that have been encountered.
- The Town has enlisted the services of our on-call engineering firm to begin to look at options for the repair or replacement of the culverts at Hales Brook. There are three corrugated metal pipes that convey the stream into Lake Pocotopaug underneath Lake Drive. These pipes need replacement and staff will be investigating all possible options to determine the most cost-effective and lowest impact option.
- The existing conditions survey has been completed for the sidewalk repair work to be done at the Village Center where the brick sidewalk was removed after the storm water system failed in that area during an earlier storm. Staff has been coordinating with property owners and has performed basement investigations to ensure our sidewalk project will not have any adverse impacts on the buildings. The engineering firm is working on preliminary concept plans. Once a concept has been chosen a full design and contract documents will be prepared so the project can be bid in the late winter for spring 2022 construction.

Senior Center

- Despite a small drop when the mask mandate returned mid-August, the number of participants returning to the Senior Center since it fully reopened has steadily grown. During July, 118 participants signed in at the Center. The month of August saw 276 sign-ins. Some participants have chosen to utilize the virtual component of the Center's programming, instead of meeting in person. Some groups like Mahjong, have split in half with some playing online, and the others meeting in person.
- The Community Renewal Team (CRT) Community Café re-opened at the Center on August 3 and is currently operating three days per week. During the month of August, 61 meals were served.

- The Senior Center started the celebration of National Senior Center month on September 8 with a Food Truck picnic at Sears Park. 71 people were in attendance. Everyone was pleased with the event and opportunity to meet outside with each other. In addition to the Food Truck from Whey's Restaurant, dessert was also provided by Momma's Ice Cream Truck. During the picnic, the Portland Rehabilitation Center provided a live jazz music duo. Fortunately, the weather was beautiful and Sears Park and the Gazebo made a perfect venue. The Center will close out the month with September birthday celebrations, movie reviews, book reviews and a trip to the Hudson River in New York.
- A Flu Vaccine Clinic will be held at the Senior Center Thursday, October 7. In addition to the High Dose Flu vaccine, Chatham Health District will be offering the third COVID vaccine dose for those with auto-immune deficiencies. If authorized at that time, the 8-month COVID booster shot would also be provided. More information will be available as the time draws closer.

WPCA

- The WPCA has reviewed and evaluated sewer rates for the upcoming year. A public hearing on the rates was held on September 7 after which the Water and Sewer Commission established the annual rate at \$520 per EDU effective October 1, which is an increase of \$25. Sewer customers are again able to pay this fee in two installments of \$260 due in October and April. Additionally, the fee for grinder pump service was increased to \$200 for those residences that receive this service from the WPCA.

Youth and Family Services

- Epoch Arts will begin hanging the first part of the mental health/diversity installation in the Youth and Family Services offices during the upcoming weeks. The next art night to create the next wave of installments is in the scheduling process with Epoch Arts. Art nights will be publicized through the Department's Facebook and Instagram pages.
- The Juvenile Review Board has ten ongoing cases in various stages of completion. Unfortunately, one case is being referred to probation for non-compliance. Of the ten cases, three have successfully completed their counseling and community service requirements and seven cases remain open.
- Staff is working with eighteen open social service cases; most of which are for energy assistance. Many of these cases are crossover cases for assistance with SNAP benefits. Energy assistance work is currently somewhat more demanding as Eversource has a new program that can lower the monthly payment for qualifying families provided they supply supporting documentation showing a need for assistance. The Department serves as the processor for the program and

collects the documentation from residents, which is then sent to Eversource on behalf of the families applying for lower monthly rates.

- The Department has distributed a great deal of coats and clothing to families in Town in need of assistance. The Department still has plenty of coats available and plans to advertise times for families to come in and select winter-wear for their child/ren.

Town Manager/Other

- The Town's COVID rates remain at the "Red Alert" level under the State's framework. In the recent reporting, the Town was seeing an average of 2.6 new cases each day or 20.6 cases per 100,000 population. As the Council is aware, masks are being required in the Town buildings and schools for all persons regardless of vaccination status. Residents and visitors to other business locations or at other gatherings are encouraged to wear masks in order to protect themselves and others. Further, all who are eligible are encouraged to receive the COVID vaccine, which is available through Chatham Health District and other locations. The District also provides the third dose vaccinations for persons who are immunocompromised.

DC

cc: Management Staff

LIM #	FIELD #	Collection Date	Lab Recieved Date	mg/L	mg/L	mg/L	ug/L	mg/L
				NH3	NOX	TN	Chla	TP
210196-001	Pocotopaug Markham 1 m	6/17/21	6/17/21	0.019	0.003	0.411	NSS	0.034
210196-002	Pocotopaug Markham 1 m (D)	6/17/21	6/17/21	NSS	NSS	0.408	NSS	0.034
210196-003	Pocotopaug Markham 1m	6/17/21	6/17/21	NSS	NSS	NSS	18.4	NSS
210196-004	Pocotopaug Markham 4 m	6/17/21	6/17/21	NSS	NSS	0.391	NSS	0.031
210196-005	Pocotopaug Markham 7.2 m	6/17/21	6/17/21	0.019	ND	0.382	NSS	0.031
210196-006	Pocotopaug Oakwood 1 m	6/17/21	6/17/21	NSS	NSS	0.391	NSS	0.043
210196-007	Pocotopaug Oakwood 1 m (D)	6/17/21	6/17/21	NSS	NSS	0.42	NSS	0.041
210196-008	Pocotopaug Oakwood 1 m	6/17/21	6/17/21	NSS	NSS	NSS	13.9	NSS
210196-009	Pocotopaug Oakwood 5 m	6/17/21	6/17/21	NSS	NSS	0.392	NSS	0.034
210196-010	Pocotopaug Oakwood 9.5 m	6/17/21	6/17/21	0.035	ND	0.417	NSS	0.04
210196-011	Pocotopaug Island 1 m	6/17/21	6/17/21	0.005	NSS	0.421	NSS	0.045
210196-012	Pocotopaug Island 1 m	6/17/21	6/17/21	NSS	NSS	NSS	14.7	NSS
210196-013	Pocotopaug Island 4.2 m	6/17/21	6/17/21	0.005	NSS	0.382	NSS	0.029
210196-014	Pocotopaug South 2.5 m	6/17/21	6/17/21	0.004	NSS	0.366	NSS	0.036
210196-015	Pocotopaug South 1 m	6/17/21	6/17/21	0.006	NSS	0.423	NSS	0.037
210196-016	Pocotopaug South 1 m	6/17/21	6/17/21	NSS	NSS	NSS	6.8	NSS

LIM #	FIELD #	Date	Date	NH3	NOX	TN	Chla	TP
210207-052	Pocotopaug Markham 1 m	6/24/21	6/24/21	0.004	ND	0.438	NSS	0.037
210207-053	Pocotopaug Markham 1 m	6/24/21	6/24/21	NSS	NSS	0.46	NSS	0.034
210207-054	Pocotopaug Markham 1 m	6/24/21	6/24/21	NSS	NSS	NSS	14.4	NSS
210207-055	Pocotopaug Markham 4 m	6/24/21	6/24/21	NSS	NSS	0.483	NSS	0.036
210207-056	Pocotopaug Markham 7.2 m	6/24/21	6/24/21	0.004	ND	0.422	NSS	0.037
210207-057	Pocotopaug Oakwood 1 m	6/24/21	6/24/21	0.003	ND	0.464	NSS	0.033
210207-058	Pocotopaug Oakwood 5 m	6/24/21	6/24/21	NSS	NSS	0.388	NSS	0.034
210207-059	Pocotopaug Oakwood 1 m	6/24/21	6/24/21	NSS	NSS	NSS	10.5	NSS
210207-060	Pocotopaug Oakwood 5 m	6/24/21	6/24/21	NSS	NSS	0.381	NSS	0.04
210207-061	Pocotopaug Oakwood 9.5 m	6/24/21	6/24/21	0.038	ND	0.449	NSS	0.049
210207-062	Pocotopaug Island 1 m	6/24/21	6/24/21	NSS	NSS	0.39	NSS	0.033
210207-063	Pocotopaug Island 1 m	6/24/21	6/24/21	NSS	NSS	NSS	11.8	NSS
210207-064	Pocotopaug Island 5.2 m	6/24/21	6/24/21	NSS	NSS	0.428	NSS	0.033
210207-065	Pocotopaug South 1 m	6/24/21	6/24/21	NSS	NSS	0.395	NSS	0.036
210207-066	Pocotopaug South 1 m	6/24/21	6/24/21	NSS	NSS	NSS	17	NSS
210207-067	Pocotopaug South 2.5 m	6/24/21	6/24/21	NSS	NSS	0.385	NSS	0.03

LIM #	FIELD #	Date	Date	NH3	NOX	TN	Chla	TP
210247-001	Pocotopaug Markham 1 m	7/16/21	7/16/21	0.007	ND	0.526	NSS	0.029
210247-002	Pocotopaug Markham 1 m-D	7/16/21	7/16/21	NSS	NSS	0.517	NSS	0.027
210247-003	Pocotopaug Markham 4 m	7/16/21	7/16/21	0.008	ND	0.507	NSS	0.027
210247-004	Pocotopaug Markham 7.5 m	7/16/21	7/16/21	0.07	ND	0.464	NSS	0.033
210247-005	Pocotopaug Oakwood 1 m	7/16/21	7/16/21	0.013	ND	0.557	NSS	0.036
210247-006	Pocotopaug Oakwood 1 m-D	7/16/21	7/16/21	NSS	NSS	0.546	NSS	0.029
210247-007	Pocotopaug Oakwood 5 m	7/16/21	7/16/21	0.023	ND	0.519	NSS	0.028
210247-008	Pocotopaug Oakwood 9.5 m	7/16/21	7/16/21	0.104	0.003	0.553	NSS	0.036
210247-009	Pocotopaug Island Station 1 m	7/16/21	7/16/21	NSS	NSS	0.529	NSS	0.029
210247-010	Pocotopaug Island Station 5.5 m	7/16/21	7/16/21	NSS	NSS	0.508	NSS	0.031
210247-011	Pocotopaug South Station 1 m	7/16/21	7/16/21	NSS	NSS	0.618	NSS	0.033
210247-012	Pocotopaug South Stateion 3 m	7/16/21	7/16/21	NSS	NSS	0.533	NSS	0.04
210247-013	Pocotopaug Markham 1 m	7/16/21	7/16/21	NSS	NSS	NSS	20.3	NSS
210247-014	Pocotopaug Oakwood 1 m	7/16/21	7/16/21	NSS	NSS	NSS	23.4	NSS
210247-015	Pocotopaug Island Station 1m	7/16/21	7/16/21	NSS	NSS	NSS	15.4	NSS
210247-016	Pocotopaug South Station 1m	7/16/21	7/16/21	NSS	NSS	NSS	18.2	NSS

NSS = No Sample Sent

ND = Not Detectable

	<u>Oakwood</u>	<u>Markham</u>	<u>Oakwood</u>	<u>Oakwood</u>
	<u>24-Jun</u>	<u>24-Jun</u>	<u>16-Jul</u>	<u>4-Aug</u>
				<u>surface</u>
<u>BLUE GREENS</u>				
Dolichospermum	10,714	11,990	81,406	39,456
Anacystis	0	0	0	0
Chrysoosporum	1,701	5,357	28,798	57,687
Woronichinia	23,810	0	0	43,537
Aphanocapsa	0	0	0	0
Aphanothece	0	0	0	0
Coelospharium	0	0	0	0
Gleocapsa	0	0	0	0
Gloeothece	0	0	0	0
Merismopedia	0	0	0	0
Microcystis	134,354	132,908	0	16,327
Planktothrix	0	5,102	0	4,082
Limnothrix	0	0	0	0
Lyngbya	0	0	0	0
Planktolyngbya	80,782	68,878	174,603	104,762
Cylindrosheerium	0	0	0	0
Raphidiopsis	0	0	0	0
Spirulina	0	0	0	0
Chroococcus	850	383	0	0
	252,211	224,617	284,807	265,850

<u>GREENS</u>				
Actinastrum	0	0	0	0
Ankistrodesmus	0	0	0	0
Arthodesmus	0	0	0	0
Binuclearia	0	0	0	0
Botryococcus	0	0	0	0
Chlamydomonas	2,381	0	0	4,626
Chlorella	0	0	0	0
Cladophora	0	0	0	0
Closteriopsis	0	0	0	0
Closterium	0	0	0	0
Chodatella	0	0	0	0
Chromulina	0	0	0	0
Cosmarium	0	0	0	0
Crucigenia	0	0	0	0
Desmidium	0	0	0	0
Dictyosphaerium	0	0	0	0
Dimorphococcus	0	0	0	0
Elaktothrix	0	0	0	0
Eudorina	0	0	0	0

Gloeocystis	0	0	0	0
Golenkinia	0	0	0	0
Gomphosphaerium	0	0	0	0
Kirchinella	0	0	0	0
Mougeotia	0	0	0	0
Oocystis	0	0	0	0
Pediastrum	1,531	1,786	0	0
Pleurotaenium	0	0	0	0
Protococcus	0	0	0	0
Monoraph	0	0	0	0
Quadrigula	0	0	0	0
Scenedesmus	0	0	0	0
Schizochlamys	0	0	0	0
Selenastrum	0	0	0	0
Sphaerocystis	0	0	0	0
Sphaerozosma	0	0	0	0
Staurastrum	0	0	0	0
Tetraedron	0	0	0	0
Tetrastrum	0	0	0	0
Tribonema	0	0	0	0
Zygnema	0	0	0	0
Ulothrix	0	0	0	0

DIATOMS

Achnanthes	0	0	0	0
Acanthoceas	0	0	0	0
Actinella	0	0	0	0
Amphora	0	0	0	0
Ampiphora	0	0	0	0
Asterionella	1,361	128	0	0
Cocconeis	0	0	0	0
Cyclotella	0	0	0	0
Cymbella	0	0	0	0
Diatoma	0	0	0	0
Diploneis	0	0	0	0
Epithemia	0	0	0	0
Eunotia	0	0	0	0
Fragilaria	0	0	227	0
Frustulia	0	0	0	0
Gomphonema	0	0	0	0
Melosira	8,503	6,378	8,617	8,707
Meridion	0	0	0	0
Navicula	0	0	0	0
Nedium	0	0	0	0
Nitzschia	0	128	0	0

Opephora	0	0	0	0
Pinnularia	0	0	0	0
Pluerosigma	0	0	0	0
Rizosolenia	0	0	0	0
Stauroneis	0	0	0	0
Stephanodiscus	0	0	0	0
Surirella	0	0	0	0
Synedra	170	638	0	272
Tabellaria	0	0	0	0

CHRYSOPHYTES

Chromulina	0	0	0	136
Chrysochromulina	0	0	0	0
Dinobryon	0	0	0	0
Mallomomus	0	0	0	0
Oochromonas	0	0	0	0
Synura	0	0	0	8,163
Tribonema	0	0	0	0

DINOFLAGELLATES

Ceratium	0	255	0	0
Peridinium	0	0	0	0

CRYPTOPHYTES

Chilomonas	0	0	0	0
Cryptomonas	0	0	0	0
Rhodomonas	0	0	0	0

EUGLENOPHYTES

Cryptoglana	0	0	0	0
Euglena	0	0	0	0
Phacus	0	0	0	0
Trachelomonas	0	0	0	0

NANNOPLANKTON

0	0	0	0
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East Hampton Police Department

1 Community Drive
East Hampton, CT 06424



Dennis Woessner
Chief of Police

Drug overdoses in the Town of East Hampton in which NARCAN was administered by the police or family/friends.

January 1st to December 31st, 2020:

Date of Incident	Number of times Narcarn administered	Administered by:	Drug if known	Age	Sex
February 29, 2020	Once *	Friends	Heroin Cocaine Fentanyl	23	Female
June 3, 2020	Once	EHPD	Heroin	37	Male
June 22, 2020	Three times	EHPD	Heroin	37	Male
June 22, 2020	Once	EHPD	Heroin	38	Female
July 28, 2020	Twice *	EHPD	Heroin Fentanyl	27	Male
September 26, 2020	Twice	EHPD	Fentanyl	24	Male
October 12, 2020	Three times	Friend (1) EHPD (2)	Heroin	21	Male
December 23, 2020	Three	EHPD	Fentanyl	25	Male
December 24, 2020	Twice	Mother	Fentanyl	25	Male

As a result of the administration of NACAN seven patients survived and unfortunately two did not (* indicates a death).

(Fentanyl is a synthetic opioid that is 80-100 times stronger than morphine)



East Hampton Police Department
1 Community Drive
East Hampton, CT 06424



Dennis Woessner
Chief of Police

Drug overdoses in the Town of East Hampton in which NARCAN was administered by the police or family/friends.

January 1st to August 31st, 2021:

Date of Incident	Number of times Narcarn administered	Administered by:	Drug if known	Age	Sex
January 19, 2021	Once	EHPD	Heroin	30	Male
January 21, 2021	Twice	EHPD	Fentanyl	43	Male
August 3, 2021	Once	Family	Fentanyl	25	Male
August 16, 2021	Twice	Family	Percocet	22	Male

As a result of the administration of NARCAN all patients survived.

(Fentanyl is a synthetic opioid that is 80-100 times stronger than morphine)